

Financial Aid Award Acceptance Instructions

After you receive your financial aid award, please follow the instructions outlined below to accept your award.

1. Navigate to www.albany.edu/MyUALbany and click Student Log On.
2. Enter your Net ID, password and sign in.
3. Select the Finances tab found towards the top of the page.
4. Click Accept/Decline Awards found under the Financial Aid section on the left side.
 - A. Select 2018 to review your financial aid awards.
 - B. Use the Accept/Decline check box for each corresponding category of aid. Certain financial aid award offers must be accepted or declined. Failure to do so may result in the cancellation of the award(s).
 - C. To reduce a loan offer, check Accept and enter the amount you wish to borrow.
5. Once you are satisfied, click Submit, Yes, and then Ok.
6. Sign out of MyUALbany and close the browser.

If you need assistance with this process or have questions on your financial aid award eligibility, please contact the Student Financial Center at (518) 442-3202 or via email sfc@albany.edu.