Spring 2011 UNDERGRADUATE DEREGERATION FORM
NON-ATTENDANCE

TO: Office of the Registrar

FROM: (PLEASE PRINT YOUR NAME HERE)

(**FORM MUST BE HAND DELIVERED TO CC-B52**) (DO NOT MAIL)

DATE: _____/_____/11 (Valid only when dated and received in CC-B52 by appropriate date. See chart below.)

SUBJECT: The undergraduate student named below did not attend class at all during the appropriate time frame at the beginning of the course. I am exercising my prerogative to drop the student from my class roster. Please deregister him/her from the class.

Student Name: ____________________________

Student ID Number: ________________________

Course Subject/Catalog Number ________________________

Course Class Number: ________________________

Please check one: Semester length _____ - 8 Week 1 _____ - 8 Week 2 _____

Faculty Signature: ____________________________

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<th>Deregistration Dates</th>
<th>Attend class on or before:</th>
<th>Deregistration form to CC-B52:</th>
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<td>Semester Length Classes January 19 - May 3</td>
<td>January 26</td>
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<td>8 Week 1 Classes January 19 - March 10</td>
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<td>8 Week 2 Classes March 14 - May 3</td>
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