

University at Albany, State University of New York

OFFICE OF STUDY ABROAD AND EXCHANGES

Preliminary Approval of Courses to be taken in a University at Albany Faculty Led Overseas Academic Program

This form is for Albany students on Albany programs led by Albany faculty only!
Submit this form to the Office of Study Abroad and Exchanges after it is signed.

Student Information

Name _____ Albany ID No. _____
LAST FIRST

Major _____ Minor _____ Present Class Level _____
 or Graduate Degree Program

Program Information

Country/program: _____ Term: **Summer 20** _____ **Winter 20** _____ - 20 _____

Name(s) of Faculty teaching overseas: _____

.....
 ...

Instructions for using this form

ADVISER: You may approve specific courses for inclusion in the student’s major, minor, or graduate program at this time. Courses may be assigned a generic equivalent such as HIS 030 for a 300 level History class or a specific course number such as HIS 367. The same course, taken by different students, can be assigned different equivalents. A large block of credit for a single overseas course may also be divided and equated with more than one course, e.g., GINS 398, 6 credits = HIS 030 (3 credits) + HIS 367 (3 credits).

Adviser’s recommendations

If courses are listed in this section, it is agreed that if the student completes them with a grade of C or better or an original grade of “S” where the professor has specified that the course will be graded S/U, they will be ACCEPTED FOR CREDIT WITHIN THE MAJOR, MINOR, OR GRADUATE DEGREE PROGRAM AS FOLLOWS:

Overseas course (name and/or course number)	Credits	Albany equivalent(s)	Credits (may be divided)	M = for credit in major I = for credit in minor G = for credit in grad program

Additional comments: _____

ADVISER’S NAME (PLEASE PRINT) DEPARTMENT CAMPUS ADDRESS

ADVISER’S SIGNATURE DATE