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Dear Students:

Welcome to the University at Albany! We are delighted that you have chosen this university to pursue your academic goals over the next few years. We are determined to ensure that you have the best possible experience and that your expectations are not only met but exceeded.

You are now enrolled at the University at Albany because you have learned about the strength of our academic programs, about the impressive reputations of our faculty and about our commitment to being a student-centered university. For more than 170 years, we have pursued the highest standards as a public research university, and the thousands of U Albany scattered throughout the United States and around the world would attest to this.

You may have already met some of the staff who are part of the Office of International Student and Scholar Services. They all have years of experience in international education, are very skilled at what they do, and most importantly, care deeply about providing you with the support you need. You will become more acquainted with them during this orientation program, but please remember that they are here to serve you throughout the year. For immigration advising, for academic enrollment issues, for international travel, for employment on or off campus, and for social and cultural activities, the ISSS staff will either provide you with the information you need or direct you to the professionals or organizations who can help you.

We are absolutely happy that you are here. I encourage you to get to know the ISSS staff, become better acquainted with the university and its resources, and explore Albany and the surrounding region. I wish you a wonderful semester and the best academic experience of your life here at the University at Albany.

Sincerely,

Harvey Charles, Ph.D.
Dean for International Education
Vice Provost for Global Strategy
Follow these important rules to STAY IN STATUS!

To ensure that you remain eligible to study in the United States, please make sure that you follow all of the items on the “DO THESE THINGS” list to the right.

Be sure to follow the “AVOID THESE THINGS” list below in order to stay in status.

For questions regarding immigration matters, please visit:

**International Student and Scholar Services (ISSS)**  
Science Library G-40  email: isss@albany.edu  
phone: 518-591-8189  fax: 518-591-8171

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**DO THESE THINGS**

😊 DO read the weekly email from ISSS. It is required as this is how we provide you with important legal information. Inform our office if you are not getting the emails.

😊 DO maintain full-time enrollment status at all times. This means 12 credits unless given an exception by ISSS.

😊 DO obtain a travel signature from ISSS on your I-20/DS-2019 before you leave the US.

😊 DO keep your I-20/DS-2019 form up to date, and save all of your previous I-20s, even from previous schools.

😊 DO seek an extension of stay when you will need more time for your studies. Do this at least one month before your current expected completion date on I-20/DS-2019.

😊 DO plan to wait at least 5-7 business days for ISSS to process any requests for document processing.

😊 DO follow USCIS transfer procedures when changing programs or schools.

😊 DO come to ISSS whenever you have a question about your status!

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**AVOID THESE THINGS**

😢 Do NOT work without appropriate employment authorization.

😢 Do NOT rely on information from other students when it comes to immigration matters! Always speak to an advisor.

😢 Do NOT lose your documents. Make photocopies of everything because it makes replacement easier if you do lose them.
ORDERING BOOKS

Textbooks can be ordered online through the University Bookstore and shipped to you or picked up at the store at albany.edu/myualbany.
On MyUAlbany you can also find options that can save you money, including renting textbooks or purchasing used or e-textbooks.

MAIL SERVICES

TO RECEIVE MAIL, USE THE FOLLOWING FORMAT:

   ON CAMPUS
       Your Name
       Quad Name, Mailbox #
       1400 Washington Ave
       Albany, NY 12222

   Example
       John Smith
       Alumni Quad, Mailbox 4321
       1400 Washington Ave.
       Albany, NY 12222

   OFF CAMPUS
       Your Name
       Street Number and Address, Apartment #
       City Name, NY Zip Code

   Example
       John Smith
       123 Main St., Apartment 3b
       City Name, NY Zip Code

Visit albany.edu/mailservice for information.
MONEY MATTERS...

WHAT SHOULD I EXPECT ON MY BILL?

2017 Spring Semester International Charges

Full-Time Undergraduate
Tuition & Fees $13,031.00
Room & Board $ 6,496.00
Total Direct Costs: $19,527.00

Full-Time Graduate Tuition & Fees
Masters & PHD $12,896.50
MBA $13,986.50
MSW $12,896.50

1Subject to change by action of SUNY Board of Trustees. Charges that may also be on your tuition invoice include the International Student Health Insurance, MedEx Fee, and the optional Student Alumni Partnership Fee. 2 “Indirect costs” such as books, transportation, etc., will not appear on your invoice. For complete details on tuition and fee charges, visit albany.edu/studentaccounts/tuition.php.

NON-U.S. CITIZENS AND NEW YORK STATE (NYS) RESIDENCY FOR TUITION BILLING PURPOSES

Permanent Resident Aliens, Refugees and Asylees, including those with pending applications, and some undocumented aliens may establish in-state residence in accordance with SUNY policies. Non-Immigrant Aliens with the following types of visa classifications may also establish in-state residence in accordance with these policies: A1-A3, E1, E2, G1-G5, H1B, H1C, H4, I, K1-K4, L1 and L2, N8 and N9, O1, O3, S5-S7, T1-T4, U1-U4, and V1-V3. F and J visa holders are typically not eligible to be considered for in-state tuition rates. Anyone with a pending asylee or permanent residence application should inquire.

NYS HS EXCEPTION

Did you attend a NYS High School (HS) for 2 or more years and graduate from a NYS HS? Did you attend a six-month NYS General Education Diploma (GED) program and receive a NYS GED? If so, you may be eligible for in-state tuition rates. Visit albany.edu/studentaccounts/residency.php for more information.

Note: Any change in tuition residency status is not automatic, and must be done by application.

STAY CONNECTED!

◆ Check the MyUAlbany Finances tab frequently for important notices.
◆ Check your @albany.edu email daily!

QUICKLY ACCESS ANSWERS TO ALL OF YOUR QUESTIONS

Use The Search Bar located in the upper right-hand corner on the UAlbany homepage at www.albany.edu/ (Always start from the homepage.)

Great Danes, Dollars and $ense & SUNY Smart Track

Money Management is key to your lifelong success! Make Great Dane $ense of your Dollars with the SUNY Smart Track tool.

Attend Financial Literacy Workshops and receive chances to win a semester of FREE tuition! Rules apply.

Visit albany.edu/financialaid/financial_literacy.shtml for workshop dates and details and Smart Track links.

VIEW FINANCIAL LIABILITY DATES

When you register, you are responsible for paying all associated tuition and fee charges. Swapping or dropping courses? Visit albany.edu/studentaccounts/liability.php for liability information first.
International Payments

UAlbany, SUNY, has partnered with Flywire to offer our international students the ability to make international wire payments for tuition and fees. With Flywire, you can pay from any country and any bank. You are also offered excellent foreign exchange rates allowing you to pay in your home currency (in most cases) and, typically, save money as compared to traditional banks. The posting of the payment into your University at Albany account will be faster, you will be able to track where your payment is in the transfer process via the Flywire website, and you will be notified via email when UAlbany receives your payment.

Payments with International Credit Cards

Payments with an International Credit Card can be made on the University’s online payment website, epay.albany.edu. On E-Pay, select the “Payments” tab, Click "account payment" and enter the amount you wish to pay, then select "continue." On the following screen, select "credit card" from the drop down menu and click on “select.” On the following Account Information screen, you will enter your card information, then select the box labeled “International Address” that is located in the middle of the right hand side of the page. If you are unable to make payment online, manual authorization may be required. In that case, please visit the Bursar’s Counter in the Student Financial Center for assistance in processing your payment.

