


DATE: September 21, 2009

TO: Deans, Directors and Department Chairs

FROM: Edward Kane, Director 

SUBJECT: Preferred Source Vendor Fair

The Office of Purchasing and Contracts will hold its 4th annual Preferred Source Vendor Fair on Monday, October 26, 2009 from 1:00 pm to 4:00 pm in the Campus Center Assembly Hall.

A Preferred Source is a designated vendor who, in an effort to advance certain social and economic goals, has received special provider status under New York State statute. Industries for the Blind, Industries for the Disabled, NYS Correctional Services and the NYS Office of Mental Health are the lead Preferred Source vendors. Many of the agencies operate workshops across the State or within the Capital District.

The acquisition of commodities/services from these vendors has been given exemption from statutory competitive procurement guidelines. It is the obligation of each state agency to procure goods and services from a designated Preferred Source provider whenever possible.

In an effort to promote awareness of the Preferred Source designation and introduce the offerings that the Preferred Source vendors provide you are cordially invited to attend the fair, visit with the vendors and view their display items as well as speak with their representatives about your particular needs.

These vendors provide a large variety of commodities and services such as: lab supplies, furniture, janitorial supplies, uniforms, medical supplies, signage, safety equipment, call center assistance, CD replication and maintenance. There are many, many more.

Please join us at the Campus Center Assembly Hall on October 26th. Members of the Purchasing Staff will also be on hand to answer any questions you may have or to discuss any upcoming projects. We look forward to seeing you.