I) **Teams:**

The class will be divided into six (6) teams.

Your team will be expected to elect a President, Vice President, and Secretary.

These OFFICER positions have VERY IMPORTANT responsibilities.

Each officer will be rewarded with extra credit if he or she performs to the expectations of his or her team and to the expectations of the professor.

Job descriptions for each officer are provided below.

**What is the purpose of the Team?**

Four important objectives of the TEAM:

1. To provide you with intellectual, technical, and creative assistance as you work on your semester project and other "graded" class assignments.
2. To provide you with another opportunity to practice your abilities of persuasion and your verbal and written communication skills.
3. To assist you in refining your critical thinking skills by questioning and challenging you to explain your thinking and reasoning.
4. To provide you with the opportunity to make a significant contribution to the class debates and earn a grade commensurate with the team's success.

**What does the Team do?**

Your Team will be expected to meet at least once weekly and it is the responsibility of the President to organize the meetings. The secretary will document the meetings including the names of those in attendance and those absent. The first term secretary will submit this report to the Professor at the halfway point in the semester and will be the basis of assigning the bonus credit to the Secretary, the Vice President, and the President. A similar report will be due from the second term secretary at the end of the semester.

**Teams will:**

Teams will be assigned specific activities. These will include but are not limited to:

1. The group culture exercise
2. Preparation for the INVESTMENT Exercise
3. Preparing for the Super Bowl Debate
4. Preparing for the exams as a study group
5. Assisting each other with individual semester project problems
Teams are expected:

Team members are expected to attend the meetings agreed upon by the majority.

- ✔ If you are consistently unable to attend meetings please notify the Professor immediately.
- ✔ You will be assigned to another team. Do not wait because if you routinely miss team meetings it will affect your course grade.
- ✔ Your team is extremely important to you. If you have any difficulty with the team you are on, please see your professor immediately so that you can be reassigned.

Team Officers:

Each Team will elect three officers. These will include a President, Vice President, and a Secretary. The term served by each officer will equal approximately ½ the course semester. If an officer serves for more than one term in the same position, she or he will be eligible for double credit. If an officer serves in one position for one term and then serves in another position for another term, he or she will be eligible for credit as assigned to each position. For example if the President completes the term she or he will be eligible for 200 points and then if he or she serves as Vice President, he or she will be eligible for an additional 150 points. Again, the semester will be divided into two terms and officers will serve accordingly.

The President will be responsible for organizing and supervising the meetings. The President will also be one of the “debaters” for the class debates.

Pres.: Extra Credit: 200 Points

The Vice President will function as the President if the president is absent and/or function as the Secretary if the Secretary is absent. The Vice President will be responsible for assisting the president in organizing the meetings and the VP will be part of the debate team.

VP: Extra Credit: 150 Points

The Secretary will record the discussions of the Team meetings and take attendance (recording who was in attendance and who was absent). The secretary should specifically name each individual making a contribution to the meeting and state the nature and context of that contribution. Significant contributions by individuals can lead to additional bonus credit for that student. If you are unsure of how to document your report please refer to the guide on the course website. The 1st term secretary’s report will be submitted at the halfway point of the semester and the 2nd term secretary’s report will be due at the end of the semester.

Sec.: Extra Credit: 250 Points