Program / Course Action Request  
University at Albany, State University of New York  
School of Education  

To: Chair, School of Education Academic Council  
From: Chair: ________________________________  
Department: __EAPS______________________  
Proposal # ____________  
Course # __EAPS660__  
Date: ___10/9/2012__________________________  

Re: Request to (Check all that apply):

☐ add new course (attach course outline and bibliography)
☐ delete course (enter course # & title)
☐ change existing course
  ☐ change number from: ________________ to: ________________
  ☐ change title (enter old title) to: ________________
  ☐ change credits from: ________________ to: ________________
  ☐ change description (attach old description; new course outline & bibliography) to: ________________
  ☐ change prerequisites from: ________________ to: ________________
  ☐ change grading from: ________________ to: ________________
  ☐ change cross-listing from: ________________ to: ________________
☐ new program
X revise existing program: Drop EAPS660 as a required course in Ph.D., M.S., and CAS degree programs
☐ announce an institute course (687 or 887)
☐ other: (describe)

Justification for Proposal:

Following a review of curricula for the masters, certificate of advanced studies, advanced graduate certificate and doctoral (Ph.D) degree programs, EAPS faculty took the decision to drop EAPS660 from the program plans and add a requirement that students take an additional concentration, support discipline or elective course to maintain the total credit requirement for each degree program. The content area and organization of the EAPS660 has evolved in ways that introduced extensive overlap with EAPS600. Students will now receive greater depth in organizational leadership through more specialized coursework, while EAPS600 serves as the foundational course in this area for all graduate degree programs.

Do other Departments or Schools offer similar or related courses? ☐ yes ☐ no  NA  
(If yes, attach memo from affected Depts or Schools certifying that this proposal does not overlap with their offerings)

DESCRIPTION OF AMENDED / NEW COURSE:

Department:
Course Number & Title:
Cross-Listing:
Credits:
Grading:
Prerequisites:

Course Description to appear in catalog:

Approved: Gilbert Valverde, Chair – 10/9/12
Approved: David Dai, Academic Council – 11/16/12
Approved: Heidi Andrade, Associate Dean – 11/16/12
Program /Course Action Request  
University at Albany, State University of New York  
School of Education  

To: Chair, School of Education Academic Council  
Proposal # ___________  

From: Chair: ___________________________  
Course # __EAPS760__  
Department: __EAPS_____________________  

Date: ____10/9/2012______________________  

Re: Request to (Check all that apply):  
☐ add new course (attach course outline and bibliography)  
☐ delete course (enter course # & title)  
☐ change existing course  
☐ change number from: to:  
☐ change title (enter old title) to:  
☐ change credits from: to:  
☐ change description (attach old description; new course outline & bibliography) to:  
☐ change prerequisites from: to:  
☐ change grading from: to:  
☐ change cross-listing from: to:  

☐ new program  
X revise existing program: Drop EAPS760 as a required course in the Ph.D degree program  
☐ announce an institute course (687 or 887)  
☐ other: (describe)  

Justification for Proposal:  

Following a review of curricula for the masters, certificate of advanced studies, advanced graduate certificate and doctoral (Ph.D) degree programs, EAPS faculty took the decision to drop EAPS760 from the doctoral program plan and add a requirement that students take an additional concentration, support discipline or elective course to maintain the total credit requirement for the doctoral program. The content area and organization of the EAPS760 has evolved in ways that introduced extensive overlap with EAPS700. Students will now receive greater depth in organizational leadership through more specialized coursework, while EAPS700 serves as the doctoral core course in this area.  

Do other Departments or Schools offer similar or related courses? ☐ yes ☐ no NA  
(If yes, attach memo from affected Depts or Schools certifying that this proposal does not overlap with their offerings)  

DESCRIPTION OF AMENDED / NEW COURSE:  

Department:  
Course Number & Title:  
Cross-Listing:  
Credits:  
Grading:  
Prerequisites:  

Course Description to appear in catalog:  

Approved: Gilbert Valverde, Chair -- 10/9/12  
Approved: David Dai, Academic Council 11/16/12  
Approved: Heidi Andrade, Associate Dean 11/16/12
Educational Administration and Policy Studies Master of Science in Educational Administration Program

This master's program is introductory to the study of educational administration and policy studies. It closely resembles the existing advanced program sequences, however, and students who complete this program and who are accepted in the advanced programs may do so with a minimum loss of credit.

The program requires a minimum of 36 credits of graduate credit distributed as follows:

1. Core requirements (6-9 credits): Aps 600, 601, and the statistics requirement. The statistics requirement may be met by either taking an approved quantitative research methods course (e.g. Aps 614 or see your advisor for other courses that qualify), or by passing a departmental research methods exam (in which case an additional three credits must be taken in one of the other areas).
2. Concentration (9 credits minimum) in the chosen area of specialization (K-12, higher education, or education policy), chosen from the above list.
3. Support discipline courses (6 credits minimum) such as philosophy, economics, sociology, psychology, and political science.
4. Additional education and elective courses (9 credits minimum) to support the chosen concentration, the statistics requirement by either taking an approved quantitative research methods course (e.g. Aps 614 or see your advisor for other courses that qualify), or by passing a departmental research methods exam. May include a practicum (2 credits) and an internship (4 credits) for those wishing to qualify for S.A.S. certificate.

