



**OFFICE OF GRADUATE STUDIES**  
University Administration Building,  
Room 121  
University at Albany  
Albany, NY 12222  
(518) 442-3980; FAX (518) 442-3922  
<http://www.albany.edu/>

**APPLICATION FOR ADMISSION  
FOR DEGREE  
GRADUATE STUDY**

**APPLICATION FEE:**

All applications must include the nonrefundable application fee. Applications received without this fee will not be processed.

**PERSONAL INFORMATION** (please type or print clearly)

Mr.  Ms. Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Last (Family) First (Given) MI Maiden/Other

U.S. Social Security Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Birth Date: Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

**Permanent Mailing Address:**

Street 1: \_\_\_\_\_

Street 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Country: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Business Telephone Number: \_\_\_\_\_

e-mail address: \_\_\_\_\_

**Current Mailing Address:** (if different from permanent address)

Valid until (Mo./Day/Year) \_\_\_\_\_

Street 1: \_\_\_\_\_

Street 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Country: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

e-mail address: \_\_\_\_\_

(NOTE: If an email address is provided, please note that communication regarding your application may be sent electronically instead of via mail)

I voluntarily seek to identify myself as disabled and request information regarding available University services to support disabled individuals:  Yes  No

**FOR U.S. CITIZENS/PERMANENT RESIDENTS:**

A. Are you a New York State resident?

Yes For How Long? Years \_\_\_\_\_ Months \_\_\_\_\_ Please indicate NY county of residence: \_\_\_\_\_

No Please indicate state of residence: \_\_\_\_\_

B. Student Ethnic Data: (Data collected will be used to prepare statistical summaries of the various enrollment categories as mandated by federal reporting requirements. Individuals are not identified on these reports. You are not required to provide this information.)

Afro-American (Not of Hispanic Origin)  Alaskan Native or American Indian  Asian or Pacific Islander

Caucasian  Central American  Dominican  Mexican  Puerto Rican  South American

Other Hispanic/Latino  Other \_\_\_\_\_

**FOR INTERNATIONAL APPLICANTS:**

Country of Citizenship: \_\_\_\_\_ Proposed Visa Status: \_\_\_\_\_

City and Country of Birth: \_\_\_\_\_ Current Visa Status: \_\_\_\_\_

**PROGRAM INFORMATION**

Semester and Year you wish to enter:  Fall  Spring  Summer Year: \_\_\_\_\_  Full-time study  Part-time study

Field of Study or Program: \_\_\_\_\_ Degree level: \_\_\_\_\_

When admitted, will you hold or expect to hold a valid USA teaching certificate?  Yes  No If yes, what area? \_\_\_\_\_

Have you previously applied to Graduate Study at the University at Albany?  Yes  No

If yes: Date (Month/Year) \_\_\_\_\_ / \_\_\_\_\_ Academic Program: \_\_\_\_\_ Action Taken: \_\_\_\_\_

**ACADEMIC HISTORY** (Please consult the application instructions on how to correctly submit official transcripts.)

Institution and Location (List the most recent first)	Dates of Attendance From: To: Month/Year Month/Year	Degree and Major Field (i.e. B.S. in Chemistry)	Date Degree Received or Expected	Grade Point Average

Please give the dates the following exams were taken (or will be taken) and the scores received (See the Application Instructions).

GRE General Test: \_\_\_\_\_  
Mo. / Year Verbal Quantitative Analytical

GRE Subject Test: \_\_\_\_\_  
Mo. / Year Score Subject

GMAT: \_\_\_\_\_  
Mo. / Year Verbal Quantitative Analytical

TOEFL Exam: \_\_\_\_\_  
Mo. / Year Score

**FINANCIAL AID INFORMATION:**

If you are interested in an internship or fellowship to support full-time study, please complete the enclosed Graduate Assistantship Request Form.

**RECOMMENDATIONS** (Please consult the application instructions on how to correctly submit official recommendations.)

Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
First Last Title Affiliation

Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
First Last Title Affiliation

Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
First Last Title Affiliation

**STATEMENT OF BACKGROUND AND GOALS**

A typewritten Statement of Background and Goals is required and must be submitted on your own stationery. Please use whatever format is convenient for you. The statement should include a brief description of your field of interest, related background, desired study and/or research emphasis and your career goals. A resume may not be substituted for this statement but may be included with the application.

**EMPLOYMENT EXPERIENCE** (Please list recent work experience)

Occupation (List current first)	Employer	Dates of Service		Employer's Address (City/State)
		From: Month/Year	To: Month/Year	

Have you ever been convicted of a felony?  Yes  No

Have you ever been dismissed from a college for disciplinary reasons?  Yes  No

Please indicate which sources prompted you to apply to graduate study at the University at Albany. Please select all that apply.

- program information received from the University at Albany
- listing in a college guide (please specify) \_\_\_\_\_
- faculty member at your university
- attendance at a specialized admissions forum in \_\_\_\_\_
- alumni contact
- a poster advertising an academic program at the University at Albany
- campus visit
- acquaintance enrolled at the University at Albany
- broadcast media (i.e. TV, radio)
- academic reputation of the graduate program
- electronic access (i.e. world wide web, internet)
- geographic location
- print media (i.e. newspapers, magazines)
- other \_\_\_\_\_

I certify that the information provided in this application is true and complete to the best of my knowledge. I am aware that if the information provided in this application proves to be inaccurate, I may not be admitted to graduate study and/or my registration will be terminated. I have also included a nonrefundable application fee made payable to "The University at Albany".

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

University at Albany does not discriminate on the basis of age, color, creed, disability, marital status, Vietnam era or special disabled veteran status, national origin, race, sex, or sexual orientation.  
 Inquiries concerning the policy should be directed to the Affirmative Action Office.