E-Pay Your Way!

epay.albany.edu

- View/ pay your E-Bill
- Set up Authorized Users
- Sign up for E-Refund to get your refunds faster
- Make E-Deposit for Room
- Enroll in the E-Payment Plan to pay by installment

E-Bills Issued

On or about the 20th of the month

Payment is Due

On the 15th of the next month

Paper Bills Are Not Issued

When your E-Bill is ready, notices are sent to your @albany.edu email.

Sending Payment Via Mail?

If mailing payment, be sure the Student ID is on the check and mail to:

University at Albany, SUNY
Bursar’s Office G-26
1400 Washington Avenue
Albany, NY 12222

STUDENT FINANCIAL CENTER
Campus Center G-26  |  518.442.3202
albany.edu/sfc  |  sfc@albany.edu
Follow us on Twitter @SUNY_SFC
We are committed to providing students with the academic support they need to make the most of their educational experience. Take advantage of these resources!

Office of Undergraduate Education [Lecture Center (LC) 30] alban.edu/undergraduateeducation
The Office of Undergraduate Education is home to the Undergraduate Dean and the center of many services related to academic policy and support services.

Advisement Services Center [Library (LJ) 36] alban.edu/advisement
Students are assigned an academic advisor in the Advisement Services Center as freshmen, and work with that advisor until declaring or being admitted into a major (declared majors receive advisement through their academic departments). You’re required to meet with your advisor prior to course registration.

Advising PLUS [Social Sciences (SS) 308] alban.edu/advisingplus
Advising PLUS offers students assistance with academic support services and academic enrichment. Individual consultation, study groups, and review sessions are coordinated through Advising PLUS.

Student Success Center [State Quad Flag Room, 2nd floor of Dining Hall]
Weekly, free tutoring sessions are offered each semester for popular classes. There are also weekly free ESL tutoring sessions, where you can receive tutoring from an international peer.

Student Engagement [Lecture Center (LC) 31] alban.edu/student_engagement/index.php
Student Engagement provides programs for students to be active and engaged in their studies, both inside and outside the classroom. Through Student Engagement, UAlbany students and professors find many ways to connect with one another including Living-Learning Communities, Munch with Your Major, Food for Thought, and New Student Seminars.

Center for Achievement, Retention, and Student Success [CS 09 (Basement between Fine Arts & Arts and Sciences)] alban.edu/carss
CARSS provides support services for students taking classes in science and math to help achieve their academic goals.

Math Lab [Earth Science (ES) 110] alban.edu/math/tutoring.shtml
Help for students taking entry-level math classes, staffed during business hours Monday-Friday.

Writing Center [Humanities (HU) 140] alban.edu/writing
Provides tutoring and one-on-one feedback on academic, creative, and personal writings.

Resources for Classroom Culture & Academic Integrity

EducationUSA Interactive:
College Classroom Culture
youtube.com/watch?v=3m-kAHBpPH4

Workshops at UAlbany
apps.library.albany.edu/ ilearn

Purdue University Online Writing Lab
Owl.english.purdue.edu/owl

TIP
Your UAlbany email address is your “official” means of communication by the University.
Check it often!!
Compared with other educational systems throughout the world, US higher education is known for these traits:

**Active Learning - Critical Thinking - Informal - Time Sensitive - Academic Integrity**

**Active Learning** - Students are expected to ask and answer questions. Students are expected to ask questions if they do not understand. You can ask questions in class. Faculty members and teaching assistants have office hours where you can go and ask questions. Many will also answer questions via e-mail or Blackboard. Students are expected to read through a the class syllabus carefully, take notes, read assigned work and plan on their own to complete the required work.

**Critical Thinking** – Students must apply what they have learned to new situations, think critically and creatively. Memorization is often not as important as understanding and applying the concept more broadly. Along with exams, there will be oral presentations, group work and projects.

**Informal** - The classroom setting is typically more informal, yet still respectful. Students will dress informally. You can usually eat and drink in the classroom. Not all teaching is done through lectures. A wide variety of teaching styles are used in the US classroom, and many are more informal such as discussions, small group work, case studies and computer based instruction.

**Time Sensitive** – American culture in general is time sensitive, and this is very true in the classroom. You should arrive in class about 5 minutes prior to the time class is expected to start. Arriving even 5 minutes late is considered impolite. Coursework is expected to be turned in on time. If you will not have your work done on time, talk to your teacher prior to the due date. Some will allow you to turn it in late, but others will not. You are expected to take tests when your class takes the test.

**Academic Integrity** – Each student’s answers must be their own work and properly cited. Things that might not be considered serious cheating in other countries, are not tolerated in the US. Cheating and plagiarism are not acceptable and are considered major infractions of university policy. Consequences are usually very significant. Consequences could include getting a failing grade on the work, getting a failing grade in the class, being dismissed, suspending or expelled from UAlbany.

**In the US, what is considered cheating or plagiarism?**

**Cheating includes** having someone else do your work or test; taking answers from someone else; giving answers to another person; or presenting someone else’s words or ideas as your own. Each student’s work should be solely their own.

**Plagiarism** is presenting someone else’s work as your own. It is a complicated subject, but it also avoidable by using proper citation. Some situations that would be considered plagiarism are: copying idea, phrases, sentences or more without giving the original writer proper credit through the citation process; failing to put quotation marks around words that you have taken from another person; failing to cite on-line, spoken, music or other non-written word; presenting someone else’s idea as your own. You can find information about plagiarism and proper citation procedures from the Library, from your teacher and on-line. It is important that you understand and follow citation rules.
NOT SO FAST...

**Not So Fast, Don’t Drop That Class!**

Check Your Tuition Liability First!

http://www.albany.edu/studentaccounts/liability.php

Withdrawing or dropping a course may result in partial or full tuition and fee liability even if you don’t attend a single class.

### SPRING 2017: Semester Courses

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<thead>
<tr>
<th>First Day of Class Mon, 01/23/17</th>
<th>Drop Dates</th>
<th>Liability</th>
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<td>01/23 – 01/29</td>
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<td>01/30 – 02/05</td>
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<td>02/06 – 02/12</td>
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<td>02/13 – 02/19</td>
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### SPRING 2017: 8 Week 1 Courses

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<td>01/23 – 01/29</td>
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<td></td>
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### SPRING 2017: 8 Week 2 Courses

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<th>Drop Dates</th>
<th>Liability</th>
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<td>03/17 – 03/23</td>
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<td>03/24 – 03/30</td>
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<td>As of 03/31</td>
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...DON'T DROP THAT CLASS!

Not So Fast, Don’t Drop That Class!

Withdrawing or dropping a course may result in partial or full tuition and fee liability even if you don’t attend a single class.

Swapping

Swapping is dropping and adding course(s) of equal credit value during the two-week drop/add period at the start of a semester. This can occur whether you are full-time or part time; for example, if you start the drop-add period enrolled with 9 credits and swap one of the courses for another degree-applicable course of equal credit amount, there will be no change to charges and/or financial aid.¹

Dropping Without Swapping

Dropping is cancelling enrollment for a course(s) on MyUAlbany and not replacing (swapping) it with another course. If you drop course(s) causing your registration to drop below your enrollment at the beginning of the second week of classes, you may be liable for charges associated with the dropped course.¹

Withdrawing From UAlbany

Withdrawing is cancelling your registration for ALL courses for an entire semester or leaving the University altogether.¹ If you decide to formally withdraw from the University, you must DROP all courses on MyUAlbany AND contact the appropriate office below related to your academic status. Simply dropping courses on MyUAlbany or non-attendance does not constitute an official withdrawal.

