Fulfillment of Residency Requirement

Name: ___________________________________________ Date: _____________

Specializations: Primary: __________________________ Secondary: ______________________

PhD students are required by the university to complete two semesters of residency during their doctoral studies. A fall or spring semester is 12 credits. Students who hold GA/TA positions can meet this requirement with 9 credits of work in each of two semesters and satisfactory completion of all GA/TA duties. Students may also use one summer and one semester, but not two summers, to fulfill this community-of-practice requirement. Individuals who work in another institution as a professor or lecturer, or in another type of academic position may petition the faculty to waive their residency at the University at Albany. This waiver must be signed by the student’s program chair no earlier than the end of the first year of doctoral study.

Semester: ________________ Number of Credits: _____ GA/TA? Yes No

Semester: ________________ Number of Credits: _____ GA/TA? Yes No

Waiver date: ________________ Please attach waiver documentation to this form

Additional explanation regarding alternate plans, waivers, or other ways that you and your committee wish to meet this requirement:

__________________________ Date
Program Guidance Committee Chair signature

__________________________ Date
INF Ph.D. Program Director signature

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