To All SPH Faculty:

We hope you will be able to join us for this year’s School of Public Health Commencement Ceremony! Your presence exhibits pride, commitment and recognition to SPH students and their families on this momentous and special occasion.

**SPH COMMENCEMENT CEREMONY**

SPH Commencement will be held on **Saturday, May 16th at 2:00 pm. The ceremony will take place outdoors (rain or shine) under a tent in the George Education Center’s Lot** and recognizes Undergraduate, Certificate, Masters, and Doctoral graduating students. The ceremony typically lasts approx. one hour and is immediately followed by a light reception outdoors. In the event of inclement weather, the reception will be held in the CRC lobby.

Faculty should arrive no later than 1:30 p.m. and meet in the Dean’s Conference room to dress in the regalia and prepare for the ceremony. Please be prompt.

**ONLINE RSVP**

So we may appropriately prepare for the number of participants, please take a quick minute to complete the survey below and let us know whether or not you plan to attend the SPH Commencement Ceremony.

Click here to RSVP: **SPH Faculty Commencement Ceremony 2015 RSVP**

**REGALIA**

All faculty must have appropriate regalia in order to participate. Below are the instructions to either purchase or rent regalia from the University Bookstore. You should begin this process now in order to ensure securing your regalia in a timely fashion. Early ordering will enable faculty to receive their own institution’s colors and not UAlbany’s.

All faculty questions regarding obtaining regalia should be directed to Sue Brayman in the University Bookstore at sbrayman@albany.edu or (518) 442-5690.
Purchasing Regalia

- Custom tailored to your exact specifications and measurements, owning your own regalia frees you from ordering and returning countless rentals. If you are interested in purchasing your own regalia, contact Sue Brayman in the University Bookstore at sbrayman@albany.edu or (518) 442-5690 for more information.

Renting Regalia

- Faculty who wish to rent academic regalia must complete the attached Faculty Regalia Order Form by April 13 and return to Sue Brayman in University Bookstore (sbrayman@albany.edu) to receive a hood with your school color and delivery of your regalia to your office on campus.

- All orders placed after April 13 will come with a UAlbany hood.

- All rental orders must be placed no later than April 27th. This is the last day for faculty to order regalia.

- Unless you chose to have your regalia delivered to your office and placed your order by April 13th, regalia must be picked up from the University Bookstore on the main campus.

- Representatives from the Bookstore will be in contact with you regarding delivery dates/times.

- Regalia will NOT be distributed the day of the ceremony on site.

- ALL RENTED REGALIA MUST BE RETURNED TO THE BOOKSTORE BY MAY 20TH. REPRESENTATIVES WILL NOT COME TO CAMPUS TO COLLECT REGALIA.