Waiving from PAD 507 and PAD 508
Department of Public Administration and Policy
Fall 2013

Students with exceptional work experience and leadership training may apply to waive out of PAD 507 and PAD 508. Students with the following experiences are invited to apply for a waiver.

Completion of Officer Candidate Training or an equivalent military leadership development program. Submit documentation by Monday, August 26.

OR

A minimum of three years full-time work experience and:
1. Demonstrated ability to write business standard memos and deliver professional oral presentations (demonstrated via Welcome Week case work);
2. Completion of courses, training, and/or workshops on ethics, political philosophy, state/federal ethics laws, or constitutional law;
3. Participation in a substantive team-based project resulting in a final report that included policy recommendations (excluding the Welcome Week case).

To demonstrate item 1, the memo you submit for Welcome Week will serve as your writing sample. You will be asked to individually deliver your group’s Welcome Week presentation during the first week of classes. Presentations will be scheduled between Monday, August 26, and Wednesday, August 28. To demonstrate how you meet items 2 and 3, please send brief written descriptions of each by Monday, August 26, to Dr. Rubin (erubin@albany.edu). The descriptions should be no longer than one page and should be submitted in a Word document, not as a long email.

To be considered for a waiver, the student must notify Dr. Rubin of her/his intention no later than Monday, August 19. Waiving out of PAD 507 and PAD 508 is solely at the discretion of the course instructors. Students will be notified by Friday, August 30 if they will be waived from the courses.

Timeline:
• Monday, August 19: notify Dr. Rubin of your intention to apply for a waiver
• Monday, August 26: submit descriptions of relevant courses or documentation of Officer Candidate training to Dr. Rubin
• Monday, August 26 – Wednesday, August 28: delivery of presentations
• Friday, August 30: notification of waiver decision