
Not in attendance: Gerald Zahavi

The meeting was called to order by Chair Stewart at 2:47 p.m.

The Chair welcomed everyone to the Faculty Council of 2017-18, and asked each Councilor to briefly introduce themselves.

The first order of business was a motion to change the agenda as follows:

- Approval of the May minutes was postposed to the next meeting because the May minutes were not available.
- New Business to include the election of the Vice-Chair

Chair’s report:

The Council has been slow in filling some of the open positions. The original deadline for nominations was Monday 9/11, but it has been extended to Monday, 9/18, in order to expand the pool of nominees. There are three at-large and two professional positions open. The Chair encouraged councilors to make nominations themselves and to encourage others to do so.

The Vice Chair, Nathan Powers, has resigned from the Vice Chair position as of this morning. Consequently, the council must elect a new Vice Chair. The Vice Chair must be senior faculty, will chair the Nominating Committee, act as Senate liaison for the Council, and will become the Council Chair in 2018-19. Further discussion of the Vice Chair position was postponed until the Dean arrived.

Election of the Recorder:

After hearing the description of the responsibilities of the Recorder, the Chair asked if any Councilors were interested in taking them on. Julia Jennings of Anthropology volunteered. There were no other volunteers and J. Jennings was elected by acclamation.

Population of Standing Committees: Associate Dean Susanna Fessler introduced the committees and their responsibilities. Chair Stewart asked people to read through the information and to sign up for a committee.

Dean’s report:
The Dean reported that the annual Council of Chairs retreat was recently held at the Alumni House. New Chairs gather in the morning and are briefed on the rights and responsibilities of the Chair’s position. Returning Chairs join later for the Dean’s “State of the College” presentation, which is followed by a workshop. This year’s workshop was on student grievances, providing Chairs with sample cases that they could discuss. The Dean noted that grievances, if at all possible, should be settled at the level of the department. If they are not, they go to the CAS office, then to a Faculty Council subcommittee. If a grievance is not resolved at that level, it proceeds to a UAC subcommittee.

The Dean also noted that President Rodriguez stopped by for a meet-and-greet, after which many chairs attended the university convocation.

At the most recent Council of Chairs meeting, the “O’Leary Memo” and teaching loads in the College were discussed. The Dean explained that the initial teaching load, per the memo, is a 3-3 load. One course release each is provided for faculty who are research-active and substantially involved in doctoral education (e.g., chairing a doctoral committee), resulting in a 2-2 load. The Dean noted that there are differences in the bench sciences, whereby faculty can receive further reductions. A councilor asked if this was a change in policy, and the Dean noted that it is not.

Also at the Council of Chairs meeting was a presentation on the first steps of the CAS strategic plan. The Dean explained that departments will report annually what they have accomplished in terms of the six goals of the strategic plan.

**Election of the Vice Chair**

Due to the lack of eligible Councilors in attendance, the Vice-Chair election was postponed. The Dean said that the issue could be resolved by e-mail in the coming weeks.

It was noted that the standing committees also needed to elect their respective Chairs. After examining choices/preferences of the councilors present, it was agreed that some tweaking would need to be done to round out some of the committees. As the Nominating committee is technically tasked with this per the Bylaws, first the Vice Chair needs to be secured. (The Vice Chair chairs the Nominating Committee).

The meeting was adjourned at 3:30 p.m.