

RESOURCES MANAGEMENT

Campus Specific Policies and Resources

In coordination with Skillsoft requirements, each employee must review these additional training resources, materials and policies categorized by topic area.

- Workplace Discrimination and Sexual Misconduct policies:
 - Laws, Policies and Procedures:
 https://www.albany.edu/equity-compliance/laws-policies-procedures
 - Consensual Relationships Policy:
 https://www.albany.edu/risk-management-compliance/policy/consensual-relationships
 - Reporting Discrimination and Sexual Misconduct: https://www.albany.edu/office-equity-compliance/file-complaint
 - Reporting Incidents of Bias: https://forms.office.com/Pages/ResponsePage.aspx? id=ICHStdUxP0eeH

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- Reasonable Accommodations:https://www.albany.edu/equity-compliance/accommodations
- Bathroom Accessibility: https://www.albany.edu/equity-compliance/accommodations#restrooms
- Discrimination and Sexual Misconduct Training and Events:
 https://www.albany.edu/equity-compliance/sexual-misconduct-title-ix
 https://www.albany.edu/equity-compliance/workplace-discrimination
- For more information and/or training available on Sexual Harassment in additional languages please go to the following link and click on your chosen language:
 - https://www.ny.gov/combating-sexual-harassment-

- IT Security Awareness for End Users
 - o ITS Policies
 - Best Practices for Secure Telecommuting
- Workplace Security
 - Emergency Management- Documentation and Procedures
 https://www.albany.edu/emergency-management/documentation-and-procedures
 - Emergency Management Plan https://www.albany.edu/ehs/pdf/UAlbanyEmergencyManagementPlan.
 pdf
- Preventing Bullying and Violence
 - Campus and Workplace Violence Prevention Policy and Program https://www.albany.edu/hr/assets/Campus Violence Prevention.pdf
 - Domestic Violence and the Workplace Prevention Policy https://www.albany.edu/hr/assets/Domestic Violence Prevention.pdf
- Protecting the Rights of Minors on Campus
 - Policy on Mandatory Reporting and Prevention of Child Sexual Abuse https://www.albany.edu/hr/assets/Mandatory-Reporting-Policy.pdf
- Promoting a Substance Free Workplace
 - Policy on Alcohol and Drug Use in the Workplace https://www.albany.edu/hr/assets/Alcohol.pdf
- Fire Safety and Prevention 2.0
 - o https://www.albany.edu/facilities/plant/fire safety.html
- Internal Controls
 - o https://www.albany.edu/internalcontrol/training.php
 - o Internal Controls complete PowerPoint available at the following link:
 - Click on the IC Training PowerPoint on the bottom left of the screen: https://www.albany.edu/internalcontrol/employee_responsibilities.php
- Project Sunlight
 - o https://www.albany.edu/internalcontrol/66853.php
 - o Please review the Project Sunlight complete PowerPoint
- Important Phone Numbers
 - o https://www.albany.edu/hr/assets/Important%20Phone%20Numbers-%20Revised%20November%202020.pdf