SEMESTER IN WASHINGTON
Spring 2016

APPLICATION DEADLINE: Friday October 2, 2015. Applications accepted any time before, but interviews and decisions will occur in October.

INTERVIEWS: Week of October 5, 2015. Students should schedule an interview via Handshake upon


THE APPLICATION:

1. CONTACT INFORMATION
   Full Name: _________________________________
   ID #:______________________________________Cell Phone #:______________________________________
   Home Address:___________________________________________________________
   Campus Address:__________________________________________________________
   E-mail address:___________________________________________________________GPA:________________
   Major:____________________________________________________Expected Graduation Date:___________________
   Emergency Contact Name: __________________________________Relationship: _________________________________
   Emergency Contact Phone #:_________________________Email address:__________________________________________________________

   Are you in good judicial standing? (No active judicial sanctions at the University). ☐ Yes ☐ No
   If no, please provide explanation in your statement.

   I would like to be considered for a scholarship ☐ Yes ☐ No
   If you would like to be considered for a scholarship, please indicate in your statement why you are deserving of the scholarship. Please note that scholarships are both need-based and merit-based.

2. ADDITIONAL APPLICATION MATERIALS
   Please provide materials in this order:
   a) A current resume.
   b) A short statement explaining why you want to participate in this program, and what you hope to accomplish. This statement should describe at least three (3) internships in DC or the surrounding area that interest you and an explanation of why each one interests you. (You may pick from a list of sample internships that previous Semester and Washington students have participated in or do your own research.) You will not be held to these choices when it is time to apply. (Upload as cover letter)
   c) A copy of a paper you have completed in any class that best reflects your research and writing skills. (Upload as writing sample)
   d) For transfer students only: unofficial copies of transcripts from all transfer institutions.
   e) This application (Upload as Other Document)

ELIGIBILITY FOR SEMESTER IN WASHINGTON PROGRAM:
1. Students from any major may apply.
2. Students must be junior standing or higher (56 or more credits).
3. Students must be in good academic and judicial standing.
   Students will be selected for participation based on GPA, writing sample, statement and interview. (We reserve the right to conduct a university academic and disciplinary check. All information will remain confidential.)

3. NEXT STEPS (after submitting your application and signing up for the interviewing)
   1. Students will be notified of their status in the program by Monday, October 12, 2015 for regular admission.
   2. Accepted students will need to attend an Internship Session on Wednesday, October 14, 2015 from 2:45-4:05pm. in HU 27.

ANY QUESTIONS? Contact Professor Anne Hildreth, Associate Dean & Professor of Political Science, at achildreth@albany.edu,
(518) 442-3112 Jennifer Maclaughlin, Director of Internships and Career Services at jmaclaughlin@albany.edu, (518) 442-5253