The goal is to make the research you have undertaken understandable and compelling to each and every member of the audience. You must present the process and importance of your work -- through concept, research, experimentation and results.

Prepare 12 minutes of uninterrupted oral presentation including visual aids. Your presentation will be timed and managed by a Moderator. The Moderator will stand to signal you when there are only two minutes remaining for your presentation. Moderators will also manage the question period afterward.

Important: During the question and answer period, students may not show new slides ... slides that were not part of their 12 minute presentation.

Practice your presentation to perfect the timing and identify gaps or weaknesses. It should be an unhurried interpretation of your visual aids which outline:

- Concise review of literature.
- Experimentation.
- Results and their significance.
- Graph variables and distribution of data should be identified and the significance stated.

Audio Visual Aids

Your presentation MUST be copied onto a USB drive for loading onto a laptop computer provided by JSHS. All presentations must be loaded in advance of the 1pm sessions onto the laptop computer in your session room. You must use PowerPoint version 7.0 or earlier. For technical assistance or if you do not have access to a USB, contact Len Behr (lenbehr@verizon.net) a minimum of ten days before the symposium.

LCD projectors will be provided.

Suggestions:

- Limit each of your PowerPoint slides to a main idea (15 – 20 words).
- Use several simple slides vs. one complex slide.
- Avoid crowded tabular data.
- Use a series of slides for progressive disclosure of information.
- Use duplicate slides to refer to the same slide again.
- Test visibility of slides – especially graphs. When preparing text to be photographed, measure the maximum dimension of the area on paper in inches, then stand the same number of feet away (i.e., If the text area is 9 inches, stand nine feet away) to determine if the text can be easily read.

Student presenters at the Upstate NY JSHS must register for the entire symposium and stay through the awards ceremony on Tuesday evening. Absence may only be authorized by Upstate NY JSHS Directors.
Dear Finalist:

Congratulations! As a winner of your sub-regional JSHS symposium, you are eligible to compete in the Upstate New York Junior Science and Humanities Symposium to be held March 7th and March 8th, 2017 on the campus of the University at Albany. Please carefully review the information below and check off each item in preparation for your speaker presentation at the Upstate NY JSHS. It is imperative that you comply with the guidelines exactly.

☐ You and your teacher have confirmed with the sub-regional director of your symposium that your name has been listed on the Roster of Speaker Presenters at the 2017 Upstate New York JSHS that the director emails to Marissa Tanner, Coordinator of the Upstate NY JSHS. Only those students listed on the roster will be allowed to present at the Upstate NY JSHS.

☐ You will email the following documents listed below to Marissa Tanner (mtanner@albany.edu) within 72 hours of your sub-regional symposia:

1. Abstract as a Microsoft Word (.doc) document
2. Research Paper as an Adobe PDF document (.pdf) — including all 3 certifications: student, teacher, and scientist mentor (these must be hand-written signatures only)
3. Signed Consent and Release Form

**Deadline for Eastern NY: Jan. 31st**  
**Deadline for WES/ROC NY: Feb. 7th**

☐ The abstract complies with the guidelines on the website (www.albany.edu/jshs). If the abstract is late or incomplete – title, name, mentors, etc., or the format deviates from the guidelines – your place will be offered to the alternate in your research category and you will not be included in the program.

☐ Your presentation is done in Microsoft PowerPoint 7.0 or earlier

☐ You will bring your presentation on a USB drive to the Upstate NY JSHS in Albany. No personal laptops will be allowed. Laptops will be provided in each presentation room. Upon arrival please upload your projects onto the laptop in your assigned session room. (there will be staff available to help you).

☐ Your school has registered to participate at the Upstate NY JSHS in Albany.

☐ You have registered for both days of the symposium. Student presenters must register for the full two days of the symposium and stay through the awards ceremony on Tuesday evening. Absence may be authorized only by Upstate NY JSHS Directors. If you do not wish to attend the second day, you are not required to unless you are presenting.