New Undergraduate Students: Before classes start, Office of Undergraduate Admissions, (518) 442-5435

Undergraduate Students: Office of Undergraduate Education to complete a Withdrawal Form, (518) 442-5821

Graduate Students: Office of Graduate Education, graduate@albany.edu and academic department.

International Students: Office of International Student and Scholar Services, (518) 591-8172

General Studies/Visiting Students: Office of General Studies, (518) 442-5140

¹IMPORTANT NOTE: Dropping/withdrawing may result in partial or full tuition and fees liability and/or a reduction or cancellation of your financial aid such as PELL, TAP, Stafford Loans, etc. Review Effects on Tuition, Fees and Financial Aid at http://www.albany.edu/studentaccounts/liability.php, and if necessary, consult with the Student Financial Center prior to dropping or withdrawing to learn how your enrollment affects your awards.
The University at Albany has three libraries: the University Library and Science Library on the main campus, and the Dewey Graduate Library on the downtown campus. Each library has unique resources and study spaces, and UAlbany students have access to all three. library.albany.edu

NOT JUST BOOKS

At the libraries you can browse popular magazines and newspapers, or check out our movie and CD collection. Visit the Interactive Media Center to create presentations with a variety of software programs. You can even borrow laptops, headphones, cameras and more!

How to get help?

Whether you are trying to navigate the bookshelves, the databases, or the campus, we are here to help. Visit the REFERENCE DESK at any of our libraries to chat with a librarian. No appointment needed, just walk right up!

Have research questions while working on a class project? Make our 24/7 CHAT SERVICE your study buddy. Connect with us from your dorm room, at home, or from your favorite Wi-Fi-enabled coffee shop. Simply type your question into the library chat widget, or text us from your mobile device!

Would you like a little extra help? Make a one-on-one appointment through our PAWS service: PERSONAL ASSISTANCE WITH SEARCHING. A librarian will help you find authoritative information for your research projects. http://libguides.library.albany.edu/paws

YOUR RESEARCH HUB

Visit library.albany.edu to access print and electronic resources for your research using the library catalog and our online research databases.

Can’t find it at one of our libraries? No problem! Use our Interlibrary Loan (ILL) service to request a book or an article from another library. Just fill out the online ILLiad request form and we will handle the rest. This service is shared by libraries from all over the world, so whatever it is, chances are we can find it for you.

Prepare for your coursework with our tutorials, subject guides, citation tools, and workshops, where you can learn about popular software programs and digital tools such as Photoshop, Zotero and iMovie.
Where to start?
Feeling overwhelmed by all of the libraries’ resources and services? Don’t despair!

Check out the Quick Guide to Library Services link on the library webpage for answers to all of your frequently asked questions: http://libguides.library.albany.edu/undergraduatестudents

Or, as always, ask a librarian!

Find Your Zone
Looking for the perfect study spot? Whether you prefer absolute silence or a group study session, the libraries can accommodate! Find your zone – collaborative, quiet, or silent – by looking for the color-coded signs in all three libraries, or visit one of the circulation desks to check out a group study room.

#UAlbanyLibsZone
### University at Albany Libraries Workshops

**Workshop I: Introduction to Research Process**  
(Instructors: Mary Van Ullen, Yu-Hui Chen)  
February 14, Tuesday  
1:15 pm – 3:15 pm  
LI – B48 (University Library, Basement level)

Topics: what is a research paper, steps in the research process, choosing a research topic, finding background information and articles, using research databases, evaluating research materials (including Web sites), and hands-on exercises.

To sign up for the workshop, contact Mary Van Ullen (mvanullen@albany.edu).

**Workshop II: What is “plagiarism” all about? How to avoid it?**  
(Instructors: Yu-Hui Chen, Mary Van Ullen)  
February 21, Tuesday  
1:15 pm – 3:15 pm  
LI – B48 (University Library, Basement level)

Topics: in-text citations and bibliography; why acknowledge sources; when to cite; differences among quoting, summarizing, and paraphrasing; types of plagiarism; how to cite; tips to avoid plagiarism; academic integrity; and hands-on exercises.

To sign up for the workshop, contact Yu-Hui Chen (ychen@albany.edu).

**Workshop III: Citation Practice**  
(Instructors: Yu-Hui Chen, Mary Van Ullen)  
February 24, Friday  
10:30 am – 12:30 pm  
LI – B48 (University Library, Basement level)

Topics: DOI (digital object identifier), ways of providing in-text citations, Citation Fox.

As Workshop II and Workshop III are closely related, students are strongly encouraged to attend Workshop II first.

To sign up for the workshop, contact Yu-Hui Chen (ychen@albany.edu).
You have been admitted to the University at Albany because you have excellent educational qualifications and adequate English language scores to study here as a matriculated full-time student doing at least 12 credits per semester. Nevertheless, many students find that their English is not fully adequate for the University setting, and have difficulty with writing assignments or oral presentations. It is important that you build a strong base for your University studies and we strongly encourage international students to take the appropriate course listed below.

**Undergraduate Level Courses:**

**UUNI 100U (3 credits) | Topic: The Freshman Year Experience for International Students**
This 3 credit course focuses on the development of writing and oral presentation skills. It is focused on the needs of international students at the University level. This course is taught by Prof. Amy Feldman. It will be held on Monday and Wednesday, 4:15pm to 5:35pm in BB 221: Class # for registration is 8305.

**UUNI 110 (3 credits) | Topic: Writing and Critical Inquiry**
Introduction to college-level critical inquiry with a focus on the practice of writing. Based on principles of rhetorical theory, the course emphasizes intensive practice in academic writing as well as writing in other contexts. Students complete various projects in order to deepen their understanding of writing as a vehicle for inquiry and enhance their ability to produce clear and effective prose for different audiences and purposes and in different media. The following sessions are reserved for international students:
- Tuesdays and Thursdays, 10:15am to 11:35am at BB356, Prof. Titcha Ho (Class # 7519)
- Tuesdays and Thursdays, 1:15pm to 2:35pm at BB362, Prof. Titcha Ho (Class # 7521)
- Tuesdays and Thursdays, 4:15pm to 5:35pm at BB137, Prof. Titcha Ho (Class # 8887)
- Mondays, Wednesdays and Fridays, 9:20am to 10:15am at LC3B, Prof. Christopher Murphy (Class # 8858)
- Mondays, Wednesdays and Fridays, 11:30am to 12:25pm at BB217, Prof. Christopher Murphy (Class # 7527)
- Mondays, Wednesdays and Fridays, 1:40pm to 2:35pm at LC3B, Prof. Christopher Murphy (Class # 8884)

**ETAP 487 (2 credits) | Topic: Academic Discussion for English as a Second Language**
Students enrolled in this course will be tutored in 3 to 5 person groups. The instructional focus will be dependent upon the language challenges the student’s in each small group face (i.e., grammar, vocabulary, speaking or writing). Tutors are ESL specialist-students equipped with native or native like proficiency with direct faculty supervision. This course will be for 90 minutes one a week. You can choose to take this course Monday or Tuesday from 7:30 to 9:00 pm. Class # for registration is 9489. If you have any questions, please visit the website at www.albany.edu/etap or contact the ETAP department directly at etapcpn@albany.edu.

