

CLOSURE CONTACT FORM

In order to obtain a Permission number with which to register for field, you must complete and submit this form along with your verification letter to the Field Education Office.

Name of Student: _____

Name of Selected Agency: _____

Contact Person: _____

(This is the agency you intend to be placed with and with whom you have completed a Verification Letter)

Listed below are the agencies you have **ruled out**, the contact person you spoke with to convey this information and the date of contact. It is strongly recommended that you speak directly to the same agency staff member with whom you previously discussed the site as a possibility.

Name of Agency: _____

Contact Person: _____ Date of Contact: _____

Name of Agency: _____

Contact Person: _____ Date of Contact: _____

Name of Agency: _____

Contact Person: _____ Date of Contact: _____

I understand by turning in late paperwork (field letter of intent, verification letter, closure contact form, etc) will result in a wait list status or restricted registration for field this year.

Student's Signature

Date

(Continue on the back of this form if necessary)