MSIS
INTERNSHIP AND ADDITIONAL INFORMATION


**Internship Tips:**

1) During your first semester: visit the above URL, read the IST668: Internship syllabus to see what action is required on your part and on the part of your internship mentor.

2) Early in the semester before you are qualified to take IIST668 (Internship): Contact your advisor and set up an appointment to fill out Internship forms for MSIS general internships. For School Library Media Internships, you will need to contact Sheila DiMaggio. For summer internships, you will need to contact Phil Eppard.

3) Consider what you would like to do in your career and how your internship will help you achieve that end. All of the following organizations have hosted interns in the past and may be good places to start your search:

   - Albany County Hall of Records
   - Albany Institute of History and Art
   - Albany Law School
   - Albany Medical College Schaffer Library
   - Albany Public Library
   - Albany State Museum
   - Bennington Free Library, VT
   - Rensselaer County Historical Society
   - Clifton Park-Halfmoon Public Library
   - Dover Plains Library
   - East Greenbush Community Library
   - Foundation of NYS Nurses
   - Guilderland Public Library
   - Hudson Valley Community College
   - Institute of Museum and Library Services
   - M.E. Grenander Dept. of Special Collections
   - Mid Hudson Library System (MHLS)
   - Museum Association of New York
   - Museum of Innovation and Science
   - National Baseball Hall of Fame
   - Neil Hellman, College of St. Rose
   - New York State Archives
   - NYS Education Department
   - New York State Library
   - New York State Military Museum
   - New York State Museum
   - New York State Senate
   - Norman Rockwell Museum & Archives
   - Capital District Library Council
   - Sterling & Francine Clark Art Institute
   - RPI Archives and Special Collections
   - Sage College Archives & Special Collections
   - Saratoga Springs Public Library
   - Schenectady County Community College
   - Schenectady Museum/Archive
   - Scribner Library, Skidmore College
   - Siena College
   - Troy Public Library
   - UAlbany, Department of Preservation
   - Upper Hudson Library System
   - William K. Sanford Town Library

4) Seek out internship, volunteer, and paid opportunities to immerse yourself in work that will position you well once you graduate. You may complete more than one internship during your time in the MSIS program provided you have the time and available credits.

**OTHER TIPS:**

- Subscribe to the listservs: IST-L, ISTJOBS
- Get involved with student organizations (please see the Student Groups handout)
- Establish In-state residency: [http://www.albany.edu/studentaccounts/residency.php](http://www.albany.edu/studentaccounts/residency.php)