College of Arts and Sciences
Council of Chairs
Wednesday, November 2, 2016
2:30 – 4:00 p.m., AS-122

Meeting Minutes


Not Present: P. Cabán, J. Delano, L. Niu

Introductory Remarks: Dean Wulfert called the meeting to order at 2:30 p.m.

Minutes of October 5, 2016, Meeting: A motion to approve the minutes was made by P. Magnus, seconded by M. Stessin. The meeting minutes for October 5, 2016, were approved with three abstentions.

Announcements:
- Fourteenth Annual College Faculty Dinner is Thursday, 11/3/16 (5:30 p.m., Treviso by Mallozzi's (Italian American Community Center)
- President’s Excellence Awards are due Monday, 11/14/16 http://www.albany.edu/academics/guidelines_excellence_awards.shtml
- Graduate School Fair is Wednesday, 11/16/16 (12-3:00 p.m., Campus Center Ballroom)
- SAVE THE DATE: Full CAS Faculty Meeting is 12/7/16 (3:30 p.m.-5:00 p.m., D’Ambra Auditorium, LSRB)
- SAVE THE DATE: CAS Holiday Social is 12/12/16 (1:30-3:30 p.m., Futterer Lounge, PAC)
- Intersession Energy Savings Initiative (12/21/16-1/18/17)
  - Office Hours 8:00 a.m.-4:00 p.m. (68 degrees Fahrenheit maintained, 55 degrees otherwise)
- Course Action Forms and Curricular Proposals are due no later than 2/28/17. Please submit program related proposals before the last day of classes in the fall semester (12/12/16). Bear in mind scheduling registration dates when specifying the effective semester for proposals. Please use updated Course Action Form available at the CAS website and UPPC Campus Impact Statement (http://www.albany.edu/senate/uppc.htm) and send proposals to Cindy Endres at cendres@albany.edu.

Faculty Participation Requested:
- Thank you to those who participated in the Open House for Prospective Students on Saturday, 10/15/16 and Munch with the Majors on Tuesday, 10/18/16!
- Commencement is Sunday, December 11, 2016, at 1:00 p.m. in the SEFCU Arena.
  - Please also let your commencement coordinator/Administrative Manager/Department Secretary know of your participation (and put it in your Faculty Activity Report)
  - Further information is available at: http://www.albany.edu/commencement/

Old Business

None

New Business
M. Christakis presented on Student Affairs (SA) resources. Work in student affairs should complement the student experience in the classroom. Materials distributed to chairs provide insight into health, counseling and wellness services, with which faculty should be familiar to make referrals.

SA is very committed to further enhancing the whole student experience. He announced that the student retention rate is up 3.2% over two-year period. He attributed that success to collaborative efforts between SA and Academic Affairs (AA) that focus on the whole student experience. For example, SA is beginning to focus on the second-year student experience, or which declaring a major is a key milestone. To boost engagement across multiple disciplines, AA and SA partnered to scale up the Munch with the Majors program, which drew 500 students and 60 faculty members this semester.

Success Teams introduced to Class of 2019, which minimally consisted of a student’s Academic Advisor, WCI instructor, RD (if applicable), and LLC faculty (if applicable). Staff interact through a computer system called EAB and make referrals based on alerts in the system. The result of the teams is that communication that has increased significantly between units.

SA converted a fitness center on State Quad to a Student Success Center (academic resources/tutoring), which students are utilizing. The center is staffed by peer educators and responsibility for oversight is shared between the Orientation/Transition Office (SA) and ASC/US (AA).

Internationalizing the College of Arts and Sciences (Harvey Charles, Dean, International Education and Vice Provost for Global Strategy)

H. Charles presented his vision for a global institution. A global university is one in which international experiences and perspectives are fully integrated into the institution’s teaching and learning, research and discovery, and outreach and engagement mission.

The University must develop a comprehensive internationalization plan to be competitive on a global stage. That comprehensive plan includes an articulated institutional commitment; administrative structure and staffing; curriculum, co-curriculum, and learning outcomes; faculty policies and practices; student mobility; and collaboration and partnerships.

H. Charles would like to see the educational program expanded to include globalization competencies in programs outside of the major in globalization. He also discussed using the Fulbright scholars-in-residence program and grant funds to promote international partnerships and collaborations. He also highlighted the student exchange programs and the scholarships available for students who wish to study abroad.

Adjournment: The meeting was adjourned at 4:00 p.m.

Handouts: Agenda
Minutes of the October 5, 2016, meeting
Student Affairs Resources Folder