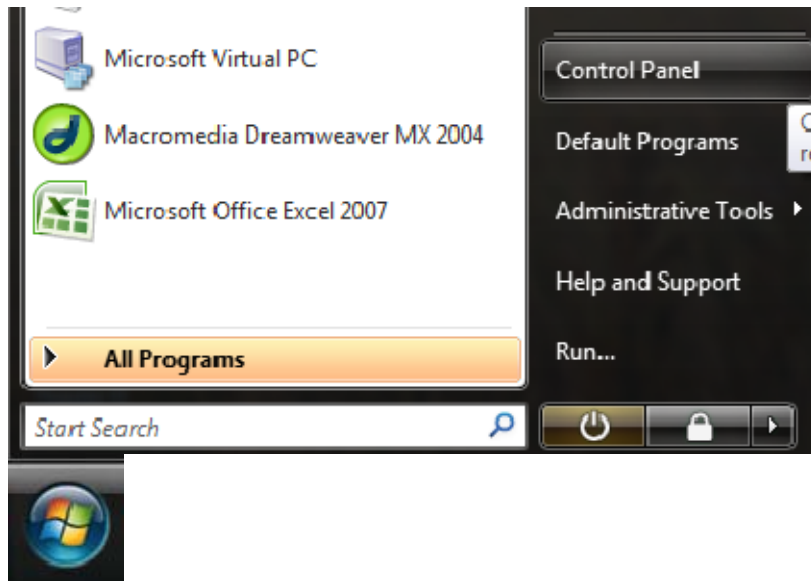
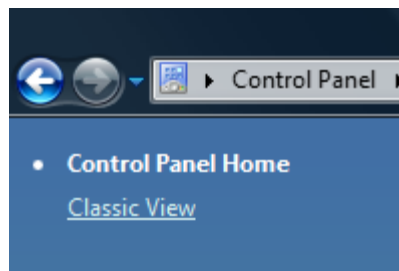


## SETTING UP CJK WORD PROCESSING IN MICROSOFT VISTA

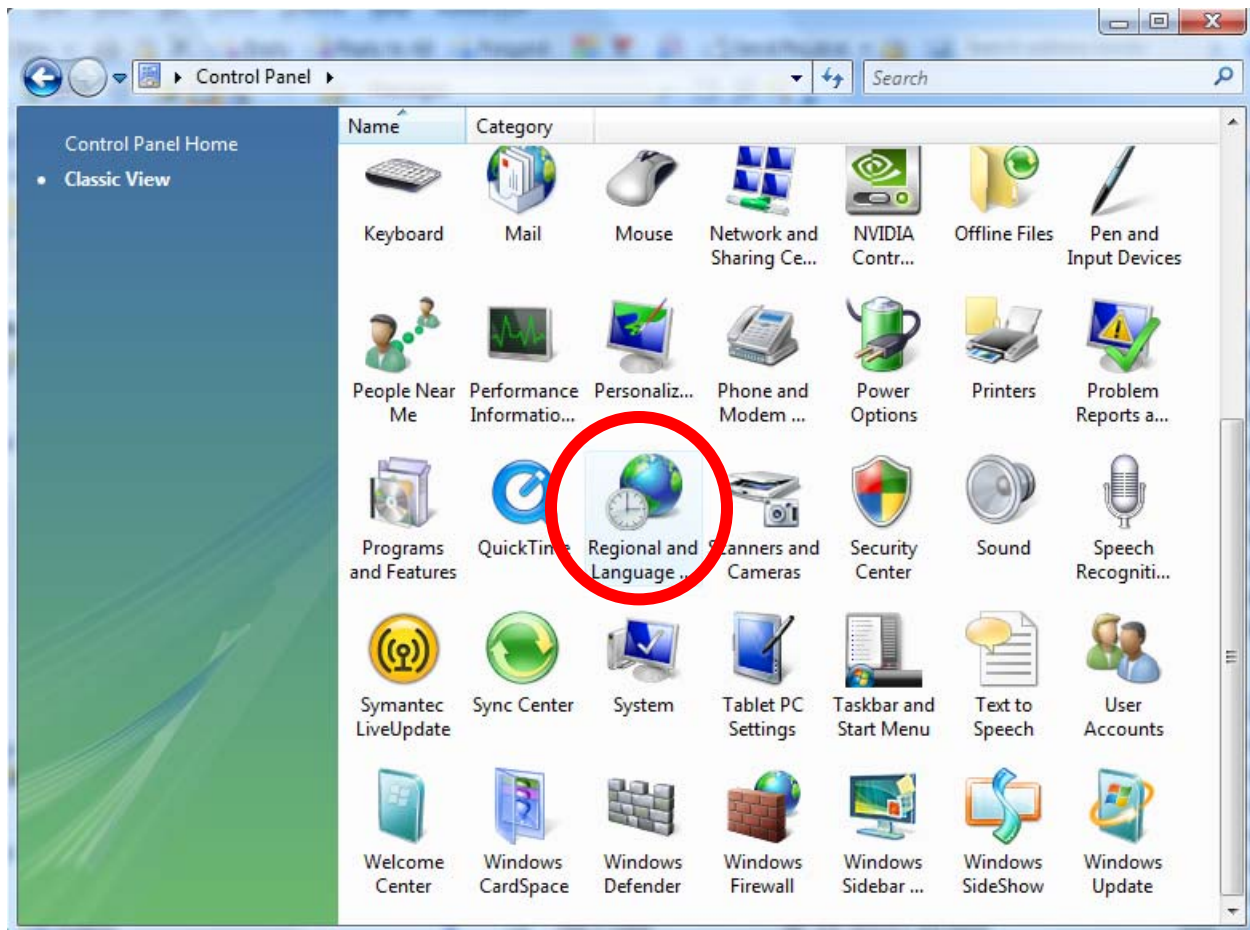
The process here is similar to that in XP, although the interface looks a little different. First, you'll need to get to the settings in the Control Panel. In the main screen click on "Start" and then "Control Panel"



