Students with exceptional work experience and leadership training may apply to waive out of both PAD 507 and PAD 508. Students with the following experiences are invited to apply for a waiver.

Completion of Officer Candidate Training or an equivalent military leadership development program. Submit documentation by Thursday August 25.

OR

A minimum of three years full-time work experience and:
1. Demonstrated ability to write business standard memos and deliver professional oral presentations (demonstrated via Welcome Week case work);
2. Completion of courses, training, and/or workshops on ethics, political philosophy, state/federal ethics laws, or constitutional law;
3. Completion of courses, training, and/or workshops on diversity, cultural competencies, non-discrimination, or equal employment opportunity.

Students should also submit a current resume that describes your work experience.

To demonstrate item 1, the memo you submit for Welcome Week will serve as your writing sample. You will be asked to individually deliver your group’s Welcome Week presentation during the first week of classes. Presentations will be scheduled between Monday August 29 and Friday September 2.

To demonstrate how you meet items 2 and 3, please send brief written descriptions of each by Thursday August 25 to Dr. Rubin (erubin@albany.edu). The combined descriptions should be no longer than one page total and should be submitted in a Word or PDF document, not as a long email.

To be considered for a waiver, the student must notify Dr. Rubin of her/his intention by the first day of Welcome Week. Waiving out of PAD 507 and PAD 508 is solely at the discretion of the course instructors. Students will be notified by Friday September 2 if they will be waived from the courses.

Timeline:
- Saturday August 20: Last day to notify Dr. Rubin of your intention to apply for a waiver
- Thursday August 25: Last day to submit written materials to Dr. Rubin
- Monday August 29 – Friday September 2: Delivery of presentations
- Friday September 2: Notification of waiver decision