Have you started an online application for your overseas program yet?

If not, please **do not** fill out & submit the following form until you have done so.

To start an application with UAlbany, please follow these instructions:

**Step 1:** Visit [https://ualbany.studioabroad.com/](https://ualbany.studioabroad.com/). Click **Programs** to begin your **search** for the perfect study abroad option by country, city, academic term, or subject area.

**Step 2:** When you find the specific program you want to apply for, **click the Apply Now button**, located at the top and bottom of each program’s web page.

**Step 3:** Follow the instructions to **create** your online study abroad application account.

**Step 4:** When you receive your email confirmation that your application account has been successfully created, **login to begin the application process**.

If you have already started an online application with UAlbany: great!

You may complete and submit the following form via fax or by US mail:

University at Albany
Science Library G 40
1400 Washington Avenue
Albany, NY 12222

Fax: 518-591-8171
To the Student: This form is for programs in which all or a portion of the coursework is taught in a language other than English. Please complete this portion of the form and sign. Ask your current professor or the person who has most recently taught you in a language course to complete the rest. Please check all appropriate boxes.

a) I will have completed the required foreign language coursework prior to the start of the program through:
   - Coursework
   - OR
   - I have equivalent preparation (please explain):

b) While abroad,
   - I will be taking language courses at the level of: beginner, intermediate, advanced
   - I will be taking courses in the host language designed for foreign students
   - I will be taking regular university courses taught in the host language

c) Estimate your proficiency in the language of greatest importance in the program (except English):

   Language: __________________________________________
   Speaking:  Excellent  Good  Fair  Poor
   Listening Comprehension:    Excellent  Good  Fair  Poor
   Reading:       Excellent  Good  Fair  Poor
   Writing:       Excellent  Good  Fair  Poor

I waive my right to access this reference completed by __________________________________________

   Yes  No

Student's Signature:________________________________________________________________________Date:__________________

To the Reference: The student named above is applying for the designated State University of New York overseas academic program. We would appreciate your comment on the applicant's language abilities. Please check the boxes that most accurately describe your judgment. Please return this form to the International Education Office at above address.

Excellent  Very Good  Good  Fair  Poor  No Ability
Reading in his/her field
Understanding lectures
Composition
Conversation

Please refer to the boxes that the student has checked at the top of this form and rate the student's readiness for such coursework. The applicant:

- should have no difficulty on this program.
- should be able to manage adequately after a short period of adjustment abroad.
- should be able to manage adequately after some additional formal language training.
- appears to require considerable training in the language before the necessary competence could be achieved.

Please indicate the experience with the student upon which your evaluation has been made.

Please add any comments you feel would aid in understanding the candidate's qualifications (you may use the back of this form, if necessary).

Your Name (please print)_________________________Title, Department:

Signature:_________________________Date:________________Institution:_________________________