ARTICLE I. PURPOSE

The purpose of these By-Laws is to establish a governing structure for the Department.

ARTICLE II. YEAR

The working year of the Association, for all purposes, shall be September 1 to August 31.

ARTICLE III. GOVERNING STRUCTURE

The operation of the Department shall be directed by the Chairman or Co-chairmen of the Department in accordance with the provisions of these By-Laws.

ARTICLE IV. MEMBERS

Section 1. Classes of members. The Department will have three classes of members. The designation of such classes and the qualifications of the members of such classes shall be as follows:

Regular faculty on site:

Regular faculty shall be persons who are engaged in teaching and/or research related to biomedical sciences and who are members of the Wadsworth Center. Application for regular faculty status will be made through the department's personnel committee.

Regular faculty off site:

Regular faculty shall be persons who are engaged in teaching and/or research related to biomedical sciences and who are not members of the Wadsworth Center.

Adjunct faculty:

Adjunct faculty shall be persons who are engaged in teaching and/or research related to biomedical sciences but who do not participate in several of the activities associated with the department.
ARTICLE VI. Voting members

Full voting members shall consist of regular faculty, both on site and off site. Faculty members holding adjunct positions shall vote on all matters of the department with the exception of personnel matters, i.e. tenure and appointment decisions.

ARTICLE V. Chairman and Associate Chairman

The chairman and associate chairman will be elected by a simple majority vote of the entire voting faculty.

ARTICLE VI. Meetings

Unless specified below, all faculty meetings will be conducted according to Robert's Rules of Law.

A quorum for purposes of general votes will consist of 40% of the entire voting faculty (regular and adjunct). A quorum for purposes of votes on faculty appointments shall consist of 40% of the regular voting faculty.

ARTICLE VII. Amendments

Amendments to these by-laws may be made by a 2/3 vote of the faculty at regular or special faculty meetings. Written notice of such amendments should be given to all members at least 2 weeks before the faculty meeting.