Building Fire Marshal Training

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Today’s Objective…

To inform Building Fire Marshals of their responsibilities in directing orderly and complete emergency evacuations
Samples of Behavior

1. Know your area(s) of responsibility
2. Identify steps to be taken in the event of a drill or an actual emergency
3. Know the fundamentals for evacuating the mobility impaired
4. Know the basics of using a portable fire extinguisher
5. Know the location of the primary and secondary emergency exits in your area
6. Know how to report potential life safety problems in your area
Topics for Today

- Fire Marshal’s area of responsibility
- Preparing for an emergency
- Actions to take if you’re told of a fire or the fire alarm sounds
- Review current Evacuation Plans
- Fire Extinguisher Training
- Question and Answer Session
BE PREPARED for Emergencies!

Fire Marshall’s must work with supervisors to:

- Assign escorts to mobility impaired employees
- Develop a method of accounting for personnel 
  AFTER evacuation
- Develop a definitive evacuation plan for mobility 
  impaired visitors and employees
- NOTE: It’s acceptable to allow Vision or Hearing 
  impaired individuals to evacuate with other building 
  occupants.

Provide escorts upon request.
Actions to be taken:

If you’re told of a fire or

The fire alarm sounds
- Coordinate evacuation of mobility impaired individuals to “safe” area – most likely the stairwell
- Ensure evacuated individuals assemble at least 300 feet away from the building
- Solicit supervisors/floor wardens assistance to account for their personnel through head count
- Inform **FIRE** or **POLICE** department personnel of:
  - Missing employees or visitors
  - The exact location where mobility impaired individual(s) are being “sheltered in place”
• Fight the fire **ONLY IF NECESSARY** to safely evacuate employees!

*This is where being **PROACTIVE** in evacuation planning pays off*
Report Safety Deficiencies IMMEDIATELY!

Broken Door Closer

Open ceiling tile
Assist one another with:
The evacuation process
Individuals requiring supervision or special assistance
Accounting for personnel
Practicing emergency evacuation [drill] as though it’s for real
Evacuating as would be required if there was really a fire
“ALL CLEAR” signal allowing people back into the building can be given by ONLY:

- Fire Department
- Power Plant
- UPD
- EH&S
INTERIM SUMMARY

As an Building Fire Marshal your **MAIN** responsibility is…

- Directing QUICK, ORDERLY evacuation from your area

You must also…

- Ensure mobility impaired personnel are evacuated to the nearest emergency stair and left with adequate supervision
- Personnel assemble in a predetermined area at least 300 feet from the building
- Solicit supervisors’ help to account for all evacuated personnel
- Inform Police Department, Power Plant, or Fire personnel of missing individuals
- Inform Police Department, Power Plant, or Fire personnel of the **EXACT LOCATION** of [mobility impaired] personnel sheltered in stairwells
Portable Fire Extinguisher's

- Fire Ext.ppt