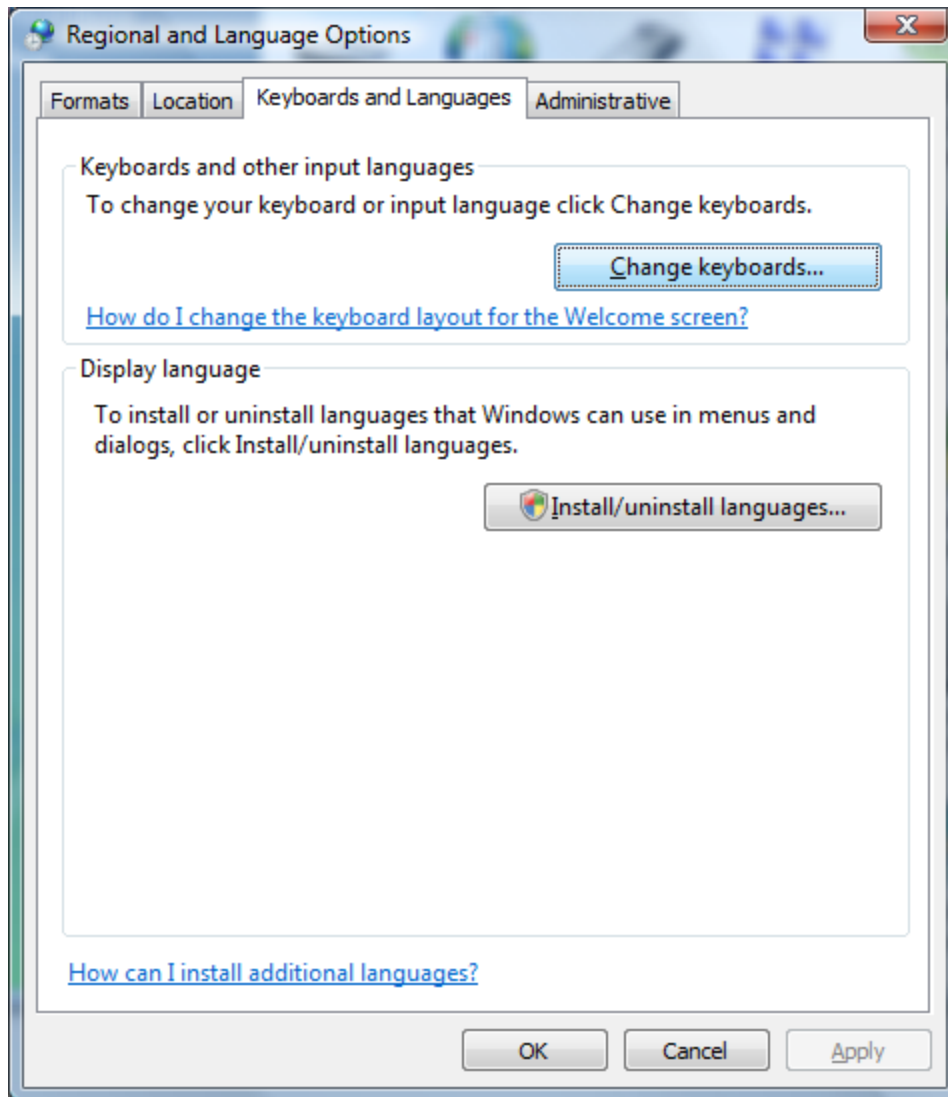
Next, choose the "Classic View":



