

**UNIVERSITY AT ALBANY
SCHOOL OF SOCIAL WELFARE**

1st YEAR STUDENT

PART-TIME STUDENT

INSTRUCTIONS: Please complete and return this application with three (3) copies of an up-to-date Resume

NAME:

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LOCAL ADDRESS & PHONE NUMBER:

()	Email:
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SUMMER ADDRESS AND PHONE NUMBER (IF DIFFERENT FROM ABOVE)

()	Email:
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PLEASE DESCRIBE YOUR MOST RECENT EXPERIENCE IN HUMAN SERVICES

DATES	POSITION

NAME OF MOST RECENT SUPERVISOR

TELEPHONE NUMBER: () _____

For Office Use Only

STUD CAT:
AGENCY ASSIGNED:
PROG/UNIT:
INSTRUCTOR:
COMMENTS:

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Every effort will be made to consider your interests while matching you to a field site. The checklist below is designed specifically for this purpose. It should also be noted that a primary educational objective for 1st year generalist students is to provide you exposure/experience with the broadest possible range of practice settings. This goal involves expanding students beyond the scope of their current background. For this reason you are asked to identify areas of interest that represent **alternatives** to your previous experience. Example, school social work may be your primary interest. If so, experience with family systems, chemical abuse, grief/loss and criminal justice could enhance your competence in school social work. A broad range of interests may increase the likelihood that you will be matched to a suitable placement.

**PLEASE CHECK THE TYPE OF SETTINGS WHICH INTEREST YOU MOST AND DO NOT REFLECT AN AREA OF YOUR PRIOR EXPERIENCE.
(CHECK ALL THAT APPLY)**

CLINICAL PRACTICE

- Aging/Gerontology
- Mental Health
- Health/Hospital
- Chemical Abuse
- Schools High School Elementary
- Children, Adolescents and Families
- Disabilities
- Corrections/Criminal Justice
- Homeless
- Domestic Violence
- Rehabilitation
- Grief and Loss
- Other, Please Explain Below

DESCRIBE TWO (2) LEARNING GOALS YOU WISH TO ACHIEVE DURING YOUR FIRST YEAR FIELD PLACEMENT.

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PLEASE PROVIDE ANY ADDITIONAL INFORMATION THAT YOU WANT CONSIDERED IN PLANNING FOR YOUR FIELD PLACEMENT.

Reasonable accommodations will be provided for students with documented physical, sensory, systemic, cognitive, learning and psychiatric disabilities. If you believe you have a disability requiring accommodation in your field setting, please notify the **Field Education Office (RI 116; 442-5321)**. We also request that you notify the **Director of Disabled Student Services (Campus Center-137: 442-5490)**. The field office will work with you to identify an appropriate educational experience and provide the Field Instructor with verification of your disability and recommend appropriate accommodations.

Your response to the following question is voluntary. Information provided will not be used to exclude you from opportunities, but to afford you reasonable accommodation regarding a disability.

DESCRIBE ANY SPECIAL REQUIREMENTS YOU WOULD LIKE CONSIDERED IN IDENTIFYING A SUITABLE FIELD PLACEMENT FOR YOU:

NOTE: Generally, field days are two full days, Monday and Tuesday for first year students. While some schedule flexibility may be negotiable, most sites do not offer opportunities for evening and weekend work with appropriate MSW supervision. The School of Social Welfare requires that one of two days remain intact as an 8 hour period during normal agency hours, Monday through Friday.

1ST YEAR STUDENT

FULL-TIME STUDENT

WHICH COUNTIES WILL MEET THIS CRITERIA FOR YOU?

North Country <input type="checkbox"/> Clinton <input type="checkbox"/> Essex <input type="checkbox"/> Warren <input type="checkbox"/> Washington <input type="checkbox"/> Hamilton <input type="checkbox"/> St. Lawrence <input type="checkbox"/> Franklin	Central NY <input type="checkbox"/> Broome <input type="checkbox"/> Chenango <input type="checkbox"/> Cortland <input type="checkbox"/> Delaware <input type="checkbox"/> Oneida <input type="checkbox"/> Tioga <input type="checkbox"/> Tompkins <input type="checkbox"/> Ostego <input type="checkbox"/> Onondaga	Vermont <input type="checkbox"/> Addison <input type="checkbox"/> Rutland <input type="checkbox"/> Bennington
Capital District <input type="checkbox"/> Albany <input type="checkbox"/> Columbia <input type="checkbox"/> Fulton <input type="checkbox"/> Montgomery <input type="checkbox"/> Rensselaer <input type="checkbox"/> Saratoga <input type="checkbox"/> Schenectady <input type="checkbox"/> Greene <input type="checkbox"/> Schoharie	Southern NY <input type="checkbox"/> Dutchess <input type="checkbox"/> Ulster <input type="checkbox"/> Orange <input type="checkbox"/> Putnam <input type="checkbox"/> Sullivan	Massachusetts <input type="checkbox"/> Berkshire <input type="checkbox"/> N. Hampshire

The School's policy states that you may be assigned a placement located within a 100 mile radius of the school or your home community, if you live outside of the Capital District.

If your answer is **no** to any of these questions, please understand that your options may be limited.

PLEASE CHECK THE APPROPRIATE BOXES	YES	NO
Do you have a current driver's license?		
Do you have a car available to travel to and from field?		
Some field placements expect students to have a car available for necessary travel related to the placement. Will you be able to meet this expectation?		

I am aware that many agencies require criminal background checks, child abuse registry clearance and health screenings (including drug testing, TB and Hepatitis-B tests, etc.) prior to students being accepted in placements. Declining an agency request for a criminal background check or health screening is likely to limit my placement options or lead to my not being placed. I understand that any conviction of sexual offenses against children will deem me ineligible for continuation in the field program. I understand that any information deemed important to the placement will be shared with my Field Instructor. I understand that my Field Instructor will also have the opportunity to read my academic file which includes my transcript, application to the program, references to the program and other academic information.

[] I have read and understand the attached Essential Field Information.

Student's Signature

Date