The University at Albany Undergraduate Research Conference is a forum for undergraduates from across the university to share their research and creative work with the university community. All undergraduates are encouraged to participate. Students who present research at department events are encouraged to present their research at the Undergraduate Research Conference, which is the only event featuring students from all departments, schools, and majors at the University. Proposals from all disciplines will be considered for inclusion. The work that students present may be from a class project or assignment, a senior thesis or capstone project, an independent study, an internship project, or a creative project in studio art, music, or theatre.

We welcome proposals for projects that will be finished by the date of the conference as well as proposals for works in progress. Work in progress presentations of research projects are for work that is in the middle stages of data collection and preliminary analysis. Work in progress presentations of creative projects may include early drafts or sketches, or discussions of creative issues encountered in the project. The goal of these presentations is to encourage feedback from audience members that may benefit a project.

**Presentations**

Students can present using one of three methods. Determining which method would be the best depends on a range of issues. Students are encouraged to discuss the best way to present their research with their project advisor or academic advisor. For more information on each method of presentation, see our website (URL below).

**Poster Presentations:** During a poster presentation, information about the project is displayed on a posterboard and the author of the project stands nearby. As people walk through the display area, they converse with the authors of projects. The poster session will last one hour. Poster presentations can be less stressful for authors and can be more interesting for all involved, as the author and others have the opportunity to discuss methods and results. Exhibitions of visual art pieces are included in this category. The format for posters is the same for completed projects and for works in progress.

**Oral Research Presentations:** Oral research presentations (which can include PowerPoint, movie clips, etc.) are grouped together in a panel by discipline, area, or theme. Typically, three or four presenters comprise a panel. After the presentations, the audience has time to ask questions of the presenters. Each presenter will be allotted about 20 minutes.

**Multimedia Creative Presentations:** This category includes readings of creative writing, stage readings, musical performances, short film presentations, or other creative work by the presenter. Time will be allotted based on the needs of each presentation.

**Submitting a Proposal to the Undergraduate Research Conference**

To submit a proposal to present your work at the Undergraduate Research Conference, send two documents to honors@albany.edu:

1) The Undergraduate Research Conference proposal form at the end of this document.

Undergraduate Research Conference Website:
http://www.albany.edu/honorscollege/undergraduate_research_conference.php
2) An abstract of no more than 200 words that describes your project clearly. This abstract will be used to evaluate your proposal, and, if your proposal is accepted, it will be included in the conference program.

Your abstract may include:
- a short review of relevant literature;
- a description of the process you used during your research;
- any results that you have obtained so far (not all abstracts will be able to include results because the research is ongoing – this is fine);
- a discussion or conclusion.

Send these two documents as Word or PDF attachments to honors@albany.edu. All proposals and abstracts must be received by **5:00 p.m. on Monday, March 28, 2016**. Proposals are welcome any time before this, including before spring break. Students will be notified of their proposal status within 10 days of the deadline.
Undergraduate Research Conference Proposal Form 2016

Please complete this form and return it as an email attachment in Microsoft Word or as a PDF file to honors@albany.edu. All proposals must be received by 5:00 p.m. on Monday, March 28, 2016.

Name: ___________________________________________ UAlbany ID: ___________________________________________
Email: ___________________________________________ Phone: ___________________________________________

Your major or prospective major: ___________________________________________

Project or thesis advisor/mentor (if applicable): ___________________________________________
Email address of project advisor/mentor: ___________________________________________

Please indicate whether the work you plan to present is part of your (check only one):

☐ Project or assignment for a course (e.g., term paper)
☐ Senior thesis/project
☐ Independent study project
☐ Undergraduate Research Initiative collaborative project
☐ Living-Learning Community project
☐ Work as a research assistant for a professor or graduate student
☐ Study Abroad project
☐ Internship project
☐ Other (please specify):

Please indicate your preferred presentation format (check only one – see above for description of each type):

☐ Poster presentation or art installation piece (Poster Presentations will take place between 3:00 p.m. – 4:00 p.m.)
☐ Multimedia creative presentation (estimated time needed to present project: _______ minutes)
☐ Oral research presentation

If it is not possible to schedule you for an oral research presentation, would you be willing to do a poster presentation of your work?  ☐ Yes  ☐ No

The work you will presenting can be best described as:

☐ Finished or mostly finished by the conference date
☐ A “work in progress” presentation (see information sheet)

A computer and projector will be available for all oral research presentations. If you will need additional equipment, or if you will need space for an art installation or will need specific space for a creative performance, please describe:

Working title for your presentation (must be included):

Oral research presentations will be either from 4:30 p.m. – 6:00 p.m. or 6:15 p.m. – 7:45 p.m. Please indicate below your preference for the time you wish to present. We will do our best to accommodate all requests:

With this proposal, please submit an abstract (up to 200 words) of your proposed presentation as a separate Word or PDF document. If your application is accepted, this will be printed in the conference program.

Undergraduate Research Conference Website:
http://www.albany.edu/honorscollege/undergraduate_research_conference.php