Motion to amend the bylaws regarding the duties of the Assembly Secretary.

Proposed by: Bob Beach  
September 4, 2015

In Article IV, Section 2 (para 4):

STRIKE “The Vice President shall maintain and update an ongoing record on the GSA Website of all GSA policies and mandates, and Judicial Board rulings for each GSA term.”

In Article II, Section 4:

STRIKE the entire paragraph.

INSERT as Article II, Section 4:

Section 4: Assembly Secretary: The GSA Assembly shall select one member of the GSA as Assembly Secretary. The Assembly Secretary’s duties are as follows:

(a) Attend all GSA Assembly meetings
(b) Record the minutes of the meeting. Maintain a physical record of these minutes and arrange to have the minutes uploaded to the GSA website. These minutes shall be noted as unconfirmed until the GSA Assembly officially approves them. The GSA Assembly shall be responsible for amending and approving the minutes at the next regular meeting. All GSA Assembly minutes, once approved, shall be maintained in perpetuity both physically and on the GSA Website and shall be available to any member of the GSA.
(c) Maintain a physical record of all GSA policies and mandates, and Judicial Board rulings for each GSA term and arrange for these to be uploaded to the GSA website in a timely manner.
(d) Maintain a physical record of all GSA governing documents and update these as necessary and replace any outdated governing documents on the website.