LEARNING AGREEMENT

A. INSTRUCTIONS FOR DEVELOPING YOUR LEARNING AGREEMENT

This learning agreement is an individualized working agreement between the student, the field instructor, the placement agency, and the School of Social Welfare. This agreement is to be developed jointly by the student and the field instructor, taking into account: agency parameters, priorities and resources; the particular learning needs and interests of the student; and the resources available to the field instructor. This learning agreement, in conjunction with the field evaluation instrument, will specify:

- What the student needs to learn
- Assignments and other opportunities for learning
- Responsibilities of both field instructor and student

_The field instructor will facilitate the process. At each evaluation the learning agreement will be renegotiated and future goals and objectives spelled out in the final section of the field evaluation instrument._

BEFORE YOU BEGIN DEVELOPING AGREEMENT READ THE FOLLOWING:

B. FOOD FOR THOUGHT: MAKE IT WORK FOR YOU

- What do you hope to learn in your field placement this year? What kinds of experience, knowledge and skills do you want to gain?
- What personal strengths do you bring to this field placement?
- What areas are you uncertain about? What things worry you most about field? What areas would you like help with?
- How do you most enjoy learning? What helps you to learn?
- What makes it hard for you to learn? What kinds of things help you then?
- How does this field placement connect to your social work experience so far, and to your view of your future?
- When you imagine your "dream" field instructor, what qualities seem most important in helping you to learn and succeed?
C. STEPS IN THE PROCESS OF CONSTRUCTING THE LEARNING AGREEMENT

☐ At a meeting between the field instructor and student talk about both of your ideas and expectations for the placement and of each other. Select the areas most important to you from FOOD FOR THOUGHT to discuss with your field instructor.

☐ together identify specifics for: learning opportunities that will take place in the first evaluation period; the supervision plan; assignments; student/field instructor responsibilities; and goals for the first evaluation period.

MACRO Practice assignment for 1st year M.S.W. & B.S.W. students.
☐ the field instructor will then fill out field instructor responsibilities and the assignments.

☐ the student will fill out student responsibilities and supervision plan
LEARNING AGREEMENT

SUPERVISION AND CASELOAD PLAN

After discussion with your field instructor, complete the following:

Student's Name:
_________________________________________________________________________

Field Instructor's Name:
_________________________________________________________________________

Field Agency/Program:
_________________________________________________________________________

ARRANGEMENTS FOR WEEKLY SUPERVISION

When: ___________________________________________________________________________

Where: ___________________________________________________________________________

Describe student responsibilities and field instructor responsibilities including a plan for supervision.

Student Responsibilities:
_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

Field Instructor Responsibilities:
_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________
**DESCRIBE ASSIGNMENTS APPLICABLE TO YOUR PLACEMENT:**

_____ Individual Clients (number). *Describe:*
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

_____ Families (number). *Describe:*
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

_____ Groups (number.) *Describe:*
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

_____ Macro projects* (number). *Describe:*

*A MACRO project is required for all MSW students in the first placement and BSW students. (See additional information.)*

**GOALS FOR THE FIRST EVALUATION PERIOD (DESCRIBE).** The six areas for evaluation are: Development of Professional Attitudes, Values, and Ethics; Knowledge and Skills for Agency-Based Work; Communication skills; Assessment Skills; Intervention Skills; Monitoring Progress. Refer to the evaluation instrument to develop the goals.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

**DATE AND SIGN THE LEARNING AGREEMENT AND HAVE YOUR FIELD INSTRUCTOR SIGN AS WELL. KEEP A COPY FOR YOURSELF AND ONE FOR THE AGENCY TO REFER TO THROUGHOUT THE YEAR. SUBMIT A COPY (to the Field Ed. Office, RI 116) ON THE DATE ASSIGNED.**

Student’s Signature: ___________________________ Date: ________________

Field Instructor’s Signature: ______________________ Date: ________________