Draft Minutes  
September 19, 2008  
3:00 – 4:30 p.m.  
AS357

Attendance: Lawrence Raffalovich (chair), Debra Dickerson (support staff), George Berg; Carolyn Malloch; Heather Miller for Frank D’Andraia; Victoria Von Arx; Antun Milas; Martin Manjak; Sean Rafferty; Ed Waltz

I. Call to Order

II. May 2, 2008 minutes unanimously approved.

III. Report on LISC Accomplishments – 2007: Larry Raffalovich
    A. E-mail policy re: communication with students

    At last report, the Senate had made changes to the proposed policy and Counsel advised the Interim President at the time to not sign. The policy signed by President Hall in 2005 is still in effect. Objections to e-mail as an official means of communication with students included (1) the transmittal of confidential information, and (2) confidentiality of e-mail communication cannot be guaranteed. Students are told during orientation that e-mail is an important communication tool.

    B. Ex-officio chairing committee

    At last year’s meeting, LISC proposed that the CIO be chair of the IT Usage Policy Committee. The proposal was voted down by Senate, as there was some opposition to having ex-officios chair council committees. Currently, there is no prohibition on ex-officios being elected to chair committees. Last year, Chris had requested to chair ITPUC and was unanimously elected chair.

IV. A. Report from Chief Information Officer: Christine Haile (absent)

    Marty Manjak reported on the CIO’s Fall 2008 Opening Highlights. There is $100 million cash in the bank versus $79 million in 2007 due to e-Pay and PeopleSoft. Wireless use has more than doubled since last year. Changed over to a new Internet Service Provider (Apogee) for the campus; improvements made to security measures to detect and respond to phishing attacks.

    B. Report from Director of Libraries (D’Andraia)

    Heather Miller reported on behalf of Frank D’Andraia. Since the April report, things have gotten worse. The Provost said not to cancel ICPSR. Larry suggested adding ICPSR to a future agenda of LISC.
V. Old Business

A. Anti-plagiarism software; “clickers,” and student e-mail aliases

Larry inquired as to the status of the plagiarism software and clickers. Clickers are being used a lot more this year in the classrooms. ITLAL would be the division to contact for more information on the clickers, and Client Support Services for the plagiarism software. The e-mail aliases were made available to students in February 2008.

VI. New Business

A. Library Committee and IT Usage Policy Committee

By charter, Frank D’Andraia is chair of the Library Committee. Larry suggested Chris be elected chair of the ITUPC. The motion was moved by Martin Manjak and approved with no opposition.

G. Software purchase by graduate students

Larry received an e-mail from Dan White, past chair of LISC, which states a problem with the purchase of software by students on the ITS Webpage. To summarize, there is no mechanism through IT that allows a student to pay for the software, but rather the student is asked for a departmental or grant account number in order to make the purchase. The problem is that departmental account managers cannot take checks from students to deposit in departmental State accounts. Dan suggests having one IFR housed in IT that could service all graduate student requests, or perhaps consider not advertising the software packages at all. Larry will speak with Chris about this issue.

H. Other

1. Larry has been contacting the HelpDesk due to the fraudulent e-mails he’s been receiving that look official. Marty replied that he has sent out an e-mail notice warning faculty, staff and students to be aware of these new phishing tactics and has implemented mitigation strategies. Marty reported that ITS cannot stop the messages from coming in because they run the risk of stopping legitimate e-mail messages. An alert is set up in the entry phase, the mail server also gets a message and a block is placed on the message. An alert is also sent when an account is sending out excessive amount of e-mails. A lot of effort has gone into mitigating, but it cannot be stopped altogether.

2. NIH currently requires that journal articles resulting from NIH funded research be available to the public on an NIH web site. Legislation has been introduced to prohibit that requirement.

There being no more business, the meeting adjourned at 3:45 p.m. Next meeting to occur on October 31, 2008.