

A Guide for New Transfer Students

Congratulations on your decision to continue your education at the University at Albany!

There are many people eager to assist you as you join the UAlbany community. Whether your academic advisor is located in Advisement Services or in your major department, the Advisement Services Center is available to answer your questions and provide guidance throughout your career at the University. Our services are accessible in person, by phone and on the web at www.albany.edu/advisement.

Students at the University are expected to play a very active role in their course selection and academic planning. The University offers many choices and pathways that your advisor can describe, but you must ultimately be in charge of your education here. It is essential that you take the time to carefully read through the website described, so that you are well-prepared when it is time for you to register for classes.

Best wishes as you continue your studies. We look forward to meeting you at Orientation.

Sincerely,



Suzanne K. Phillips
Director
Advisement Services Center

To register for classes you will need to:

- Learn what your UAlbany requirements are
- Learn how your previous coursework transfers and applies to your UAlbany requirements
- Decide which requirements you will work toward this semester
- Identify specific classes that will meet those requirements
- Consult with your Academic Advisor about your plans (mandatory)

You begin this process by navigating through the **New Transfer Advisement Information** pages on the Advisement Services website (www.albany.edu/advisement). You'll find this link in a red box on the left side of the page. Discover on this site how and when to consult with your academic advisor before registering for classes, as well as information on how to use our registration system.

We hope you find this process to be helpful and easy to work through. If you have any questions, please contact the Advisement Services Center at (518) 442-3960. Advisors are available to provide assistance between 8:30 am – 5:00 pm, Monday – Friday.