Have you started an online application for your overseas program yet?

If not, please do not fill out & submit the following form until you have done so.

To start an application with UAlbany, please follow these instructions:

**Step 1:** Visit https://ualbany.studioabroad.com/. Click Programs to begin your search for the perfect study abroad option by country, city, academic term, or subject area.

**Step 2:** When you find the specific program you want to apply for, click the Apply Now button, located at the top and bottom of each program’s web page.

**Step 3:** Follow the instructions to create your online study abroad application account.

**Step 4:** When you receive your email confirmation that your application account has been successfully created, login to begin the application process.

----------------------------

If you have already started an online application with UAlbany: great!

You may complete and submit the following form via fax or by US mail:

University at Albany
Science Library G 40
1400 Washington Avenue
Albany, NY 12222

Fax: 518-591-8171
The online application process involves electronic signatures. By completing this form, you will be able to use an electronic signature for the remainder of the application process. In order to verify your identity, you must send in a **photocopy** of your passport **OR** driver’s license **OR** state-issued ID card. Please print this form, sign it, attach your photocopied ID and mail it to:

University at Albany  
Office of International Education  
Study Abroad & Exchanges  
SL G40  
1400 Washington Avenue  
Albany, NY, 12222

By signing this form, you are verifying your identity to allow you to electronically sign documents in your online University at Albany study abroad account. Your electronic signature will be as binding as your physical signature. Specifically, the forms you will sign electronically include the following documents:

- **Agreement/ Release Form** – This is an eight page legal document outlining the terms of your agreement with the University at Albany for administering your study abroad program. You MUST read this thoroughly before signing. This document outlines financial consequences, fees, and liabilities associated with your program, disciplinary procedures, acknowledgment of risks associated with your program, personal liabilities and other topics.

- **General Information for Participants** – The UAlbany Study Abroad website contains practical information about study abroad, including registration, grades and credits, costs and financial management, culture shock and more. When you sign this document electronically, you are acknowledging that you have read the relevant information for participants on the website.

- **Reporting your study abroad to your home campus (non UAlbany student ONLY)** – By signing this document, you are acknowledging that you have properly informed your home campus of your intention to study abroad and have completed any required procedures specified by your home campus.

- **Program Specific Materials** – Some programs will have documents requiring electronic signatures that are specific to your program only. Before signing these documents, it is very important that you read the instructions associated with each material and complete the relevant tasks.

Name (Last, First):_________________________________  
Date of Birth (MM/DD/YYYY): _________________________  
Type of Identification Included: **PHOTOCOPY OF** - □ Driver’s License □ Passport □ Non-Driver’s State ID  
Signature: _________________________________________