

**UNIVERSITY SENATE**

**UNIVERSITY AT ALBANY  
STATE UNIVERSITY OF NEW YORK**

Introduced by: Graduate Academic Council  
University Planning and Policy Council

Date: November 20, 2017

**PROPOSAL TO DEACTIVATE/DISCONTINUE MBA/MS, BS, BA  
DUAL PROGRAMS**

IT IS HEREBY PROPOSED THAT THE FOLLOWING BE ADOPTED:

1. That the University Senate approves the attached proposal to deactivate/discontinue MBA/MS, BS, BA dual programs, as approved by the Graduate Academic Council (\*date TBA) and University Planning and Policy Council (\*date TBA).
2. That this bill and proposals be forwarded to the President for final campus approval.



# Proposal to Deactivate and/or Discontinue a Program

**Form 5**

To propose to deactivate and/or discontinue a registered academic program, a campus Chief Executive or Chief Academic Officer must submit a **signed a cover letter and this completed form** to the SUNY Provost at [program.review@suny.edu](mailto:program.review@suny.edu). This form may be modified as needed for multiple programs.

Item	Response (Type in the requested information.)
(a) Name of Institution(s)	Name: University at Albany  Institution's <a href="#">6-digit SED Code</a> : 210500  If applicable, list name(s) of branch campus(es) with SED institution codes:
(b) Chief Executive or Chief Administrative Officer Approval	<b>Signature affirms that the proposal has met all applicable campus administrative and shared governance procedures for consultation.</b>  Name and title: Darrell P. Wheeler, Interim Provost & Senior Vice President for Academic Affairs  Signature and date:
	For <b>programs that are registered jointly</b> with another institution, all participating institutions must confirm their support of the deactivation and/or discontinuance.
	Partner institution: Name and title of partner institution's CEO or CAO: Signature of partner institution's CEO or CAO (or <b>append</b> a signed letter indicating approval of this proposal):
(c) Contact for this Proposal	Name and title: Jonathan Bartow, Vice Dean for Graduate Education University at Albany 1400 Washington Avenue Albany, New York 12222 Telephone: 518-437-5062 E-mail: jbartow@albany.edu

Version 2013-10-15

## General Notes

- Each deactivation and discontinuance must be approved by the SUNY Provost.
- If a proposed discontinued program is the sole program in a [HEGIS disciplinary area](#) at a campus, discontinuance [requires approval of the SUNY Board of Trustees](#), but the campus retains its master plan authority in that HEGIS disciplinary area, and the re-introduction of programs in that HEGIS disciplinary area would not require a Master Plan Amendment.

## Definitions

**Deactivation:** A campus decides not to admit any new students to a program but wishes to maintain the program's registration. This may be done to reassess the need for the program or restructure the program or allow currently enrolled students to graduate. This action is internal to SUNY and limited in duration to no more than three years, by which time the program must be reactivated or discontinued.

**Deactivation Effective Date:** The first regular admission date for which new students will no longer be permitted to enroll in the program.

**Discontinuance:** A campus decides to stop offering a program and awarding a credential for its completion. After SUNY's review and approval, the program is removed from the State Education Department's *Inventory of Registered Programs* after all continuing students have completed it.

**Discontinuance Effective Date:** The last graduation date for which a credential for completion of the program is awarded.  
(SOURCE: [Memorandum to Presidents](#), Vol. 83, No. 11, dated August 26, 1983)

Please complete Parts I, II and III.

**Part I. REQUEST**

Specify the request for approval by checking (X) the appropriate box(es).

- Deactivate a program:** The institution will not accept new students into the program as of the deactivation effective date entered in the table in Part II. The institution will contact the SUNY Provost at [program.review@suny.edu](mailto:program.review@suny.edu) within three years of the deactivation effective date to officially discontinue or reactivate the program.
- Deactivate and Discontinue a program:** The institution will not accept new students into the program as of the deactivation effective date entered in the table in Part II, and all continuing students will have completed the program by the later discontinuance effective date entered in the table in Part II. *NOTE: If a campus finds that all continuing students will not have completed the program by the discontinuance effective date in the table in Part II, the campus will contact the SUNY Provost at [program.review@suny.edu](mailto:program.review@suny.edu) to revise the discontinuance effective date.*
- Discontinue a program:** The institution is prepared to discontinue the program on the discontinuance effective date entered in the table in Part II, at which time there will be no students enrolled in the program.

