

# East Campus Parking Policy

*Effective June 2006*

## **1.0 Overview**

The following are parking and traffic regulations designated to provide safe and effective management of East Campus roadways and parking facilities. Those who utilize East Campus parking facilities do so at their own risk. Drivers must observe all traffic and parking regulations signs. Failure to comply with these policies may result in revocation of parking privileges. All members of the East Campus community are required to register their vehicles and display a valid parking decal.

## **2.0 Contact/Information**

ARAMARK Facility Services, located in room A216, issues parking permits and enforces parking regulations. They can be reached at 591-8400.

## **3.0 Tenant Notification**

All tenants and employers are responsible for informing their employees, clients, and visitors of the rules and regulations pertaining to parking on the East Campus. Changes in parking or roadway use or regulations will be shared, as needed, with East Campus tenants.

## **4.0 Designated Parking**

Parking is permitted in designated lots only, in approved, lined spaces, as identified in the attached map. Parking is not permitted in fire lanes, on grass, on sidewalks, near loading docks, reserved spaces, and/or in cross-hatched areas. Please note that tenants, employees, faculty, staff, and students are not "visitors" and shall not be parked in designated visitor spaces.

## **5.0 Visitor Parking**

Visitors to the East Campus are authorized to park in the areas designated as "visitor" spaces. Such spaces are limited to 2 hour parking. Visitors required to stay longer than 2 hours may park in those spaces designated on the attached map as "General Parking".

## **6.0 Parking Decal**

All tenants, employees, faculty, staff, and students at the East Campus are required to obtain a special parking permit decal for each vehicle they drive onto the East Campus. Decals are obtained by filling out the vehicle information form provided by the ARAMARK office. Hang tags are available for vehicles with tinted windows. Consistent with tenant leases, new and/or additional parking permit decals will be \$5.00 per vehicle. Payment will be due at time of registration. Payment can be made my check or cash.

## **7.0 George Education Center and Main Laboratory Buildings Parking**

Tenants, faculty, and staff off the George Education Center and the Main Laboratory Building will be provided a "General Parking Permit" decal and may park in those areas designated on the attached map as "General Parking".

## **8.0 Cancer Research Center Parking**

Tenants, faculty, and staff of the Cancer Research Center will receive a "CRC Parking Permit" decal and may park in those areas designated on the attached map as "CRC Parking".

## **9.0 Student Parking**

Students on the East Campus will be provided a "Student Parking Permit" decal and may park in those areas designated on the map as "Student Parking".

## **10.0 Event Parking**

Special considerations or requirements for event parking shall be coordinated with ARAMARK. Those spaces designated as "General Parking" shall be used for such events.

### **11.0 Loading/Unloading**

Short-term parking needs for loading/unloading, for less than 15 minutes, shall utilize spaces reserved for this purpose.

### **12.0 Handicapped Parking**

Handicapped spaces are clearly marked and shall be reserved for only those vehicles displaying a valid, government-issue permit. ARAMARK reserves the right to validate handicap permits.

### **13.0 Overnight Parking**

Limited overnight parking is available for tenant-related circumstances. Such parking is provided at the risk of the car owner. If you must leave your vehicle on campus overnight or for an extended period of time, you must first notify ARAMARK. They will instruct you as where to park your vehicle.

### **14.0 Traffic Regulations**

The speed limit on the campus is 15 miles per hour. Pedestrians shall be provided the right-of-way; and vehicles must yield to pedestrians.

### **15.0 Violations**

The following steps shall be taken for parking violations.

- **1<sup>st</sup> violation - Written Notice**

All tenants, employees, faculty, staff, and students who are found improperly parked and/or are violating any other parking regulation will be issued a warning notice.

- **2<sup>nd</sup> violation - Written Notice, Employer Notified**

A second occurrence of parking violation will result in a final warning notice with a copy provided to the individual's employer.

- **3<sup>rd</sup> and subsequent Violations - Vehicle Towed**

A third violation will result in the vehicle being towed from the East Campus. ARAMARK should be contacted to assist in the recovery of the vehicle.

*East Campus designated parking map, dated 6/2006 attached for reference*