**Graduate Level Courses:**

**ETAP 500 (3 credits) | Topic: Academic Writing for English as a Second Language**
This course is highly recommended for international graduate students. Students learn about the expectations and conventions of doctoral and masters level academic writing in English. It is designed to improve students’ writing skills through classroom practice and teacher and peer feedback. The first part of a class session consists of a lesson and discussion on expectations and conventions of English academic writing; the second part will consist of a quiet period for students to write, applying new concepts; and the third part will be a time for the teacher and students to respond to their own writing and to the writing of others. This course is taught by Prof. Liya Zalaltdinova. It will be held on Tuesdays, 1:15 to 4:05 in HU 130: Class # for registration is 4644. If you have any questions, please visit the website at www.albany.edu/etap or contact the ETAP department directly at etapcpn@albany.edu.
The International Friendship Partners is a series of programs designed to help both American and International students make friends with each other. Participants will also learn different cultures and languages through cultural activities. You can choose to participate in one of more programs. Visit albany.edu/isss/ for details on these programs.

Be an International Friendship Partner

I. **International Buddies Program**
   You will be helping new International students adjust to academic and community life at UAlbany

II. **Language & Cultural Exchange Program**
    The International Friendship Partners Program is designed to provide an opportunity for US and International students to interact regularly on a small group basis outside of the classroom setting.

III. **Community & Public Service Program**
    You can take RSSW 291 (2 credits) for meeting friends and going to cultural activities!
Join ISSS For Our Semester Trips!

**ISSS Spring 2017 Trips**
Sign up with ISSS during orientation week!

**Ice Skating**
Friday, February 3rd
Join us for FREE ice skating on the Empire State Plaza in Downtown Albany. Free trip includes ice skating and skate rentals.

**Skiing Trip**
Saturday, February 18th
Learn to ski and then spend the day on the slopes. Cost includes transportation, rentals, lift ticket, and lesson. Cost and more information forthcoming.

**Boston Trip**
Saturday, April 22nd
Spend the day exploring the historic, culturally exquisite city of Boston. Trip includes transportation. This trip fills up quickly—sign up now! Cost and more information forthcoming.

Sign up during Orientation Week or with the ISSS Office!
**What is Applied Learning?**

Applied learning can be defined as ‘learning by doing’. It is about taking your classroom knowledge and applying it to real world scenarios. At UAlbany, our students are involved in applied learning on our campus, in the community, and throughout the world! Talk to your advisor about how it can work for you!

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**Why do applied learning?**

Applied learning gives you the chance to go beyond the confines of a classroom and transfer your academic knowledge to real-world scenarios.

Applied learning provides you with the opportunity to develop a deeper understanding of course material, acquire skills that will be beneficial to future employers and graduate programs, while allowing you the opportunity to establish and grow your network.

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**Examples of applied learning**

- Research
- Study Abroad
- Volunteerism
- Clinical Placements
- Social Innovations

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**Research Opportunities**

**Connect with Faculty**

A tip you will hear over and over again at UAlbany is that you need to connect with faculty. Having someone on campus that can help guide you towards your future career is invaluable. Faculty at UAlbany are involved in cutting edge research and you have the opportunity to work with them!

---

**Volunteer Opportunities**

**Get Involved**

In cooperation with UAlbany Community & Public Service Program, you have the option to earn credits while meeting friends and doing cultural activities.

There are two course options:

- RSSW 291 (2 Credits) requires 60 hours of community service, a reflective journal, a media reflection, a media project and the completion of 4 forms.
- RSSW 290 (3 Credits) requires 100 hours of community service, 6 reflection journal assignments, and completion of 4 forms.

Both classes are S/U graded (pass/fail). The International Student & Scholar Services office will sign your Supervisor Permission Form so that you can receive a permission number.
Welcome to the Department of Residential Life!

Our goal is to provide you with an environment that supports your academic success. Your residence is a place for you to make new friends, participate in fun and informative programs and to take advantage of all the resources available to you as a student.

Residential Housing Staff: Who’s Who?

**Resident Directors (RDs)**
Each residence hall is supervised by a full-time, live-in professional Resident Director who will serve as a mentor to you.

**Resident Assistants (RAs)**
RAs are undergraduate students who will assist you in your transition to the campus community. These fellow students receive extensive training in basic helping skills, crisis intervention, intercultural relations, and conflict resolution. Your RA will sponsor educational and social events and help facilitate a community of scholars.

For questions or issues related to internet access in the Residence Halls, please contact our ResNet provider Apogee:

866-478-8861  |  Text “ResNet” to 84700  |  myresnet.com

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**MicroFridge Rentals**

Refrigerators up to 6 cubic feet are permitted in the Residence Halls, however only microwaves that are part of MicroFridge units are allowed. Refrigerator Leasing Co. offers purchase and rental options for MicroFridge units. Contact Refrigerator Leasing Co. at (607) 431-9525 to pre-order.

**Cable**

Basic cable is included with your housing. Time Warner Cable offers packages to upgrade your cable by adding premium channels and services such as DVR. Contact TWC at (518) 640-8621 to subscribe to additional services. For issues or questions related to cable television services in the Residence Halls, contact Time Warner Cable at (844) 725-4339.

**Internet**

All residence halls have reliable, high-speed wired and wireless access to the internet and 24/7 customer support. Optional services, including internet telephone service and upgrades to faster speeds, are available for an additional fee. Create your network account by visiting myresnet.com. For questions or concerns call (866) 478-8861.
Many students live at home or in an apartment off campus and drive to UAlbany each day. Some helpful tips are included here.

**Getting Your Parking Decal**
1. Visit albany.edu/myualbany
2. Click the ‘Campus Life’ tab
4. Under ‘All Stores’, click ‘Parking Services’
5. Click ‘Purchase Decals’
6. Click ‘Student Gold Decal’
7. Pick up the decal during Welcome Week at Parking and Mass Transit Services, located in the Indian Quad Commons Area.

For questions, contact Parking and Mass Transit Services. (518) 442-3121 albany.edu/pmts

**Transfer & Commuter Lounge (Campus Center First Floor)**
The lounge serves as a social hub for transfer, commuter, and non-traditional students to meet, plan activities, and study. A bulletin board is kept current with social and academic information that relates directly to commuter and transfer students.

**Where Can I Study?**
The University Library and the Science Library have study rooms that are available to all students. The Libraries also have spaces where you can work in groups for presentations and projects. The Transfer and Commuter Lounge in the Campus Center can serve as your living room while you enjoy some down time between classes.

**Get Involved!**
Don’t let the fact that you live off campus stop you from getting involved at UAlbany. There are over 200 student groups that you can join that reflect the diversity of our student body. Forming connections to UAlbany will significantly enhance your educational experience. For more information about how to get involved, visit myinvolvement.org.

**Join the Driving Force**
The UAlbany Driving Force is a student run organization, whose mission is to provide commuter students with campus-related social opportunities; to advocate in meeting their needs; and to strive to provide a sense of belonging among commuter students through programs. For more information on how you can get involved please contact ualbanydrivingforce@albany.edu.