**Part II. PROGRAM LIST**

Complete the table below, expanding it as needed for more programs.

PROGRAM TITLE	AWARD (E.G., B.A.)	SED PROGRAM CODE	HEGIS CODE	DEACTIVATION EFFECTIVE DATE	DISCONTINUANCE EFFECTIVE DATE
1. Art / Business Administration	BA, MBA	91195	1002 0506	September 2015	May 2017
2. Chinese Studies, Business Administration	BA, MBA	91196	1107 0506	September 2015	May 2017
3. Greek & Roman Civ. Business Admin.	BA, MBA	91197	2205 0506	September 2015	May 2017
4. Interdisciplinary Studies, Business Admin.	BA, MBA	91200	4901 0506	September 2015	May 2017
5. English, Business Administration	BA, MBA	91201	1501 0506	September 2015	May 2017
6. French, Business Administration	BA, MBA	91202	1102 0506	September 2015	May 2017
7. Spanish, Business Administration	BA, MBA	91204	1105 0506	September 2015	May 2017
8. Italian, Business Administration	BA, MBA	91205	1104 0506	September 2015	May 2017
9. Linguistics, Business Administration	BA, MBA	91206	1505 0506	September 2015	May 2017
10. Music, Business Administration	BA, MBA	91207	1005 0506	September 2015	May 2017
11. Philosophy, Business Administration	BA, MBA	91208	1509 0506	September 2015	May 2017
12. Russian, Business Administration	BA, MBA	91209	1106 0506	September 2015	May 2017
13. Theater, Business Administration	BA, MBA	91210	1107 0506	September 2015	May 2017
14. Women's Studies, Business Administration	BA, MBA	91211	4903 0506	September 2015	May 2017
15. Biology, Business Administration	BA, MBA	91212	0401 0506	September 2015	May 2017
16. Mathematics, Business Administration	BA, MBA	91213	1701 0506	September 2015	May 2017
17. Africana Studies, Business Administration	BA, MBA	91214	221 0506	September 2015	May 2017

18.	Anthropology, Business Administration	BA, MBA	91215	2202 0506	September 2015	May 2017
19.	Asian Studies, Business Administration	BA, MBA	91216	0301 0506	September 2015	May 2017
20.	Rhetoric & Comm, Business Administration	BA, MBA	91217	1506 0506	September 2015	May 2017
21.	Economics, Business Administration	BA, MBA	91218	2204 0506	September 2015	May 2017
22.	Geography, Business Administration	BA, MBA	91219	2206 0506	September 2015	May 2017
23.	History, Business Administration	BA, MBA	91220	2205 0506	September 2015	May 2017
24.	Interdisciplinary Studies, Business Admin	BS, MBA	91228	4901 0506	September 2015	May 2017
25.	Russian & East Europe, Business Administration	BA, MBA	91224	0307 0506	September 2015	May 2017
26.	Sociology, Business Administration	BA, MBA	91225	2208 0506	September 2015	May 2017
27.	Criminal Justice, Business Administration	BA, MBA	91226	2105 0506	September 2015	May 2017
28.	Political Science, Business Administration	BA, MBA	91227	2207 0506	September 2015	May 2017
29.	Psychology, Business Administration	BA, MBA	91223	2001 0506	September 2015	May 2017
30.	Nanoscale Science, Business Administration	MS, MBA	31359	0915 0506	September 2015	May 2017
31.	Nanoscale Engineering, Business Administration	MS, MBA	30518	0915 0506	September 2015	May 2017
32.	LatinAm, Caribbean US Latino, Business Admin	BA, MBA	91221	0308 0506	September 2015	May 2017
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### **Part III. REASON(S) FOR REQUEST(S)**

**Provide reason(s) for requesting each deactivation and/or discontinuance. Address local, regional and System impact and, if applicable, describe any extenuating circumstances that may require additional accommodations for enrolled students (e.g., providing a teach-out agreement with another institution).**

As of Fall 2015, the University at Albany no longer offered the full-time MBA program as it was configured for the combined MS/MBA, BA/MBA and BS/MBA programs listed in Part II of this proposal.

We are herein requesting the deactivation of the combined MS/MBA, BA/MBA and BS/MBA programs listed in Part II of this proposal because due to both course sequencing and the cohort basis of the reconfigured 56 credit hour MBA program, undergraduate seniors can no longer complete the required twenty-nine credits of MBA coursework in their final year of undergraduate study.