



# PROJECT WORK ALERT NOTIFICATION

December 16, 2011

CAMPUS WIDE

## Elevator Inspections

Project / Work Order #:

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ESTIMATED START: **12/19/2011 12:00 AM**  
ESTIMATED END: **1/13/2012 12:00 AM**

**Project Description / Scope:**

Annual elevator safety inspections and tests will be conducted. Each campus elevator will be out of service for 30 minutes.

POTENTIAL IMPACT ON SURROUNDING AREAS: (please check all that apply)

- |  |                                      |  |
|--|--------------------------------------|--|
| <input type="checkbox"/> Change in access/egress | <input type="checkbox"/> Odor        | <input type="checkbox"/> Hot Water           |
| <input type="checkbox"/> Dust                    | <input type="checkbox"/> Traffic     | <input type="checkbox"/> Rest Rooms          |
| <input type="checkbox"/> Noise                   | <input type="checkbox"/> Water/Sewer | <input checked="" type="checkbox"/> Elevator |
| <input type="checkbox"/> Ventilation             | <input type="checkbox"/> Parking     | <input type="checkbox"/> Fire Alarm(s)       |
| <input type="checkbox"/> Heating/Cooling         | <input type="checkbox"/> Other:      |  |

**CONTACT INFORMATION:**

If you have any questions or concerns regarding this work, please contact the project manager, Tom Curtin, at [tcurtin@albany.edu](mailto:tcurtin@albany.edu) or at **442-5467**.

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For a listing of all current Project Work Alert Notification and notable campus projects, please view our web page at [www.albany.edu/facilities](http://www.albany.edu/facilities)

***We apologize for any inconvenience this work may cause as we continue to renovate and upgrade the University; and we thank you in advance for your cooperation.***