This should give you all your options in the Control Panel. You want to go to "Regional and Language Options"

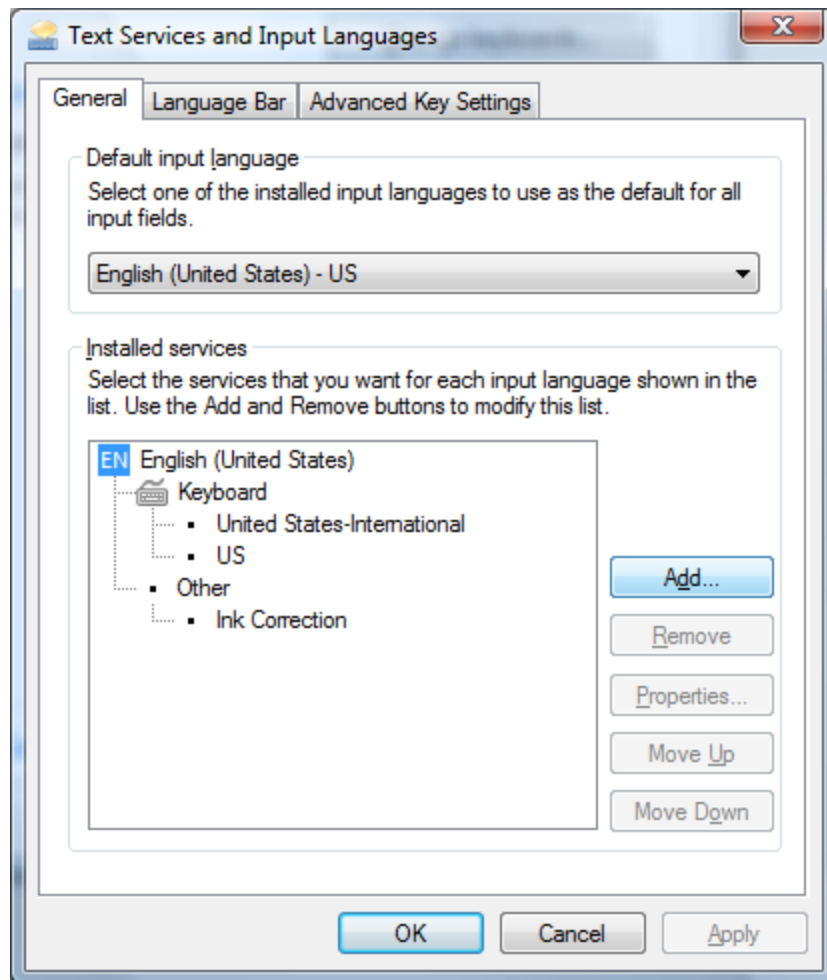


Click on “Regional and Language Options” and you’ll get a menu that looks like this:

