Important Links and QR codes

- Obtain Federal PIN to sign FAFSA
  www.pin.ed.gov
- FAFSA
  www.fafsa.ed.gov
- Admission Deposit
  https://epay.albany.edu/C21455_usstores/web/product_detail.jsp?
  PRODUCTID=458
- MyUAlbany
  www.albany.edu/myualbany/
- Entrance Counseling & (MPN)
  www.studentloans.gov
- E-Pay
  epay.albany.edu
- Student Financial Center
  www.albany.edu/sfc
- Tuition Costs
  www.albany.edu/studentaccounts/
tuition.php
- Financial Liability for Dropped Courses
  www.albany.edu/studentaccounts/
liability.php
- Student Health Insurance Program (SHIP) Waiver
  www.albany.edu/ship
- NYS Residency Requirements & Application
  www.albany.edu/studentaccounts/
residency.php
- Follow us on Twitter
  https://twitter.com/suny_SFC

Student Financial Center
www.albany.edu/sfc
sfc@albany.edu
(518) 442-3202

University at Albany, SUNY
Main Campus
Campus Center G-26
1400 Washington Avenue
Albany, NY 12222

Office Hours of Operation:
Fall/Spring
Mon-Friday: 8:30am – 4:30pm

Summer
Mon- Friday: 8:00am – 4:00pm

Call Center Hours of Operation:
Fall/Spring
Mon- Friday: 10:30am – 3:30pm

Summer
Mon-Thur: 9:00am – 3:00pm
Friday: 9:00am – 12:30pm

Bursar Counter Hours of Operation:
Fall/Spring: 8:30am – 4:00pm
Summer: 8:00am – 3:30pm

Follow us on Twitter @SUNY_SFC
**Apply for Financial Aid**

**Obtain Federal PIN**
Students and Parents need a Federal PIN to sign the FAFSA
www.pin.ed.gov

**Complete the FAFSA Online**
(Free Application for Federal Student Aid)
www.fafsa.ed.gov
University at Albany, SUNY
Federal School Code = 0002835

**NYS Residents: Complete Online TAP Application**
www.hesc.ny.gov/content.nsf
FAFSA will provide the link if you are a NYS Resident
University at Albany, SUNY
NYS TAP School Code = 0895

If Financial Aid requires additional information, submit it as soon as possible to the fax number or address below.

**Report Scholarships you receive from outside UAlbany to Financial Aid**
Submit a copy of scholarships received. These funds will be incorporated into your financial aid award.
Financial Aid Office, CC-G26
University at Albany, SUNY
1400 Washington Avenue
Albany, NY 12222
FAX: (518) 442-5295

Your award letter will be sent to your permanent address.

**Make Admissions Deposit**
After an Admissions Deposit has been made, Financial Aid will mail instructions on how to activate MyUAlbany and accept/decline your awards.

**New Undergraduates** will receive UAlbany PIN Letter with NetID and temporary password at the personal e-mail address included on the admissions application. For assistance, contact the Help Desk at (518) 442-3700.

Check your @albany.edu email frequently

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**Access MyUAlbany**

**To activate your account, log into MyUAlbany with your NetID and password.**

**Access Finances Tab**
- Visit this tab regularly and view important announcements

**Financial Aid**
- Accept/Decline Awards
- Complete To-Do List Items (if any) after accepting award
- Check for requests for additional information (can occur prior to receiving award)

**View My Student Account**
- See enrollment charges, financial aid, and payments posted to your account
- Financial Aid reduces amount owed; if balance remains, payment is due August 15 for Fall Semester and January 15 for Spring Semester

**Gap Between Costs and Financial Aid Received?**
- Log into epay.albany.edu and enroll in the 4-installment E-Payment Plan
- Parent PLUS Loans Information: www.albany.edu/financialaid/awardsdetail_par_plus.shtml
- Alternative Loans www.albany.edu/financialaid/awardsdetail dl.shtml#alternative

**View Financial Liability Dates When you register, you assume responsibility for paying all associated tuition and fee charges.**

**New York State Residency**
Are you a legal NYS Resident or do you qualify for the NYS High School, GED or Military Exception? If so, and you are currently charged tuition at the out-of-state rate, go to www.albany.edu/studentaccounts/residency.php for more information and a NYS Residency Application.

**Domestic Student Health Insurance Program (SHIP)**
All full-time (12 credits) Undergraduate students must carry health insurance. Students who can show existing health insurance coverage should visit www.albany.edu/health_center/healthinsurance.shtml for full information and to complete a waiver. Opt-in insurance enrollment also available.

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**E-pay Your Way!**

**First Billing of Semester** (Fall: July; Spring: December)
E-Bill postcards are sent to permanent or billing addresses. No paper bills are sent.

**Log Into epay.albany.edu and...**

**Sign Up for Text Messages**
Receive important Student Financials text messages.
My Account > My Profiles > Communication

**Give Someone Access to View & Pay Your Account**
**Authorized Users** can also receive automatic email and text reminders and set up E-Payment Plans.
My Account > Authorized Users

**Sign Up for Direct Deposit E-Refunds**
**SECURE | FAST | CONVENIENT**
- Safest way to receive your money
- Easy online enrollment
- Fastest way to transmit your funds to you
- Visit the E-Refunds tab to sign up

**Save Time – Pay Online!**
Make fast, secure payments using MasterCard, Visa, Discover, and soon American Express, or a checking or savings account.
Payments > Make a Payment

**Enroll in the E-Payment Plan**
**CONVENIENT | AFFORDABLE | INTEREST FREE**
- Easy online sign up & payment
- 4-installment plan (when started with first bill of semester)
- No interest
- Receive automatic email reminders of upcoming installments due
- Application fee applies
Visit the Payment Plans tab to sign up

**E-Deposits**
- Make orientation payments and room deposits
- Do NOT click on the Payments Tab to make a room Deposit or Orientation payment, select the E-Deposits tab.

**Note:** Housing Deposits and Orientation payments must be two separate transactions.

**Credit Card Payments Are Not Accepted Over The Telephone.**