Note: the state no longer offers an S.A.S. certification, which is why the last sentence of 4 is being deleted.

Without track changes.

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2. Concentration (9 credits minimum) in the chosen area of specialization (K-12, higher education, or education policy).
3. Support discipline courses (6 credits minimum) such as philosophy, economics, sociology, psychology, and political science.
4. Additional education and elective courses (9 credits minimum) to support the chosen concentration;
Educational Administration & Policy Studies
Certificate of Advanced Study in Educational Administration Program

Program of Study (60 credits, minimum)

The student, in consultation with the faculty advisor, develops a program of study taking into account the previous preparation, area of specialization, and objectives.

Requirements include the following:

1. Pre-core requirements (12-6-9 credits): Aps 600, 601, 660, and the statistics requirement by either taking an approved quantitative research methods course (e.g. Aps 614 or see your advisor for other courses that qualify), or by passing a departmental research methods exam (in which case an additional three credits must be taken in one of the other areas).
2. 15 credits (minimum) in the chosen area of specialization administrative concentration. (K-12, higher education, or education policy or higher specified)
3. 9 credits (minimum) in support disciplines such as philosophy, economics, sociology, psychology, and political science;
4. 3 credits - Eaps 780 - Applied research or policy analysis;
5. Electives: 21 credits minimum.
Educational Administration & Policy Studies
Doctor of Philosophy Degree Program

The program leading to the Ph.D. in educational administration requires at least three academic years of full-time work, or the equivalent over a longer period, beyond the baccalaureate and may involve as many as four years. The program is designed to develop research competence and the effective application of skills in the educational administration and policy studies field.

Program of Study (78 credits, minimum)

The student, in consultation with the faculty advisor, develops a program of study taking into account the previous preparation, area of specialization, and objectives.

Credit Requirements (a total of 78 minimum) include the following:

1. Pre-core requirements: Aps 600, 601, 660 and the statistics requirement;
2. Core requirements: Aps 700, 701, 766;
3. Research sequence: Aps 714, 715, and 891;
4. 18 credits (minimum) in a concentration listed-area of K-12 education, higher education, or education policy above;
5. 12 credits (minimum) in support disciplines such as philosophy, economics, sociology, psychology, and political science;
6. 21 credits (minimum) of approved electives.

Dissertation

The student must submit a dissertation which demonstrates ability to treat comprehensively a significant problem in education. The dissertation should reveal the student's ability to employ both the fundamental concepts of administration and the technical skills of scholarly research.

Departmental Examinations

The student must pass a doctoral comprehensive-qualifying examination covering, as a minimum, the following four areas: organizational leadership, social analysis of education theory, management procedures, environmental context of educational organizations, and an area of the concentration area.

Research Sequence

- All doctoral students in the program must satisfy the statistics requirement by either taking an approved quantitative research methods course (e.g. Aps 614 or see your advisor for other courses that qualify), or by passing a departmental research methods exam (in which case additional three credits must be taken in one of the other areas). The examination will be offered once each semester. Doctoral students must satisfy this requirement with a grade of B or better before they are permitted to take the research sequence.
  o Aps 714 Introduction to Research Methods in EAPS
  o Aps 715 Research Practicum in EAPS
  o Aps 891 Seminar in Administrative Research

Full Time Study in Residence
Students must demonstrate, with the approval of their faculty adviser and the Curriculum Committee of the department, that they are engaging in work or other experience of at one year in duration which is relevant to their doctoral studies and contributes to intensive intellectual growth. The requirement for continuing registration in the program must be met during this period, in accordance with the University of Albany’s Graduate Policy and Procedures for doctoral students.

OR

They must earn a minimum of 24 course credits in two regular sessions, not necessarily consecutive, except as indicated here:

- Students authorized to register for work on a dissertation may fulfill the residency requirement with satisfactory completion of 16 registered credits minimum plus formal registration for and work on the dissertation.

- Graduate assistants holding a full assistantship may fulfill the residency requirement with one academic year in a position, including the satisfactory completion of a minimum of 15 registered credits during the year plus satisfactory completion of assigned duties.

- Students may fulfill the residency requirement by registering for 9 credits hours during the summer session and 15 credit hours during an adjacent fall or spring session.

Admission to Candidacy

1. Satisfactory record in course and seminar study.
2. Completion of University requirements.
3. Satisfactory completion of the doctoral comprehensive qualifying examination.
4. Demonstrated knowledge of educational research procedures and techniques.