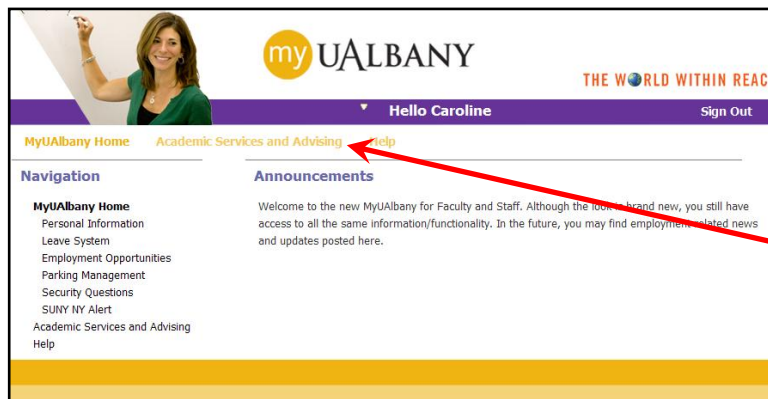


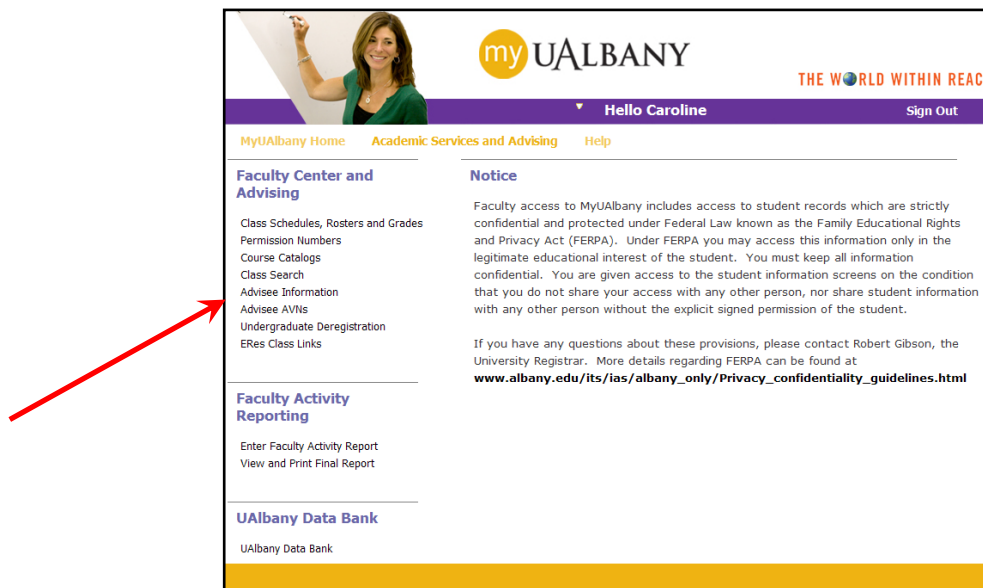
# Your Advisee Information - MyUAlbany

## To Access Your Advisee Information

Login to MyUAlbany by going to <http://www.albany.edu/MyUAlbany>.



Select the **Academic Services and Advising** link [Academic Services and Advising](#).



Select the **Advisee Information** link.

## Advisee Roster

Student Advisee Roster

### Advisee Roster

University at Albany

Select from **\*\*Student Details\*\*** to view a Degree Audit, Enrollment Appointments, Unofficial Transcript, AVNs, Term Grades or Class Schedule.

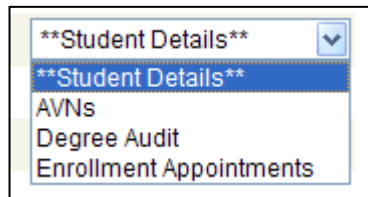
\* Sort By:

Customize | Find | View All | First | Last

Positive Service Indicators	Negative Service Indicators	To Do List	Student ID	Email Address	Description	Description	*Select	Go
			000762011	<a href="#">Danes, Alex</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go
			000783827	<a href="#">Danes, Beth Emilia</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go
			000861460	<a href="#">Danes, Eric</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go
			000773860	<a href="#">Danes, Forrest</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go
			000849099	<a href="#">Danes, Gary</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go
			000888523	<a href="#">Danes, Harry</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go
			000778645	<a href="#">Danes, Jason</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go
			000806853	<a href="#">Danes, Jessie</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go
			000786730	<a href="#">Danes, Josie</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go
			000164260	<a href="#">Danes, Tom</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go
			000859412	<a href="#">Danes, Travis</a>	Undergraduate	Liberal Arts & Sciences	<b>**Student Details**</b>	Go

[Return to Search](#)

The Advisee Roster page will appear. For each advisee you have different types of information you can request from the **Student Details** area: *AVNs*, *Degree Audits*, and *Enrollment Appointments*.



Select the information you wish to retrieve and select the **Go** button .

## AVNs

UA Advisor AVN VW

Name: Jason Danes ID: 000778645

Find | [View All](#) | First 1 of 9 Last

Academic Institution:	University at Albany	Academic Career:	Undergraduate
Term:	Sprg 2009		
Advisor Verification Number:	72133		
User ID:	SAPROD	Student Admin Prod Process Sch	
Create Date:	06/17/2008		
AVN Generated by:	Batch Term Activation		
AVN Status	Active		

The AVNs for the selected student will appear. Please note the most current semester will be displayed. To see AVNs for a previous semester, select the **View All** link [View All](#).

## Degree Audit

### Degree Audit Requests

Danes, Jason

Speculative Degree

Program:


Default or {blank} - Declared major/minor  
What if ? (drop down box) - Speculating on a first major different than the declared major

You will be given the option to run a degree audit for the selected student. Select the **Process New Audit Request** button .

## Enrollment Appointment

**Enrollment: Appointments**  
Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

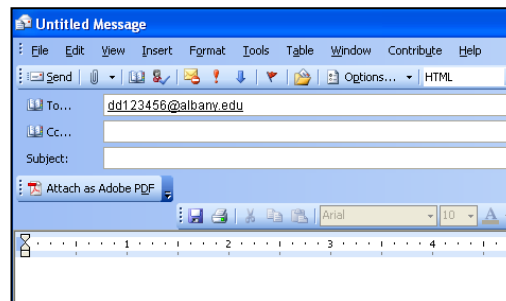
Search Clear [Basic Search](#)  [Save Search Criteria](#)

No matching values were found.

The enrollment appointment for the selected student will appear. In this example, the student did not have an enrollment appointment scheduled.

## To Email Students on Advisee Roster

The student names will appear as links and will automatically open up an email to the student's UAlbany email address (if your email is configured to do so).



Please note: If a student's name does not appear as a link, there is currently no email address for that student in the system.