

Current Supervisor Evaluation

The forenamed individual(s) is/are applying for a University Apartments Staff Position. University Apartments Staff places great emphasis on the importance of testimony of those qualified to offer comments concerning the qualifications of the applicant. Please submitted completed evaluation to Peggy Beneby, University Apartments Staff Development Director at the Empire Commons Community Building.

APPLICANT INFORMATION					
Candidate:					
Current Position:	Position Applying For:				
Supervisor:					
HIRING RECOMMENDATION (TO BE COMPLETED BY SUPERVISOR)					
Hire <input type="checkbox"/> No Hire <input type="checkbox"/>					
CANDIDATE EVALUATION (TO BE COMPLETED BY SUPERVISOR)					
	Poor	Fair	Satisfactory	Good	Excellent
Leadership Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments: _____ _____					
Punctuality/Availability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments: _____ _____					
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments: _____ _____					
Communication/Listening Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments: _____ _____					
Attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments: _____ _____					

STRENGTHS:
WEAKNESSES:

APPLICANT INFORMATION		
Candidate:		
Current Position:	Position Applying For:	
Supervisor:		
ADDITIONAL COMMENTS:		

Supervisor Signature: _____