For more information about living off campus, visit albany.edu/isss/assets/Off_Campus_Housing.pdf
We strongly suggest you follow these tips when renting an apartment off-campus:

- Ask to see the Residential Occupancy Permit
- Check your landlord’s reputation
- Get a written lease
- Make sure you have working smoke and carbon monoxide detectors
- Get insurance to protect your belongings

For a complete listing, visit [albany.edu/livingoffcampus/docs/tenant.pdf](http://albany.edu/livingoffcampus/docs/tenant.pdf).
PERSONAL SAFETY

Your personal safety begins with you!

Here are some tips for keeping safety a high priority:

- When out at night, walk in groups of three or more. If you go out with your friends, come home with them too!
- Tell someone where you’re going and when you’ll be back.
- Understand that alcohol impairs good decisions. You have a responsibility for the decisions you make, regardless of the situation.
- Program UPD in your cell phone (518-442-3131) and call 911 in an emergency.
- Know that safety information comes to your UAlbany email address from “UPD-Notices”.

Community Standards
Campus Center 361
(518) 442-5501
albany.edu/studentconduct

Each student at UAlbany is required to acknowledge an understanding of your responsibilities as a member of the UAlbany community as outlined in the student code of conduct: Community Rights and Responsibilities.
Once you are a UAlbany student, you are responsible for your own behavior and the consequences of your behavior – no matter where you are, on or off campus.

University Police Department
University Police Building
(518) 442-3131
police.albany.edu

UAlbany has a 24/7 police department, also known as UPD, that is dedicated to providing community policing to maintain and improve the safety, security, and quality of life within our community.
View UAlbany’s Annual Security Report at:
police.albany.edu/ASR.shtml.

Good Samaritan
911 Policy

UAlbany’s Good Samaritan 911 Policy supports students who reach out for assistance in the case of a medical emergency.
For more details, visit:
albany.edu/studentconduct

Lower Level Indian Quad between Seneca and Onondaga Halls
(518) 442-CARE
albany.edu/advocacycenter

The Advocacy Center
The Advocacy Center for Sexual Violence provides a safe and welcoming environment for students to receive support services for all incidents of sexual violence.
Professional staff members at the Advocacy Center offer a wide range of services to students who have been impacted by sexual violence or harassment and supportive services are also available to family members and friends.
INTERACTING WITH POLICE

How to report a crime

Be prepared to tell the officer:
✓ The Problem
✓ The Location
✓ Time of occurrence
✓ Your basic information (name, identification, phone number, address, etc.)
✓ Describe the details of the crime

How to Describe a PERSON to Police

⇒ What were they wearing (hat, glasses, coat, etc.)
⇒ Physical Characteristics (age, race, skin tone, height/weight)
⇒ Location, direction of travel, distinguishing features

How to Describe a VEHICLE to Police

⇒ Type (car, truck, SUV)
⇒ Manufacturer & Model (ex. Honda Civic)
⇒ Color
⇒ License Plate number, State
⇒ Number of people in vehicle
⇒ Distinguishing features (ex. Broken window)

How to Describe a PERSONAL SAFETY CRIME

⇒ Do you have any injuries? Do you need medical assistance?
⇒ Do you know the suspect? Description of the suspect?
⇒ Which way the suspect fled?
⇒ Do you need to contact someone?
⇒ Do you feel safe at your residence?

How to ACT if you are stopped by Police

⇒ Pull off to the right side of the road and position your car out of traffic
⇒ Turn off your engine and radio
⇒ Roll down your window
⇒ Remain calm, stay inside your car unless asked to exit by police
⇒ Keep your hands on the steering wheel
⇒ When asked by police, hand over proper identification slowly (driver’s license, vehicle registration, proof of insurance)
⇒ If charge or citation is not clear, ask the officer for an explanation in a respectful manner
⇒ If you disagree with the citation, do not argue at that time - wait to appeal and state your opinion before a judge in court
⇒ If you have a weapon, let the officer know - you need a permit to carry one and you will need to provide it
⇒ Remember the officer’s name or badge number if you believe that the officer acts irresponsibly - document the officer’s behavior in a written statement and submit it to the officer’s agency within a few days
⇒ In most states, you will be asked for your signature if the officer gives you a citation - your signature is not an admission of guilty, it only means that you received the citation
⇒ Do not be surprised if another patrol car arrives

Contact ISSS office if you have questions

International Student & Scholar Services
Science Library G-40 (518) 591-8172 albany.edu/isss
Non-Discrimination Notice

Pursuant to University policy, the University is committed to fostering a diverse community of outstanding faculty, staff, and students, as well as ensuring equal educational opportunity, employment, and access to services, programs, and activities, without regard to an individual's race, color, national origin, religion, creed, age, disability, sex, gender identity, gender expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction.

Inquiries regarding the application of all laws, regulations and policies prohibiting discrimination and/or the application of Section 504 of the Rehabilitation Act may be directed to Dr. Tamra Minor, Chief Diversity Officer & Assistant Vice President, Office of Diversity and Inclusion, University Hall 207, 1400 Washington Avenue, Albany, New York 12222; Email: tminor@albany.edu; PH: (518) 956-8110; FX: (518) 956-8111.

Inquiries regarding the application of Title IX may be directed to Ms. Chantelle Cleary, J.D., Title IX Coordinator, Office of the President, University Hall 104, 1400 Washington Avenue, Albany, New York 12222; Email: ccleary2@albany.edu; PH: (518) 956-8168; FX: (518) 956-8022.

For more information on UAlbany’s Non-Discrimination Notice please visit albany.edu/diversityandinclusion/67919.php.

"SUNY NY ALERT"

SUNY NY Alert is a message system used by the University to send emergency information by e-mail, phone and text message. All students are strongly encouraged to register.

Register on MyUAlbany

Sexual Violence Victim/Survivor Bill of Rights

The State University of New York and the University at Albany are committed to providing options, support, and assistance to victim/survivors of sexual assault, sexual harassment, intimate partner violence, and stalking to ensure that they can continue to participate in University wide programs, activities, and employment.

All victims/survivors of these crimes and violations, regardless of race, color, national origin, religion, creed, age, disability, sex, gender identity or expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction, have the following rights, regardless of whether the crime or violation occurs on campus, off campus, or while studying abroad:

The Right To:

- Have disclosures of sexual violence treated seriously.
- Make a decision about whether or not to disclose a crime or incident and participate in the conduct or judicial process free from outside pressures from university officials.
- Be treated with dignity and to receive from university officials courteous, fair, and respectful health care and counseling services.
- Be free from any suggestion that the victim/survivor is at fault when these crimes and violations are committed, or should have acted in a different manner to avoid such a crime.
- Describe the incident to as few individuals as practicable and not be required to unnecessarily repeat a description of the incident.
- Be free from retaliation by the University, the accused, and/or their family and acquaintances.
- Exercise civil rights and practice of religion without interference by the investigative, criminal justice, or conduct process of the University.

Options

Victim/Survivors have many options that can be pursued simultaneously, including one or more of the following:

- Receive resources, such as counseling, medical attention, and accommodations to help ensure your safety and security through the Advocacy Center for Sexual Violence.
- Confidentially or anonymously disclose a crime or violation.
- The Advocacy Center for Sexual Violence: 518-442-CARE
- The University Counseling Center: 518-442-6800
- A report to:
  - The University Police: 911 or 518-442-3150
  - The Title IX Coordinator, Chantelle Cleary: 518-956-8168
  - Community Standards: 518-442-6501
  - University at Albany Human Resources: 518-437-4700
  - Albany County Family or Civil Court: 518-285-4800
### BANKING FOR INTERNATIONAL STUDENTS

### BANKING IN THE US MAY BE VERY DIFFERENT THAN IN YOUR COUNTRY

#### Checking Account:
Often requires maintenance of a low minimum monthly balance. The most common use of this type of account is for regular money transactions.

