How to Use EAP in the Workplace

For Faculty and Staff in a Supervisory Role

EAP’s goal is to help maintain workplace productivity by assisting employees when personal and/or professional issues may be adversely affecting job performance. As a supervisor, you know that there are times when an employee’s productivity is being impacted due to personal or professional concerns. Making a referral to EAP may be called for to give the employee an opportunity to address concerns outside your realm as a supervisor.

Topics include:
- An overview of EAP and its services
- How to identify and manage performance issues
- When to make a referral to EAP

Join us as we discuss UAlbany’s EAP and explore how supervisors can utilize the program more effectively in the workplace.

TO REGISTER
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