Application for Advanced Standing to a Doctoral Program

The regulations governing advanced standing are on the reverse side of this application. *Please attach transcripts!*

Name: ___________________________________________  Student ID: ____________

Address: _______________________________________________________________________

1. Graduate program:  PhD in Information Science

2. Date graduate study started at University at Albany: ______________

3. Courses for which advanced standing is requested:

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Title</th>
<th>Credits</th>
<th>Institution</th>
<th>Program Area</th>
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NOTE: Courses completed on a quarter-hour basis convert at two-thirds to semester hours and only full semester hour units may be applied to graduate programs at University at Albany.

Signature of Student: ___________________________  Date: ________________

Signature and Recommendation of Program Guidance Committee Chair: ______________________ ( ) Approved ( ) Disapproved

Signature and Recommendation of Ph.D. Program Director: _____________________________ ( ) Approved ( ) Disapproved
Regulations Governing Advanced Standing

Of the sixty credits of graduate study beyond the baccalaureate and antecedent to the one year (minimum) devoted to final dissertation research and writing, at least thirty credits must be completed in resident graduate study at the University at Albany.

Applicants for admission to the doctoral program who have completed graduate courses or programs elsewhere, therefore, may apply for admission with advanced standing and be allowed a maximum of thirty credits for courses applicable to a doctorate. This maximum also applies to previously completed graduate programs at University at Albany.

Students who have been admitted with the maximum advanced standing permitted in their programs must complete the remaining advanced coursework, seminars, and research in resident study at University at Albany including at least one year of fulltime study as described below.

Each student in a doctoral program must engage in fulltime study beyond the master's degree or equivalent at University at Albany for at least one academic year after admission to the doctoral program. A year of fulltime study is a requirement designed to ensure for each doctoral student a sustained period of intensive intellectual growth. For this purpose a student will be enrolled in a minimum of twenty-four registered credits taken in two regular sessions (fall or spring), not necessarily consecutive, which will be completed satisfactorily, except as noted here:

1. Students authorized to register for work on a dissertation may substitute for this condition satisfactory completion of sixteen registered credits minimum plus formal registration for and work on the dissertation.

2. Graduate assistants holding a full assistantship may substitute for this condition two academic years in such a position, including the satisfactorily completion of assigned duties.

The requirement for one year of fulltime study in residence beyond the master's degree may be waived in special cases for doctoral students on recommendation of their department and dean and the formal approval of the Graduate Academic Council.