



## FACILITIES MANAGEMENT

### Hot Work Policy for Work Performed By Contractors 03/13/18 - Last Revision

#### **INTENT:**

The intended purpose of this Policy is to provide a safe work/learning environment in University at Albany buildings where temporary hot work may be performed by outside contractors. Potential health, safety and property hazards can result from the fumes, gases, and sparks, hot metal, open flames and radiant energy produced during hot work. These, and other hazards, can be reduced through the implementation of effective controls as outlined in this Policy. This Policy is written to be in compliance with OSHA 1910 Subpart Q and NFPA 51B.

#### **SCOPE:**

This policy applies to all contractors involved in hot work, including burning, welding, cutting, grinding, heat treating or braising of metals or a similar operation that is capable of initiating fires or explosions, in areas other than those designated specifically for that purpose (even work performed outside).

#### **CONTRACTOR'S OBLIGATIONS:**

**To adhere to OSHA 1910 Subpart Q – Welding, Cutting and Brazing and NFPA 51B – Standard for Fire Prevention During Welding, Cutting, and Other Hot Work and all applicable University policies that may affect hot work, e.g., the University at Albany's Confined Space Entry Policy found on the University's Environmental Health and Safety web page. Contractors should have their own Hot Work Program but need to use the University at Albany's Hot Work Permit.\***

Contractors planning on performing hot work on University at Albany property should always ask their University liaison/Project Manager about any known hazards, such as a confined space, in any area where they are planning on performing hot work. Contractors are responsible for supplying their own PPE and fire extinguishers when performing hot work. The University liaison/Project Manager is responsible for overseeing that the Contractor adheres to this policy.

Contractor must use the University's Hot Work Permit as found on the Environmental Health and Safety (EH&S) web page. Blank Hot Work Permits can be obtained in the Customer Service Office in HU0043. **Hot Work Permits must be posted prominently at the job site.** Once the hot work is complete the University liaison/Project Manager should be notified and the completed Permit returned to the University liaison/Project Manager for their project records.

**Also, before any hot work commences at the University, the Power Plant Base at 518 442-3444 must be notified with the date, time and location of the hot work. If any smoke detectors in the immediate area of the hot work need to be taken out of service, in order to prevent the building's fire alarm from activating, the Power Plant Base will need to be notified. When the hot work is complete, the Power Plant Base must be notified to turn the detectors back on.**

#### **IMPORTANT PHONE NUMBERS:**

**POWER PLANT: 518 442-3444**

**UNIVERSITY POLICE DEPARTMENT: 911 FROM AN ON CAMPUS PHONE OR 518 442-3131 FROM A CELL PHONE**

**CUSTOMER SERVICE: 518 442-3480**

**EH&S: 518 442-3495**

**FIRE SAFETY: 518 442-3400**

**REFERENCES:**

University at Albany's Confined Space Entry Policy

OSHA's Welding, Cutting and Brazing, 29 CFR 1910 Subpart Q

OSHA's Personal Protective Equipment, 29 CFR 1910 Subpart I

Permit Required Confined Spaces, 29 CFR 1910.146

Standard for Fire Prevention During Welding, Cutting and other Hot Work NFPA 51B

Welding and Other Hot Work: Chapter 26 NYS Fire Code