



**UNIVERSITY
AT ALBANY**
State University of New York

OFFICE OF GRADUATE STUDIES
University Administration Building,
Room 121
University at Albany
Albany, NY 12222
(518) 442-3980; FAX (518) 442-3922
<http://www.albany.edu/>

**APPLICATION FOR ADMISSION
FOR DEGREE
GRADUATE STUDY**

APPLICATION FEE:

All applications must include the nonrefundable application fee. Applications received without this fee will not be processed.

PERSONAL INFORMATION (please type or print clearly)

Mr. Ms. Name: _____ / _____ / _____ / _____
Last (Family) First (Given) MI Maiden/Other

U.S. Social Security Number: _____ / _____ / _____ Birth Date: Month: _____ Day: _____ Year: _____

Permanent Mailing Address:

Street 1: _____
Street 2: _____
City: _____ State: _____ Zip: _____
Country: _____
Telephone Number: _____
Business Telephone Number: _____
e-mail address: _____

Current Mailing Address: (if different from permanent address)

Valid until (Mo./Day/Year) _____
Street 1: _____
Street 2: _____
City: _____ State: _____ Zip: _____
Country: _____
Telephone Number: _____
e-mail address: _____

(NOTE: If an email address is provided, please note that communication regarding your application may be sent electronically instead of via mail)

I voluntarily seek to identify myself as disabled and request information regarding available University services to support disabled individuals: Yes No

FOR U.S. CITIZENS/PERMANENT RESIDENTS:

- A. Are you a New York State resident?
 Yes For How Long? Years _____ Months _____ Please indicate NY county of residence: _____
 No Please indicate state of residence: _____
- B. Student Ethnic Data: (Data collected will be used to prepare statistical summaries of the various enrollment categories as mandated by federal reporting requirements. Individuals are not identified on these reports. You are not required to provide this information.)
 Afro-American (Not of Hispanic Origin) Alaskan Native or American Indian Asian or Pacific Islander
 Caucasian Hispanic Other _____

FOR INTERNATIONAL APPLICANTS:

Country of Citizenship: _____ Proposed Visa Status: _____
 City and Country of Birth: _____ Current Visa Status: _____

PROGRAM INFORMATION

Semester and Year you wish to enter: Fall Spring Summer Year: _____ Full-time study Part-time study
 Field of Study or Program: _____ Degree level: _____
 When admitted, will you hold or expect to hold a valid USA teaching certificate? Yes No If yes, what area? _____
 Have you previously applied to Graduate Study at the University at Albany? Yes No
 If yes: Date (Month/Year) _____ / _____ Academic Program: _____ Action Taken: _____

ACADEMIC HISTORY (Please consult the application instructions on how to correctly submit official transcripts.)

Institution and Location (List the most recent first)	Dates of Attendance From: To: Month/Year Month/Year	Degree and Major Field (i.e. B.S. in Chemistry)	Date Degree Received or Expected	Grade Point Average

Please give the dates the following exams were taken (or will be taken) and the scores received (See the Application Instructions).

GRE General Test: _____
Mo. / Year Verbal Quantitative Analytical

GRE Subject Test: _____
Mo. / Year Score Subject

GMAT: _____
Mo. / Year Verbal Quantitative Analytical

TOEFL Exam: _____
Mo. / Year Score

FINANCIAL AID INFORMATION:

If you are interested in an internship or fellowship to support full-time study, please complete the enclosed Graduate Assistantship Request Form.

RECOMMENDATIONS (Please consult the application instructions on how to correctly submit official recommendations.)

Name: _____ / _____ / _____
First Last Title Affiliation

Name: _____ / _____ / _____
First Last Title Affiliation

Name: _____ / _____ / _____
First Last Title Affiliation

STATEMENT OF BACKGROUND AND GOALS

A typewritten Statement of Background and Goals is required and must be submitted on your own stationery. Please use whatever format is convenient for you. The statement should include a brief description of your field of interest, related background, desired study and/or research emphasis and your career goals. A resume may not be substituted for this statement but may be included with the application.

EMPLOYMENT EXPERIENCE (Please list recent work experience)

Occupation (List current first)	Employer	Dates of Service		Employer's Address (City/State)
		From: Month/Year	To: Month/Year	

Have you ever been convicted of a felony? Yes No

Have you ever been dismissed from a college for disciplinary reasons? Yes No

Please indicate which sources prompted you to apply to graduate study at the University at Albany. Please select all that apply.

- program information received from the University at Albany
- faculty member at your university
- alumni contact
- campus visit
- broadcast media (i.e. TV, radio)
- electronic access (i.e. world wide web, internet)
- print media (i.e. newspapers, magazines)
- listing in a college guide (please specify) _____
- attendance at a specialized admissions forum in _____
- a poster advertising an academic program at the University at Albany
- acquaintance enrolled at the University at Albany
- academic reputation of the graduate program
- geographic location
- other _____

I certify that the information provided in this application is true and complete to the best of my knowledge. I am aware that if the information provided in this application proves to be inaccurate, I may not be admitted to graduate study and/or my registration will be terminated. I have also included a nonrefundable application fee made payable to "The University at Albany".

Applicant's Signature: _____ Date: _____

University at Albany does not discriminate on the basis of age, color, creed, disability, marital status, Vietnam era or special disabled veteran status, national origin, race, sex, or sexual orientation.
 Inquiries concerning the policy should be directed to the Affirmative Action Office.