UNIVERSITY AT ALBANY’S

SEMESTER IN WASHINGTON

APPLICATIONS: Early Application deadline: Wednesday, April 11, 2012. Fall Application deadline: Thursday, October 4, 2012. Applications accepted any time in between, but decisions will occur in April and October. Students are encouraged to apply early, as some internship application deadlines may fall in the summer/early fall; students interested in internships with federal agencies should be especially mindful of these deadlines.

INTERVIEWS: Early applications: Week of April 16th, 2012; regular applications: Week of October 9, 2012. For available times: call the Political Science Contact Office (518) 442-3112.

SUBMIT COMPLETED APPLICATION AND ADDITIONAL MATERIALS TO HU B16.

EARLY INTERVIEWS, OR INFORMATIONAL MEETINGS, ENCOURAGED AT ANY TIME. Email Prof. Malbin at mmalbin@albany.edu or Professor Anne Hildreth in HU B16, by appointment at 442-3112.

THE APPLICATION:

1. FILL IN THIS INFORMATION:

Name and ID #: ________________________________

School Address + Phone ________________________________

Home Address + Phone ________________________________

E-mail ________________________________ Major: ________________________________ GPA: ________

2. ADDITIONAL APPLICATION MATERIALS:

a) A copy of a paper you have written for a political science or other course related to your intended internship. A research paper is preferred.

b) A short statement explaining why you want to participate in this program, and what you hope to do on it. This statement should describe at least 3 internships that interest you, explaining why they interested you. (You may pick from a list of sample internships or do your own research. You will not be held to these choices when it is time to apply.

  c) A current resume.

SELECTION CRITERIA:

Based on GPA, writing sample, essay and interview.

NEXT STEPS:

1. Students will be notified of their status in the program by Friday, April 20, 2012 for early acceptance; Friday, October 12, 2012 for regular admission.

2. Accepted students will need to attend an Internship Session on Wednesday, April 25, 2012 at 4:00pm in Humanities 354.

ANY QUESTIONS? Contact Professor Michael J. Malbin, Professor of Political Science, University at Albany, at mmalbin@albany.edu or Professor Anne Hildreth in Humanities B16, by appointment at 442-3112.