#### Savings Account:
Offers interest on the balances maintained, but require higher minimums and average balances. Students use savings accounts to maintain regular savings for a longer term.

To open a bank account, you need a SUNY ID Card, initial deposit (cash, personal check, or traveler’s check), and visa related documents.

<table>
<thead>
<tr>
<th>Bank</th>
<th>Branches close to campus</th>
<th>Contact number</th>
<th>Web URL</th>
<th>Tips</th>
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</thead>
<tbody>
<tr>
<td>TD Bank</td>
<td>1256 Central Ave.</td>
<td>518-438-2006</td>
<td><a href="http://www.tdbank.com">www.tdbank.com</a></td>
<td>✓ Have ATMs on campus</td>
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<tr>
<td></td>
<td>125 State St.</td>
<td>518-455-9912</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank of America</td>
<td>1450 Western Ave.</td>
<td>518-453-3600</td>
<td><a href="http://www.bankofamerica.com">www.bankofamerica.com</a></td>
<td>✓ Easy to use online tools</td>
</tr>
<tr>
<td></td>
<td>900 Central Ave.</td>
<td>518-545-3167</td>
<td></td>
<td>✓ Has ATMs in convenient locations, campus &amp; malls</td>
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<tr>
<td></td>
<td>1791 Western Ave.</td>
<td>518-218-5473</td>
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<td></td>
<td>69 State St.</td>
<td>518-626-2346</td>
<td></td>
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<tr>
<td>Key Bank</td>
<td>Empire State Plaza (112 Grand Concourse)</td>
<td>518-434-2075</td>
<td><a href="http://www.key.com">www.key.com</a></td>
<td>✓ Has ATMs in convenient locations, campus &amp; malls</td>
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<tr>
<td></td>
<td>1295 Central Ave.</td>
<td>518-459-3450</td>
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<tr>
<td></td>
<td>1196 Western Ave.</td>
<td>518-292-4416</td>
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<tr>
<td></td>
<td>911 Central Ave.</td>
<td>518-482-3357</td>
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<tr>
<td>SEFCU</td>
<td>Campus Center</td>
<td></td>
<td><a href="http://www.sefcu.com">www.sefcu.com</a></td>
<td>✓ On campus branch and ATMs</td>
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<tr>
<td></td>
<td>257 Fuller Road</td>
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<td></td>
<td>✓ Some restrictions may apply for account opening</td>
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<td></td>
<td>655 Patroon Creek Blvd</td>
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<tr>
<td></td>
<td>40 Wolf Road</td>
<td>800-727-3328</td>
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<tr>
<td></td>
<td>2114 Western Ave.</td>
<td>518-452-8183</td>
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<tr>
<td></td>
<td>99 Washington Ave.</td>
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<td>16 New Scotland Ave.</td>
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<td></td>
<td>110 State St.</td>
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<td></td>
<td>Western Ave. at Fuller Road</td>
<td>518-489-2616</td>
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<td></td>
<td>40 Central Ave.</td>
<td>518-426-7291</td>
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<tr>
<td></td>
<td>301 New Scotland Ave.</td>
<td>518-438-7838</td>
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For detailed instructions visit: [albany.edu/isss/assets/BankingForInternational.pdf](http://albany.edu/isss/assets/BankingForInternational.pdf)
INTERNATIONAL HEALTH INSURANCE

All international students are automatically enrolled in SUNY HTH Health Insurance and Emergency Assistance and Evacuation Insurance (MEDIVAC) once you register for classes. However, you may be able to opt out of HTH by showing proof that you are enrolled in another health insurance program with comparable or better medical coverage. You may not opt out of MEDIVAC as it is an emergency insurance and is required for all international students.

INTERNATION HEALTH INSURANCE WAIVER

All international students are automatically enrolled in SUNY HTH Health Insurance and Emergency Assistance and Evacuation Insurance (MEDIVAC) once you register for classes. However, you may be able to opt out of HTH by showing proof that you are enrolled in another health insurance program with comparable or better medical coverage. You may not opt out of MEDIVAC as it is an emergency insurance and is required for all international students.

If you are an employee of the University (GA/TA/Lecturer), you do not need to complete this waiver.

To apply for a waiver of insurance go to: albany.edu/isss

1. Go to the yellow box on the right side of website and click on “INSURANCE”.
2. Under the Insurance Related Topics box click “APPLY FOR WAIVER”.
3. Read the information carefully:
   - If your policy meets or exceeds SUNY requirements, please submit form to your insurance provider.
   - An insurance representative will be required to complete and sign the form.
   - Please do not submit waiver application if your policy does not meet ALL requirements as it will be denied.
4. Print out “WAIVER APPLICATION INSTRUCTIONS AND FORMS” and complete it as instructed.
5. Return completed form with your signature to our Insurance Coordinator before the deadline by either:
   - Email: IntInsurance@albany.edu
   - Fax: 518-591-8171
HEALTH AND COUNSELING SERVICES

SUBMITTED AN INSURANCE WAIVER?

Upon receipt of a successful waiver application, Student Accounts will remove the necessary insurance charges from your account. Please remember that the emergency insurance (MEDIVAC) is still required by all students and will not be removed.

REMINDER: DEADLINE FOR WAIVER APPLICATION IS FEBRUARY 15.

REMINDER: ONLY WAIVER APPLICATIONS THAT MEET ALL REQUIREMENTS WILL BE PROCESSED. Please contact our Insurance Coordinator by email at Intlnsurance@albany.edu with any questions.

In order to be successful academically, it is important to be healthy in body, mind and spirit! The University at Albany provides services and support to help you maintain good physical and mental health.

Student Health Services and Counseling and Psychological Services are located at 400 Patroon Creek Boulevard, a short bus ride from the main campus. Shuttles run continually all day and services are, for the most part, covered by the cost of tuition and fees.

Student Health Services
(518) 442-5454  |  albany.edu/health_center

Student Health Services provides primary health care with a range of services, including a pharmacy. Check out their website for the services available to keep you healthy.

Counseling and Psychological Services
(518) 442-5800  |  albany.edu/counseling_center

Counseling and Psychological Services (CAPS) offers students individual confidential counseling services, as well as group counseling opportunities, and prevention programs such as bystander intervention and alcohol and other drugs.

TAKE THE SHUTTLE

Shuttle service from Social Science and Collins Circle to Patroon Creek will complete a loop every 30 minutes.

The shuttle schedule will be found on the Parking and Mass Transit website:
  albany.edu/pmts/bus_schedules.php.
CELEBRATING DIVERSITY...

The University at Albany values and celebrates the diversity of our campus community and views it as a source of our strength. You will hear many students say they chose UAlbany because of the large, diverse community that offers so many opportunities for growth.

How can you establish your roots and spread your wings in our diverse community? There are many activities, events, and programs designed to help members of the UAlbany community better understand and value the diversity of this community.

**International Student & Scholar Services**
Science Library G-40
(518) 591-8172 | [albany.edu/isss](http://albany.edu/isss)

International Student & Scholar Services is available to assist you with your transition to the United States and the University at Albany. As an International Student at the University at Albany, you are joining a dynamic group of students from around the globe.

