Dear Graduate School Representative:

Thank you for registering for the Discover Graduate School Fair at the University at Albany! We are delighted that you will be participating. This year’s event will be held in the SEFCU Arena on the main UAlbany campus from 3:00 pm to 6:00 pm. This document includes the information you will need to prepare for the event on October 12, 2009.

Venue Information and Parking:

The SEFCU Arena is located on the main UAlbany campus, and is easily accessible from all major highways in Albany. Parking is free for graduate school representatives in the SEFCU parking lot, with overflow parking in the Dutch Gold Parking Lot. PARKING IN ANY OTHER LOT ON CAMPUS WILL RESULT IN A PARKING TICKET. Wireless access will be available, although there will not be an electrical outlet at your table.

Set-Up:

The fair begins at 3:00 pm, so you may arrive and begin to set up at 2:00 pm. There will be volunteers available at the parking-level entrance to the SEFCU Arena to help carry your materials to your table. Unfortunately, we are not able to accept any materials by mail before the fair.

There will be Graduate Fair staff available at the parking-level entrance to the SEFCU arena to sign you in and direct you to your table.

Refreshments:

Light refreshments will be available to the graduate school representatives in the Hall of Fame Room throughout the fair. In addition, bottled water will be brought to your table during the fair.
Hotel Accommodations:

There are several hotels across the street from the UAlbany campus, but we have arranged a block of rooms with a special “Graduate Fair” rate of $119 per night with the Courtyard by Marriott Albany Thruway. You may enter the following link into your browser and the Graduate School Fair promotional code will automatically appear in your online reservation:

http://www.marriott.com/hotels/travel/albws?groupCode=gsfgsfa&app=resvlink&fromDate=10/12/09&toDate=10/13/09

You may also call the Courtyard at 1-518-435-1600 and refer to the UAlbany Graduate Fair.

Other convenient hotels include:

Hilton Garden Inn Albany/SUNY Area
1389 Washington Ave.
(518) 453-1300

Holiday Inn Express
1442 Western Ave
(518) 438-0001

Fairfield Inn Albany SUNY
1383 Washington Ave
(518) 435-1800

Advertising:

Participating schools may purchase an advertisement in the Graduate Fair brochure for the following prices:

Full page - $100.00
Half page - $75.00
Quarter page - $50.00

Advertisements must be purchased no later than September 9, 2009. Please contact Cathy Parker at careerweb@uamail.albany.edu or (518) 437 3914 if you have already registered for the fair and would like to purchase an advertisement.

If you need further information please contact Career Services at careerweb@uamail.albany.edu.
**Directions to UAlbany**

**By Air:** Albany International Airport

**From Albany International Airport:** Exit the airport onto Albany-Shaker Road. Follow signs to I-87. Turn right onto I-87 South, follow to Exit 1. Take I-90 East to Exit 2. Cross Washington Avenue onto campus and bear right on University Drive. Follow one mile to the SEFCU Arena. As you approach the arena, parking is to the right of the building (south side of the arena).

**From the North:** Take Interstate 87 (Northway) south to Exit 1E. Off the exit, proceed to Interstate 90 east (Albany/Boston). Take Exit 2, Washington Avenue. Cross Washington Avenue onto campus. Follow University Drive, bearing right, one mile to the SEFCU Arena. As you approach the arena, parking is to the right of the building (south side of the arena).

**From the South:** Take Interstate 87 (Thruway) north to Exit 24. After the tollbooths, proceed onto Interstate 90 east towards Boston. Take Exit 2, Washington Avenue. Cross Washington Avenue onto campus. Follow University Drive, bearing right, one mile to the SEFCU Arena. As you approach the arena, parking is to the right of the building (south side of the arena).

**From the East:** Take Interstate 90 west towards Buffalo. Leave interstate at Exit 2 (Fuller Road). Turn left at Fuller Road and then take the next left at Washington Avenue. The University at Albany is on your right. Follow University Drive, bearing right, one mile to the SEFCU Arena. As you approach the arena, parking is to the right of the building (south side of the arena).

**From the West:** Take Interstate 90 (Thruway) east to Exit 24. After the tollbooths, proceed onto Interstate 90 east towards Boston. Take Exit 2, Washington Avenue. Cross Washington Avenue onto campus. Follow University Drive, bearing right, one mile to the SEFCU Arena. As you approach the arena, parking is to the right of the building (south side of the arena).