



October 28, 2011

DOWNTOWN CAMPUS

**Milne and Hawley Halls**

**Downtown Windows Project**

Project / Work Order #: SUCF 01A29

ESTIMATED START: 10/10/2011 6:00 AM  
ESTIMATED END: 11/25/2011 12:00 AM

**Project Description / Scope:**

Rehabilitation of the Downtown Campus Windows: includes removal of exterior window caulk, prepping and painting the exterior wood, replacement of damaged glazing and the installation of new storm windows.

10/31/11 – 11/11/11:

**A. Milne:**

- Asbestos is complete.
- Work continues with infill panels, glazing, painting and storm window install.

**B. Hawley:**

- Installation of poly and beginning of abatement, Room 102
- Tuesday, November 1 or Wednesday, November 2, west entry door will be closed; enter via the Draper-Hawley peristyle
- Friday, November 4, peristyle entry will be closed; enter via plaza west entry doors

POTENTIAL IMPACT ON SURROUNDING AREAS: (please check all that apply)

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Change in access/egress | <input type="checkbox"/> Odor   | <input type="checkbox"/> Hot Water     |
| <input type="checkbox"/> Dust                               | <input type="checkbox"/> Traffic  | <input type="checkbox"/> Rest Rooms    |
| <input checked="" type="checkbox"/> Noise                   | <input type="checkbox"/> Water/Sewer  | <input type="checkbox"/> Elevator      |
| <input type="checkbox"/> Ventilation                        | <input type="checkbox"/> Parking  | <input type="checkbox"/> Fire Alarm(s) |
| <input type="checkbox"/> Heating/Cooling                    | <input checked="" type="checkbox"/> Other: Hawley Lot, 4 parking spaces adj. to Hawley Hall NOT available 10/31 or 11/1 |  |

**CONTACT INFORMATION:**

If you have any questions or concerns regarding this work, please contact the project manager, David Ono, at [dono@albany.edu](mailto:dono@albany.edu) or at 442-3403.

For a listing of all current Project Work Alert Notification and notable campus projects, please view our web page at [www.albany.edu/facilities](http://www.albany.edu/facilities)

***We apologize for any inconvenience this work may cause as we continue to renovate and upgrade the University; and we thank you in advance for your cooperation.***