For assistance with immigration matters, our International Friendship Partners Program, or any other services, please visit our office on the ground level of the Science Library.

**Intercultural Student Engagement**
Campus Center 130
(518) 442-5565 | [albany.edu/multicultural](http://albany.edu/multicultural)

Intercultural Student Engagement provides University-wide support for students to learn more about themselves and others.

For more information about diversity and inclusion at UAlbany, visit one of our two resource centers on the third floor of the Campus Center.
Gender Inclusive Housing

Gender Inclusive Housing offers living spaces that recognize the gender spectrum and create an inclusive living environment.

To request Gender Inclusive Housing, please contact Residential Life’s LGBTQ liaison, Karla Jaime-Benitez at (518) 442-5875 or kjaime-benitez@albany.edu.

Disability Resource Center

Business Administration 120
(518) 442-5490 | albany.edu/disability

The Disability Resource Center (DRC) is available to assist you with any physical, sensory, psychiatric, or learning disabilities, as well as severe chronic medical conditions, in order for you to be a successful, independent learner.

If you believe you may be eligible for any of these services, please contact the DRC to register.

Cultural Connections

Designed to bring together American and International Students and explore cultural difference. Please view the Facebook page: facebook.com/UAlbanyCCC/

C.H.A.R.G.E.

The C.H.A.R.G.E. Peer Educator Program is an opportunity for students seeking leadership experiences related to diversity and inclusion to receive training to facilitate cultural competency discussion based dialogues. To learn more, visit albany.edu/housing/charge.shtml.
ININVOLVEMENT LEADS TO SUCCESS

MyInvolvement.org

Your official source for involvement opportunities at UAlbany! Sign on to browse over 200 student groups and other opportunities available to you.

Use MyInvolvement to:
✓ Join an organization
✓ Communicate with group leaders
✓ Find out what’s happening on campus
✓ Track your community service hours
✓ Develop your Involvement Record to document your experiences outside the classroom

PATHWAYS TO SUCCESS

A Program To Help Guide Your Involvement Record

We have designed a program for you that helps you track your involvement because we know that the more invested you are at the University at Albany, the more successful your experience will be.

It’s called Pathways to Success.

SPIRIT FRIDAY

Every Friday is Spirit Friday at UAlbany! Students show their UAlbany pride by wearing purple or any UAlbany Apparel. If you’re spotted on campus showing your pride, you might earn a prize!

Begin your PATHWAYS experience at any time.

To get started:
1. Sign on to MyInvolvement.org
2. Go to ‘Involvement Curriculum’
3. Choose “Pathways to Success”

Participating in the PATHWAYS program will help you develop essential skills—things like teamwork, leadership, communication, decision making, and cultural competency—all helpful in building your confidence and potential for success! You’ll meet other students, feel connected to UAlbany and populate your Involvement Record. You’ll even be eligible for prizes!

You can develop your participation in the way that’s most appealing to you. After all...

THE BEST PATHWAY TO SUCCESS IS YOUR OWN!
ALMA MATER

College of the Empire State,
Mother of an army great,
Thou the molder of our fate,
Thee we sing today.
Thine the hand with clasp so strong,
Holding tho' the years be long,
Thou the burden of our song,
Thee we sing today.

Wisdom’s duty heeds thy call
Ever in Minerva’s thrall
Pass the Torch from one to all
Guide each destiny
‘Neath the Purple and the Gold
Let thy history unfold
Sons and Daughters, young and old
HAIL TO ALBANY!

As a new Great Dane, you’re entering a very active and engaged community - from sold out football games at our new stadium, to student performances, concerts, speakers, cultural events, exercise classes, and off-campus trips, there’s simply something for everyone. So, how can you find out what’s going on and when? UAlbanyGO is the answer! UAlbanyGo is your source for up to the minute information on events, activities and all that is happening on campus and off.

Visit UAlbanyGO to:
- Find out about upcoming major events
- View campus-wide Calendar of Events
- Link to various programs and activities
- See what’s trending on campus

Get Involved. Stay Active. Go.
albany.edu/go
HEALTH AND WELLNESS OPPORTUNITIES

Join in The Fun!

⇒ Visit the App Store™ and Google Play™ on your smart phone
⇒ Search “UAlbany Events Guide”
⇒ Download the App
⇒ Join the Events that interest you
⇒ Create a profile and enable notifications to make sure you don’t miss any updates
⇒ Open the app and Join In The Fun!

The Interfaith Center
(518) 489-8573
albanyinterfaithcenter.org

The Interfaith Center connects students to various faith-based student groups, chaplains, and local religious resources. Located on the western side of campus, the Interfaith Center is home to Cornerstone Protestant Campus Ministry, UAlbany Hillel, UAlbany Newman Catholic Association and the UAlbany Interfaith Student Group.

UAlbany also has many other religious based student groups that provide networking and support to students. Organizations such as the Muslim Student Association, L ‘Chaim (connected locally to Shabbos House), and Korean Christian Fellowship are just a few of the options available if you are looking for ways to nourish your spirituality.

Campus Recreation
Physical Education Building B-107
(518) 442-2627
albany.edu/campusrecreation/

Campus Recreation provides diverse, stimulating, and engaging recreational opportunities that enrich the UAlbany experience. These programs include Intramural Sports (like softball, flag football & volleyball), Group Exercise Classes (like Yoga & Boot Camp) and Wellness & Outdoor Programs (such as FitFair, Personal Safety Workshop, Skiing & Hiking).

In addition to the programs we offer, Campus Recreation provides great indoor and outdoor facilities. Our indoor facilities include three fitness centers- available across campus (SEFCU Arena, Indian Quad & Colonial Quad). Each is equipped with aerobic, free weights and circuit machines. Our outdoor facilities include lit turf, basketball and tennis courts as well as a softball field at Liberty.

Outdoor jogging, walking and biking is made safe and easy at UAlbany with the 2.8 mile loop around campus, appropriately called the Purple Path.

Campus Recreation is here to Actively Develop A Healthier U!
SUCCESS WITH ITS!

Information Technology Services (ITS) provides you with access to a wide range of technology tools and services to support your academic success. Your NetID and password are the key to accessing most IT resources on campus. Your NetID is composed of your first and last name initials, followed by six random numbers. You probably activated it before coming to campus.

MyUAlbany
is the gateway to web-based services for students. You’ll use it to manage your classes, review financial aid and billing information, check your grades and much more.

✉️ UAlbany Mail
Your account was automatically activated when you set your password for the first time. Check it often via MyUAlbany or your smartphone.

📱 Blackboard
A tool used for online and face-to-face classes. It is used for assignments, discussion boards, class materials and posting grades. albany.edu/myualbany

Services available to you!

The Information Commons (IC) offers computers, software, printing and help in all three University Libraries. A full suite of software is installed on PCs and Macs in these locations. You can print from computers in the IC or your own laptop. Student tech consultants are available in all locations.

Microsoft Office 365 is available for free download on your computers and mobile devices. Additional software applications are available for purchase; use the Technology Discount links in MyUAlbany.

Microsoft OneDrive, Office WebApps and Skype for Business come with your UAlbany Mail account. Use them to create, share and store documents and collaborate with others.

Workshops are available to learn popular software applications including Microsoft Office, Adobe Photoshop Dreamweaver, security and more. Tutorials are available to get you started with Blackboard features.

Getting help is easy!

