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HPM&B

Judging Dept.

**Bethsheba Orero**

Student

HPM&B

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Ruth Clements

Dept or Program Years in program

Mentor

## **Vaccines For Children Program - Defining New Policies**

Author (s)

**Bethsheba Orero**

The New York State Vaccines For Children program (NYS VFC) is part of the Federal VFC program. The goal of this program is to ensure that immunization levels are increased among children who are unable to pay for them. Part of the requirements of NYSVFC is to ensure the distribution of vaccines to all the providers registered in the program in New York State (excluding New York City). The program also has the duty to assist the providers to achieve the program goals by complying with various regulations and policies for the program.

Currently, the program does not have an existing standardized manual containing policies and procedures for the providers. The purpose of this internship is to conduct research on existing policies in New York and other states and compile a comprehensive VFC manual. This includes: research, compilation of revised policies, best practices, guidelines, as well as educational materials. In addition, revision of guidelines created by the immunization program will be conducted. Apart from research, continuous consultation from members of the work group will take place to ensure that all the information needed by providers is incorporated into the manual. It is anticipated that the VFC provider manual will be compiled, edited and completed by the end of the internship period.