Thanksgiving Recess Dates 2015

- Residence halls will close on Wednesday, November 25th at 12:00 noon. (Please note that all students should vacate the residence hall within 24 hours following their last class or by 12:00 noon on November 26th, except those approved for Thanksgiving Recess Housing - info on page 2)

- Residence Halls will reopen on Sunday, November 29th at 12:00 noon.

Winter Intersession Dates 2015-2016

- Residence halls will close on Saturday, December 19th at 12:00 noon. (Please note that all students should vacate the residence hall within 24 hours following their last exam or by 12:00 noon on December 19th, except those approved for Intersession Recess Housing - info on page 2)

- Residence Halls will reopen on Sunday, January 17th at 12:00 noon.

How to Prepare for Recess Closings

- Attend your Resident Assistant’s closing meeting
- Report all window problems to the Quad/Apartment office
- Close and lock all windows before you leave for the break
- Unplug all electronics, refrigerators can remain plugged in
- Take all garbage and recyclables to the trash room
- All first floor residents lower your shades, all others should leave shades up
- Bring home all valuables, medications, passports, etc.
- Lock your door before you leave
- All access is STRICTLY PROHIBITED once the halls are closed
Recess Housing Information

Need to stay on campus during the Thanksgiving or winter intersession breaks?

- Recess Housing is available on a limited first come, first served basis

- Any student who wishes to apply for Recess Housing must submit an application via the Residential Life MyInvolvement page: MyInvolvement

- Upon approval, residents currently residing in the following locations can remain in their currently assigned room:
  - State Quad: Anthony, Cooper, Fulton and Irving halls
  - Dutch Quad: Van Rensselaer, Ryckman, Bleecker, Ten Broeck and Van Cortlandt halls
  - Indian Quad: Montauk and Mahican halls
  - Alumni Quad: All halls
  - Freedom Apartments: All Buildings

- Students NOT residing in these areas can apply to be housed in the bunk rooms on Alumni Quad

- PLEASE NOTE: Space in the bunkrooms is limited and available on a first come, first served basis

When Will Recess Housing Applications Be Available?

- Thanksgiving Break: Applications will be available beginning Monday, November 2, 2015 and are due by Friday, November 20, 2015 at 5:00 PM

- Winter Intersession: Applications will be available beginning Monday, November 30, 2015 and are due by Tuesday, December 15, 2015 at 5:00 PM

- Applications are available on the Residential Life MyInvolvement page: MyInvolvement

- PLEASE NOTE: Dining locations and food service will not be available and other services will be limited during the breaks

www.albany.edu/housing
Requesting A Room Change
For the Spring 2016 Semester

- File a Room Change Request form with your Resident Director prior to Monday, November 30, 2015

- Once approved for the room change, make sure you check out of your currently assigned room, remove all of your belongings and return the keys to your quad or apartment information center by Saturday, December 19, 2015 at 12:00 noon

- If your new room is available, you may move into the new location before intersession, otherwise you will need to bring your belongings home with you or store them during intersession until you can move into your newly assigned room on January 17, 2016 (See Temporary Storage info on page 5)

- You can check into your new room assignment on Sunday, January 17, 2016 any time after 12:00 noon

Is Your Roommate Or Suitemate Not Returning For The Spring 2016 Semester?

- Attend the damage billing meeting scheduled for your residential hall - watch for posted signs

- Make sure that all of your belongings are on your side of the room before you leave for the recess

- Your new roommate or suitemate will check in on Sunday, January 17, 2016
Not Returning For The Spring 2016 Semester?

Your Residence Hall License is a legal binding contract for the entire academic year. If you are leaving the University at Albany for ANY reason (i.e. graduating, transferring, withdrawing) you must:

1. Complete a HOUSING RELEASE APPLICATION available at the Residential Life Central Office located in the basement of Eastman Tower on State Quad. The form can also be accessed on our website: [HOUSING RELEASE APPLICATION](#), the completed form must be returned to the Residential Life Central Office

2. Attend the damage billing meeting, scheduled for your residential hall - watch for posted signs

3. Upon approval of your release you must completely check out of your room, remove all of your belongings and return your keys to your quad or apartment information center

PLEASE NOTE: All freshmen and sophomores are required to live on campus

Housing Sign-Up Information For The Fall 2016 Semester

- You will be receiving information regarding the housing sign-up process for the 2016-2017 academic year via your UAlbany email, including housing deposit deadlines

- The housing deposit must be paid PRIOR to room sign up

- Housing sign-up will take place at the end of February for the University Apartments and in early March for all other residential living areas

PLEASE NOTE: If you are studying abroad for the Spring 2016 semester and wish to sign up for housing for the Fall 2016 semester, you must contact Residential Life at 518-442-5875 or via email at ResLife@albany.edu and notify us by February 1, 2016
Modified Hours for UAS Services
(Including Dining, SUNYCard, & Bookstore)

For information regarding changes of hours for UAS services during Thanksgiving break, finals week and winter intersession, please check [albany.edu/uas/hours.php](http://albany.edu/uas/hours.php)

Textbook Rental Returns

If you have rented one or more textbooks from the University Bookstore this semester, Friday, December 18, 2015 is the final due date for return of textbook rentals. It is highly recommended to return your books sooner to avoid lines.

If you leave campus with your textbook or left your rental at home, you can ship it to the bookstore but you must make sure the textbook is postmarked by December 18, 2015.

If your books are not returned by December 18, 2015, you will be charged a replacement fee and a processing fee.

Book Buyback

As you know, finals week is the best time to sell back books, but you can always bring your books in early. Please remember to bring your SUNYCard and ID number with you, and make sure you don’t sell back any rentals.