Enrollment Information

Health Policy, Management & Behavior

Welcome to the University at Albany School of Public Health! I am delighted you have decided to enroll in the Department of Health Policy, Management and Behavior.

The School of Public Health will provide you with the education and resources necessary to succeed in the field of Public Health, including its relationship with the New York State Department of Health. The NYS DOH provides students with mentors, internships and invaluable hands-on work experience in the field.

This document provides information to assist you in preparing for the Fall 2017 semester. Please review it carefully and feel free to contact the School of Public Health with any questions or concerns.

I look forward to meeting you at Orientation in August.

Laura Schweitzer, PhD
Interim Dean

Welcome to the Department!

Welcome to the Department of Health Policy, Management & Behavior. Our department is home to approximately 125 graduate students pursuing degrees with concentrations in either Health Policy and Management or Social Behavior and Community Health. We are also home to a vibrant faculty who offer a wide array of courses that incorporate theory, research, and public health practice. Our faculty conduct innovative research on a wide variety of topics, such as health care reform, care needs of vulnerable populations, social and behavioral determinants of health, and community-based approaches to health promotion.

I hope you will find the information provided here helpful as you prepare to join our student body. Please be sure to contact us if you have any questions or concerns. We all look forward to meeting you, and extend our best wishes for a successful and rewarding graduate program experience.

Wendy Weller, PhD
Department Chair

Fall 2017 Orientation

Classes for the Fall 2017 Semester begin on Monday, August 28th and the School of Public Health Orientation will be held the week of August 21st to August 25th. Orientation week includes math workshops, social orientations, as well as the school and individual department orientations. International students are required to attend the University at Albany International Student Orientation and will receive information about this from the Office of International Student and Scholar Services. Students are also required to attend their departmental orientation. More detailed information regarding orientation will be emailed to students in July. Please be sure to notify us at sphadmissions@albany.edu of any changes to your preferred email address.
Advisement

All students at the School of Public Health are assigned an advisor at the beginning of their first semester of study. First-year students entering in the fall semester are expected to be registered for classes no later than June 30, and are encouraged to register as early as possible. Students in the Health Policy, Management and Behavior concentrations should contact Linda Gauvin-McNulty at lgauvin-mcnulty@albany.edu for assistance with registration.

To register for classes each semester, students must first meet with their advisor. Students will then obtain an Advisement Verification Number (AVN) from their department, along with Section Key Numbers (SKNs) for the individual classes they wish to take. These numbers are required in order to register for classes on MyUAAlbany.

MyUAAlbany is a University-wide online source used for scheduling classes, managing financial aid and tuition payments, coordinating housing and parking issues, as well as organizing many other components of University life. MyUAAlbany can be accessed directly at www.albany.edu/myualbany or by clicking on the “MyUAAlbany” link at the top of University at Albany homepage www.albany.edu.

Bookstores

Course textbooks may be purchased online or in person at either the University at Albany Bookstore (http://albany.bncollege.com) or Mary Jane Books (www.maryjanebooks.com) located at 215 Western Avenue, Albany, NY.

Financial Aid & Student Accounts

The University at Albany issues invoices for tuition and fees on the 20th of each month and payment is always due by the 15th of the following month. Charges from the first fall invoice will not be due until August 15th. Visit the Student Financial Center web page: http://www.albany.edu/studentservices to read more about fees and payment options. All issues regarding financial aid, tuition and payment must be directed to the Student Financial Center.

University Health Center

The University Health Center provides medical services to students who have filled out the required documentation and who have a University ID.

Important immunization requirements for students attending UAlbany are found at http://www.albany.edu/health_center/healthforms.shtml. Other important information regarding services provided, policies and directions to the Health Center can be found at www.albany.edu/health_center/.

Internships & Career Services

MPH students are required to complete 9 credits of internships, for a total of 720 hours. Students must complete one year of coursework before beginning the internship. More detailed information about internships can be found at www.albany.edu/sph/internships.php.

The Career Resource Center, located in the Student Affairs suite of the George Education Center, is available to all students to research internships and career opportunities, as well as seek assistance on resume writing and interviewing.
University at Albany Email
All students must activate their albany.edu email and should check it regularly, as this is the University at Albany’s official means of communication with students, including issuing invoices for tuition and fees. Personal email addresses will not be used for official university correspondence.

New Student Information Website
To learn more about the School of Public Health, the Capital Region, and graduate school resources, please visit our New Student Information website at http://ualbanysphnewstudentorientation.wordpress.com. You will find information on topics such as class registration, financial aid, internships, career services, housing, and transportation.