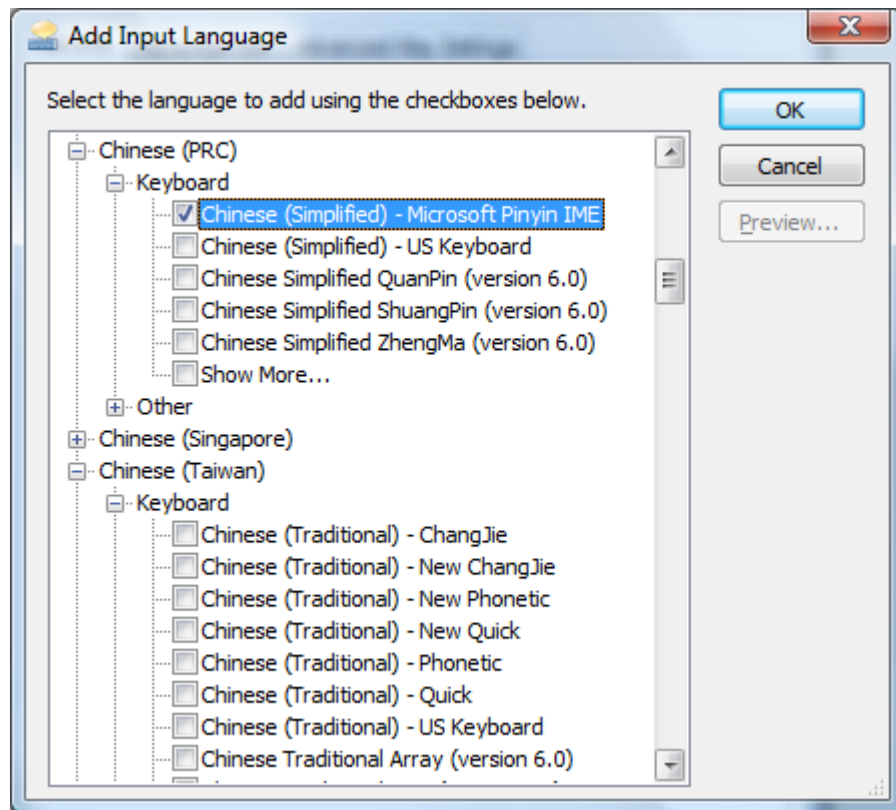


Although it is unintuitive, what you want here is “Change keyboards,” not “Install/uninstall languages.”

If you click on “Change Keyboards” you’ll get this menu, called “Text Services and Input Languages”:

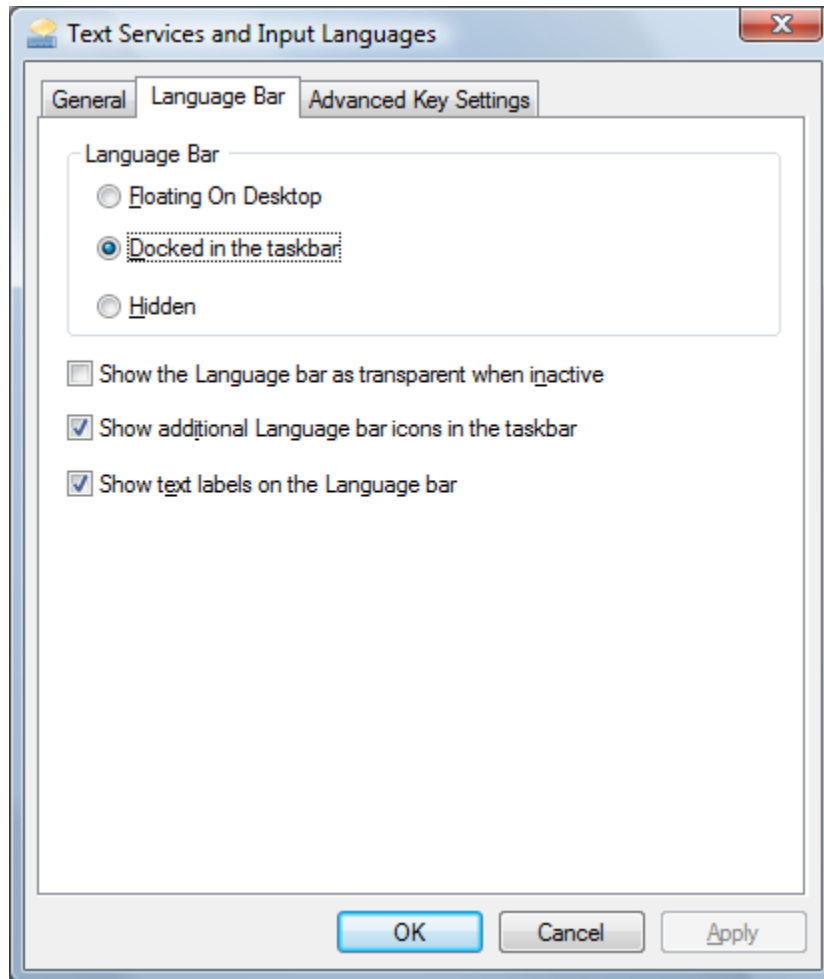


Next, you should click on “Add” and you’ll get a very long list of languages to choose from. Pick the one(s) you want (Chinese, Japanese, Korean) and expand the menu by clicking on the + box. Let’s say you’re installing Chinese. What you should see is this



Pick the keyboards you want—the usual choice will be the Microsoft IME, although with Japanese and Korean you should click both the Japanese choice and the IME.choice.

Next you'll want to set up your language bar. Click on the “Language Bar” tab of the “Text Services and Input Languages” window. You'll have a choice of how you want the language bar to appear.



When you have everything set up, click on OK. Close the Control Panel and open Word (or any other Windows program you want to use). The language bar should show up at the bottom, depending on how you've set it up (floating, docked, etc.). If you don't see it, try right clicking on the bottom tool bar of your screen.

The languages you just set up should appear on the menu, as in the screen shot below.

