Using EAP in the Workplace

Find out how EAP can help you.

For Faculty and Staff in a Supervisory Role ~ Great for New Supervisors, too!

EAP’s mission is to help maintain workplace productivity by assisting employees when personal and/or professional issues may be affecting job performance. Whether you supervise civil service, faculty, professional, graduate student (GA/TA) or Research Foundation employees, there may be times when your staff members need help resolving problems that are outside your scope as supervisor. Making a referral to EAP gives University employees an opportunity to address work and/or life concerns confidentially.

Topics include:
- An overview of EAP services and programs
- Identifying and managing performance issues
- When and how to make a referral to EAP

Join us as we discuss how EAP and supervisors can work together to create and maintain a healthy workplace.

Wednesday, September 2
10:00 - 11:30 am
University Hall (UNH)
Room 306
Deadline to Register
September 1

TO REGISTER
Brenda Seckerson, EAP Coordinator
bseckerson@albany.edu
CALL 442-5483
OR REGISTER ONLINE
HTTP://WWW.ALBANY.EDU/EAP/EVENT_SIGN-UP.HTM