SPH Graduate Student Organization
The SPH-RGSO is affiliated with the UAlbany main campus GSO. The goal of this organization is to improve student life by coordinating social and school activities, as well as contributing to the local community. Each year SPH students are eligible to run for office in the SPH-RGSO committee. Positions are elected by students enrolled at the School of Public Health.

UAlbany School of Public Health Facebook Group
SPH students are encouraged to join the “University at Albany School of Public Health” Facebook group operated by the Graduate Student Organization at the SPH for student use. The Facebook group is a good source for students looking for roommates, available housing, books for sale, and other resources related to the School of Public Health. Messages regarding social events for students are posted here as well.

Housing Information
The School of Public Health is located on the Health Sciences Campus, which does not offer on-campus housing. There are several housing options available in the Albany area, including on-campus housing on the uptown campus. If you have a car, your housing options increase. Those without a vehicle should be sure to live along the bus line for the Health Sciences Campus shuttle. More information on shuttle routes can be found at http://www.albany.edu/pmts/bus_schedules.php.

The following websites may also be helpful in searching for housing:

- University at Albany Residential Life: www.albany.edu/housing
- Dawn Homes Management: http://www.dawnhomes.com/
  Locations near the East Campus include Mill Creek, Forrest Pointe, & Horizon Ridge
- Tri City Rentals: http://www.tricityrentals.com/Home.aspx
  Locations near the East Campus include Capital View Apartments
- Renter’s Guide: www.rentersguidealbany.com
- Craigslist: http://albany.craigslist.org

Finding a Roommate
To connect with other students looking for roommates or seeking to share housing accommodations, students can use the Roommate Finder discussion forum at http://uasphnewstudentforum.proboards.com/board/2.
### Directions

The School of Public Health is located at 1 University Place, Rensselaer, NY 12144. When entering the address in your GPS, the "city" field should be Rensselaer NOT Albany. If you search for the University at Albany in your GPS, it will bring you to the Main Campus in Albany. We are not located on that campus. We are located on the Health Sciences Campus in Rensselaer.

### Transportation

Students with a valid University ID may use the Health Sciences Campus shuttle that runs between the Uptown Campus and the Health Sciences Campus. This bus operates only Monday-Friday. More information on shuttle routes can be found at [http://www.albany.edu/pmts/bus_schedules.php](http://www.albany.edu/pmts/bus_schedules.php). Registered students with a valid University ID can also ride all public CDTA bus lines at no charge.

### Parking

Free parking is available for all students on the Health Sciences Campus. Students can obtain a parking permit at orientation in August. Students are required to register their vehicle and purchase a parking decal to park on the Uptown Campus. More information on parking is available at [www.albany.edu/pmts](http://www.albany.edu/pmts).

### School of Public Health Directory

**Office**  
(518) 402-0283  
Laura Schweitzer, Interim Dean  
Michel Connell, Secretary

**Academic Affairs:**  
Mary Gallant, Associate Dean for Academic Affairs

**Student Affairs:**  
Caitlin McGuire Reid, Assistant Dean for Admissions & Student Affairs  
Katrina Chamberlain, Director, Internship & Career Services  
Susan Bernardi-Bain, Coordinator, PHLOT & Certificate in Public Health

**Administration:**  
Deborah Oriola, Assistant Dean for Administration

**Global Health:**  
John Justino, Director, Center for Global Health

**Applied Fellowship in Public Health:**  
Irina Khmelnitsky, PMR Coordinator

**DrPH Program:**  
Laura Schweitzer, Interim DrPH Program Director

**Research:**  
Jennifer Manganello, Associate Dean for Research

**Public Health Practice:**  
Janine Jurkowski, Associate Dean for Public Health Practice

**Online MPH Program:**  
Brenda Kirkwood, Program Director

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**Department of Epidemiology & Biostatistics**  
(518) 402-0372  
Gregory DiRienzo, Department Chair  
Nicole Malachowski, Administrative Manager  
Judy Pelton, Department Secretary

**Department of Health Policy, Management & Behavior**  
(518) 402-0333  
Wendy Weller, Department Chair  
Linda Gauvain-McNulty, Administrative Manager  
Liz Brannigan, Department Secretary

**Department of Biomedical Sciences**  
(518) 402-2510  
Janice Pata, Department Chair  
Anthony Torres, Administrative Manager

**Department of Environmental Health Sciences**  
(518) 473-7553  
Patrick Parsons, Department Chair  
Danielle Grasso, Administrative Manager  
Laura Hilton, Department Secretary

**Main Campus**  
Health Center  
(518) 442-5454  
Graduate Studies  
(518) 442-3980  
International Student Services  
(518) 591-8189  
Main Campus Center Information  
(518) 442-5490  
Off Campus Housing Information  
(518) 442-5875  
Registrar’s Office  
(518) 442-5540  
Student Financial Center  
(518) 442-3202