Contact the ITS Help Desk
518.442.3700
Lecture Center 27
albany.edu/its/help
Albany.edu/its

Download UAlbany’s App

The UAlbany App provides you with mobile access to check class schedules, grades and holds on your account. You can also access campus maps, transit and dining information, and details about campus activities, athletics and events.

Protect your identity and electronic information - Be careful opening attachments or email links. Never share passwords with anyone.
18 Division I Teams

Men’s
Baseball
Basketball
Cross Country
Football
Lacrosse
Soccer
Track & Field

Women’s
Basketball
Cross Country
Field Hockey
Golf
Lacrosse
Soccer
Softball
Track & Field
Volleyball

For many games, unless otherwise specified, UAlbany Students attend for FREE with a valid UAlbany ID!
For more information, visit: ualbanysports.com

UAlbany athletics strives to achieve excellence within intercollegiate competition at the highest level, while committed to fairness and integrity. The University recruits a diverse group of student-athletes who represent the institution, the athletic department, and themselves in an outstanding manner, as they pursue both academic and athletic excellence.

You won’t want to miss out on the excitement of our Division 1 sporting events, from the Great Dane Game Day celebrations, to the spirit of competition on the field, court or track, you will want to be there to cheer on our Great Danes.
Getting Around Town

UAlbany Buses Take You Where You Need to Go!

- **Uptown Campus Shuttle** - to reach places like University Apartments and the SEFCU Arena
- **Patroon Creek Shuttle** - to reach the Health Center and Counseling Center
- **Western Ave. Shuttle** - to reach Alumni Quad. Buses run every 12 minutes between 7 am and 9 pm!
- **Health Sciences Campus Shuttle** - connects the Uptown Campus to the Health Sciences Campus. Runs Monday - Friday.

**Capital District Transportation Authority (CDTA)**

Students ride CDTA bus lines at no charge. Just swipe your SUNYCard! Service operates along Washington and Western Avenue, linking the main and the downtown campus to shopping malls, grocery stores, and other points of interest.

**Routes servicing the campus are:**
Route 11 | Route 12 | Route 114 | Route 190

**For more information about routes and schedules, visit:** [CDTA.org](http://www.cdtatrovecapital.org)

Want to Apply for a New York State Drivers License?
For Instructions Visit [albany.edu/isss/assets/drivers_from_other_nations.pdf](http://albany.edu/isss/assets/drivers_from_other_nations.pdf)

**Additional Transportation Information**

- Bus companies like Adirondack Trailways, Greyhound, and MegaBus all stop on campus.
- Getting to the Albany Bus Station and Amtrak Station is easy and accessible on direct CDTA routes from campus.
- The UAlbany Bike Share Program offers more than 30 bikes on campus that can be signed out by students for free. For more information, contact bikeshare@albany.edu.
- Personal Bike Registration is available for free with the Office of Parking and Mass Transit. UPD will tag it to prevent theft. For more information, call (518) 442-3121.
- Numerous taxi companies services the campus.
- The Albany International Airport is a 15 minute taxi ride from the Uptown campus.
- ZipCar, a car sharing program that allows students to rent cars by the hour or day is available to UAlbany students, faculty and staff. [zipcar.com/ualbany](http://zipcar.com/ualbany)

Download our transportation app!
**UALBANY CAMPUS BUS SCHEDULES**
Available for Android and Apple devices

For additional information on mass transit services, visit:
**ALBANY.EDU/PMTS**
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>SATURDAY, JANUARY 21</td>
<td>Residence Halls open @ 9 am</td>
</tr>
<tr>
<td>MONDAY, JANUARY 23</td>
<td>Classes begin @ 8 am</td>
</tr>
<tr>
<td>FRIDAY, MARCH 10</td>
<td>Residence Halls close @ 6 pm</td>
</tr>
<tr>
<td>SATURDAY– SUNDAY, MARCH 11-19</td>
<td>Classes suspended - Spring Break</td>
</tr>
<tr>
<td>SUNDAY, MARCH 19</td>
<td>Residence Halls open @ 12 pm</td>
</tr>
<tr>
<td>MONDAY, MARCH 20</td>
<td>Classes resume @ 8 am</td>
</tr>
<tr>
<td>TUESDAY, APRIL 10</td>
<td>Classes suspended @ 2:35 pm</td>
</tr>
<tr>
<td>THURSDAY, APRIL 12</td>
<td>Classes resume @ 12:35 pm</td>
</tr>
<tr>
<td>SUNDAY, APRIL 16</td>
<td>Classes suspended</td>
</tr>
<tr>
<td>MONDAY, APRIL 17</td>
<td>Classes resume @ 12:35 pm</td>
</tr>
<tr>
<td>WEDNESDAY, MAY 10</td>
<td>Last Day of Classes</td>
</tr>
<tr>
<td>THURSDAY, MAY 11</td>
<td>Reading Day</td>
</tr>
<tr>
<td>FRIDAY, MAY 12</td>
<td>Final exams begin</td>
</tr>
<tr>
<td>FRIDAY, MAY 19</td>
<td>Final exams end</td>
</tr>
<tr>
<td>SATURDAY, MAY 20</td>
<td>Residence Halls close @ 12 pm except for graduating seniors</td>
</tr>
<tr>
<td>SATURDAY- SUNDAY, MAY 20-21</td>
<td>Commencement Weekend</td>
</tr>
<tr>
<td>SUNDAY, MAY 21</td>
<td>Residence Halls and University Apartments close @ 6 pm for graduating seniors</td>
</tr>
</tbody>
</table>

For more detailed information regarding the Academic Calendar, visit: [albany.edu/registrar/academic_calendar.php](http://albany.edu/registrar/academic_calendar.php)
CAMPUS RESOURCES

ITS Help Desk
(518) 442-3700
albany.edu/its/help-request.html

Multicultural Resource Center
(518) 442-2590
albany.edu/multicultural/mrc.php

Nutritional Services
(518) 442-2731
ualbanydining.com/health/nutritionalservices.html

Orientation and Transition Programs
(518) 442-5509
albany.edu/orientation

Parking Management
(518) 442-3121
albany.edu/pmts

Registrar’s Office
(518) 442-5540
albany.edu/registrar

Residential Life
(518) 442-5875
albany.edu/housing

Student Association
(518) 442-5640
albany.edu/studentassociation

Student Financial Center
(518) 442-3202
albany.edu/studentservices

Student Health Services
(518) 442-5454
albany.edu/health_center

Student Involvement & Leadership
(518) 442-5566
albany.edu/involvement

Study Abroad & Exchanges
(518) 591-8172
albany.edu/studyabroad

SUNY Card
(518) 442-5989
albany.edu/uas/sunycard.php

Undergraduate Education
(518) 442-3950
albany.edu/undergraduateeducation

University Libraries
(518) 442-3600
library.albany.edu

University Police Department
(518) 442-3131
police.albany.edu

TIP

Program University Police Department into your phone!

(518) 442-3131

Tell your story!
Promote your academic and co-curricular achievements with Merit – your personalized and customizable online resume.
Update your page, connect it to your social networks and share it with your friends, family and prospective employers!
Visit ualbany.meritpages.com to get started today.
ALUMNI QUAD MAP

For online maps and driving directions, visit: albany.edu/map
ISSS Contact Information:

Phone: 518-591-8172
Email: ISSS@albany.edu
Web: http://www.albany.edu/isss/
Office: Science Library Room G-40
Hours: Monday-Friday, 9am-5pm