Spring 2012 UNDERGRADUATE Deregistration Form  
NON-ATTENDANCE

TO: Office of the Registrar

FROM: ___________________________________________________  
(PLEASE PRINT YOUR NAME HERE)

(**FORM MUST BE HAND DELIVERED TO CC-B52**)  
(DO NOT MAIL)

DATE: _____ / _____ /12 (Valid only when dated and received in  
CC-B52 by appropriate date. See chart below.)

SUBJECT: The undergraduate student named below did not attend class at  
all during the appropriate time frame at the beginning of the  
course. I am exercising my prerogative to drop the student from  
my class roster. Please deregister him/her from the class.

Student Name: ___________________________________________________

Student ID Number:_________________________________________________

Course Subject/Catalog Number ______________________________________

Course Class Number: _____________________________________________

Please check one: Semester length _____ - 8Week 1 _____ - 8 Week 2 _____

Faculty Signature:________________________________________________________

Deregistration Dates:

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Attend class on or before:</th>
<th>Deregistration form to CC-B52:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Length Classes</td>
<td>January 18 – May 8</td>
<td>January 25 – January 31</td>
</tr>
<tr>
<td>8 Week 1 Classes</td>
<td>January 18 – March 8</td>
<td>January 23 – January 25</td>
</tr>
<tr>
<td>8 Week 2 Classes</td>
<td>March 19 – May 8</td>
<td>March 22 – March 26</td>
</tr>
</tbody>
</table>