Spring 2009 UNDERGRADUATE DEREGISTRATION FORM
NON-ATTENDANCE

TO: Office of the Registrar

FROM: _____________________________________________________
(PLEASE PRINT YOUR NAME HERE)

(**FORM MUST BE HAND DELIVERED TO CC-B25**)  
(DO NOT MAIL)

DATE: _____ / _____ /09 (Valid only when dated and received in  
CC-B25 by appropriate date. See chart  
below.)

SUBJECT: The undergraduate student named below did not attend class at  
all during the appropriate time frame at the beginning of the  
course. I am exercising my prerogative to drop the student from  
my class roster. Please deregister him/her from the class.

Student Name: ___________________________________________________

Student ID Number: _______________________________________________

Course Subject/Catalog Number _______________________________________

Course Class Number: _____________________________________________

Please check one: Semester length _____ - 8Week 1 _____ - 8 Week 2 _____

Faculty Signature:________________________________________________________

DEREGISTRATION DATES:

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Attend class on or before:</th>
<th>Deregistration form to CC-B25:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Length Classes</td>
<td>January 21 - May 5</td>
<td>January 29 through February 3</td>
</tr>
<tr>
<td>January 21 - May 5</td>
<td>January 28</td>
<td></td>
</tr>
<tr>
<td>8 Week 1 Classes</td>
<td>January 26</td>
<td>January 27 through January 28</td>
</tr>
<tr>
<td>January 21 - March 12</td>
<td>November 18</td>
<td></td>
</tr>
<tr>
<td>8 Week 2 Classes</td>
<td>March 18</td>
<td>March 19 through March 20</td>
</tr>
<tr>
<td>March 13 - May 5</td>
<td>November 18</td>
<td></td>
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</tbody>
</table>