20-21 Basic Environmental Health Program
Participant Expectations

Eligibility for Program Certificate

- Participants must complete all requirements to obtain a certificate of completion for the program. Refer to the 2020 Tracking Sheet for specific requirements.
- Due to ongoing changes in public health training needs, course requirements and electives may change from program to program. If a participant starts a program and needs to resume the program at a different time, they will be eligible for a BEHP Certificate of Completion after they complete the specified program requirements during the period in which they officially enrolled or registered for the program (i.e., participants are “grandfathered” into the program in which they officially start). While completion of newly added program components will be strongly encouraged, they are not required for a Certificate of Completion.
- Unless the Local Health Department has more stringent requirements, all requirements for a BEHP program certificate must be completed within two years from the date of initial registration in the program.

Missed Live Webinars

- Live webinars will be recorded. A link to the recording will be made available on the course page at www.nylearnsph.com.

Missed Exams

- Participants are expected to complete exams within two weeks of completing a course. Exams may be taken until next BEHP is offered; however, a BEHP Certificate of Completion will not be issued until all exams are passed.
- If a participant fails to complete an exam before the next BEHP is offered, they will be expected to complete the specific course again as content in the course and exam may have changed.
- The passing score is 70% on all exams. If a participant fails an exam on the first attempt, one make-up exam opportunity will be provided. If the participant fails the make-up exam, then the participant will be required to take the specific course again.

Waivers

- The NYS DOH will review and approve all participant requests to waive a BEHP course completion requirement on an individual basis. Review of waiver requests may consider previous work experience, coursework, degree, and/or other factors demonstrating content equivalency.